

POPLAR SCHOOLS

400 4th Avenue West, Poplar, MT 59255 406.768.6600
www.poplarschools.com

LARAE CROWLEY
Chairman

MARVIN YOUPEE JR.
Vice-Chairman

ROBYN BAKER
Trustee

MARVA CHAPMAN
Trustee

LORI SMOKER
Trustee

AGENDA **Special Board Meeting** **Wednesday July 17th, 2024** **6 PM**

1. Call Meeting To Order
2. Recognition of Guests
3. Public Comment- 5 Minute Courtesy Limit per Topic

The Poplar Schools' Board of Trustees welcomes public comment on issues and concerns. This is the point in the meeting for comments on matters not already on the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Interested persons may also submit views in written form to the Clerk or Superintendent prior to the meeting and those comments will be brought to the attention of the Board during the meeting.

4. Action
 - 4.1. Personnel Report
5. Adjournment

AGENDA **Work Session Meeting** **Wednesday July 17th, 2024** **Will Follow Special Meeting**

1. Call Meeting To Order
2. Recognition of Guests
3. Public Comment- 5 Minute Courtesy Limit per Topic

The Poplar Schools' Board of Trustees welcomes public comment on issues and concerns. This is the point in the meeting for comments on matters not already on the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Interested persons may also submit views in written form to the Clerk or Superintendent prior to the meeting and those comments will be brought to the attention of the Board during the meeting.

4. Discussion
 - 4.1 Hiring
 - 4.2 OPI Report 5/6 grade
 - 4.3 McKinistry Presentation
5. Adjournment

Please put cell phones on silent, and keep conversations limited. All meetings are recorded.
We want to limit background noises.





Poplar

School District

**SPECIAL MEETING
ACTION AGENDA**

Students First

Agenda Number 8.1 Personnel Report

**POPLAR PUBLIC SCHOOLS 9&9B
BOARD AGENDA FACT SHEET
MEETING DATE: July 17, 2024**

SUMMARY: The Personnel Report is a concise reporting method for all personnel actions in the district for the month. The Personnel Report has two section, one for Action and one is Informational. A motion can be made to accept the entire report or names can be removed for individual actions.

SUPERINTENDENT’S ADVICE: I recommend the sample motion.

Additional Information attached -
Fund -
Estimated Cost –

SAMPLE MOTION: *I move to approve the Personnel Report as presented.*

	Motion	Second	Aye	Nay	Abstain	Other
Crowley						
Youpee						
Chapman						
Baker						
Smoker						

ACTION

CERTIFIED STAFF					
NAME	FTE	SALARY	POSITION	SUPERVISOR	EFFECTIVE DATE
Krystal Forsness	1	\$44,980	ES Teacher	John Wetsit	SY25

CLASSIFIED STAFF						
NAME	FTE	HOURLY WAGE	Salary	POSITION	SUPERVISOR	EFFECTIVE DATE
Connie Wittak	1	\$26.01		Sub Bus Driver	C. Linthicum	SY25
Ron Shanks	1	\$30.00	\$62,400	Assistant Clerk	J. Linthicum	SY25

Co- and Extra-Curricular Staff				
NAME	STIPEND	POSITION	SUPERVISOR	EFFECTIVE DATE
Brock Copenhaver	30%/\$13,494	Athletic Director	F. Gourneau	SY25

VOLUNTEER APPROVAL			
NAME	POSITION	SUPERVISOR	EFFECTIVE DATE

* Denotes a Contingent Hiring as outlined in BP 5122

INFORMATION

IN-DISTRICT TRANSFER			

RESIGNATIONS		
Name	Position	Supervisor

Poplar School District

PO Box 458, Poplar, Montana 59255

Superintendent

Keith Erickson
Phone: (406) 768-6602

K-4 Principal

John Wetsit
Phone: (406) 768-6631

5-8 Principal

Morgan Norgaard
Phone: (406) 768-6731

9-12 Principal

Frank Gourneau
Phone: (406) 768-6831

SPED Director

Patti Black
Phone: (406) 768-6812

K-4 Associate Principal

Greg Gourneau
Phone: (406) 768-6634

5-8 Associate School Principal

Lewis Reese
Phone: (406) 768-6735

9-12 Associate Principal

Coy Weeks
Phone: (406) 768-6818

The mission of Poplar Schools, in cooperation with parents and community, is to develop exemplary citizens through enthusiastic and knowledgeable guidance and instruction in a culturally enriched environment.

Keith Erickson
Superintendent
Poplar School District
400 4th Avenue West
Poplar, MT 59255

To: The Trustees of the Poplar School Board

Date: 7/15/2024

RE: Hiring of athletic director

Dear Board of Trustees:

On July 10th we interviewed for the athletic director. The following applicants were interviewed:

Emerson Young
Brock Copenhaver

The committee consisting of myself, John Wetsit, Morgan Norgaard and Frank Gourneau selected Brock Copenhaver as the new athletic director. Brock will be paid on a stipend basis (30%) and will be supervised by the high school principal (Frank Gourneau).

Thanks.
Keith

Emergency Authorization of Employment



For Districts: Emergency Authorization of Employment (EAEs) will now be completed through the TeachMT licensure system.

If an educator qualifies for an Emergency Authorization, an application will need to be submitted through TeachMT. The educator will need to be staffed (as district or school educator) within TeachMT for the process to be completed. The District Superintendent (or designee) will need to initiate the application. Once started, the applicant will receive a notification letting him/her know the application has been started and he/she will need to complete the applicant elements. In addition, the County Superintendent will need to access the system and sign the application. Once all elements are complete, the applicant will complete the payment and submit the application.

Important Resources:

[Teach MT website](#), [User Guide for TeachMT](#), [10.57.107 Emergency Authorization of Employment—current rule changes effective 5/22](#)

A few reminders and several important changes for EAEs this year:

1. The position must have been advertised at least statewide far enough in advance to reasonably enable qualified applicants to submit applications and be interviewed. The obligation of a statewide advertisement may be satisfied through any reasonable means, including use of the Montana Jobs for Teachers Service of the Office of Public Instruction.
2. The individual for whom the emergency authorization is being sought shall:
 - a. have previously held a teacher or specialist license; or
 - b. provide acceptable evidence of academic qualifications or significant experience related to the area for which the emergency authorization of employment is being sought; or
 - c. provide evidence of experience as a paraprofessional; or **NEW**
 - d. provide evidence to be assigned as a student teacher engaged in "supervised teaching experience" **NEW**
3. Criminal history background checks need to be completed by the applicant for the purpose of the Office of Public Instruction. We will no longer be able to accept a letter from the school district on behalf of the applicant. **NEW** ([Directions for How to Initiate Fingerprint Background Check](#))
4. The applicant will complete the payment and submit the application. It is up to the district if they choose to reimburse the fee to the applicant. **NEW**

If you should have questions on the qualifications for an Emergency Authorization-

Contact: Crystal Andrews, crystal.andrews@mt.gov

If you should have questions about TeachMT system or need technical support-

Contact: (866) 455-1440

Agenda Number 5.1 Adjournment

**POPLAR PUBLIC SCHOOLS 9&9B
BOARD AGENDA FACT SHEET
MEETING DATE: July 17, 2024**

SUMMARY: Adjournment

SUPERINTENDENT’S ADVICE: I recommend the sample motion.

Additional Information attached -
Fund -
Estimated Cost –

SAMPLE MOTION: *I move to adjourn the special meeting.*

	Motion	Second	Aye	Nay	Abstain	Other
Crowley						
Youpee						
Chapman						
Baker						
Smoker						



Poplar

School District

**WORK SESSION
DISCUSSION AGENDA**

Students First



Poplar

School District

**Agenda Number 7 Discussion Agenda
POPLAR PUBLIC SCHOOLS 9&9B
BOARD AGENDA FACT SHEET
MEETING DATE: July 17, 2024**

SUMMARY:

4.1 Hiring: Improvements?

4.2 OPI 5/6 Grade Report: Poplar School District 5/6 is under a 'rigorous action' action designation by the Montana Office of Public Instruction. I will give a short presentation on what that means.

4.3 McKinstry Presentation/Report: Tyler from McKinstry is here to explain what his company does and provide an update on the progress of facility improvements.

Poplar School District

PERSONNEL

5213

Vacancies

When the District determines that a vacancy exists, that vacancy may be posted in each school building or, during the summer, outside the office.

Vacancies may be advertised in-District only or they may be advertised in-District and through job service, Career Services at a college or university, local public advertising and, where appropriate, if time permits, through a broader regional and/or national basis. Except as required in negotiated agreements, a vacancy need not be advertised as determined by the Superintendent.

Policy History:

Adopted on:

Revised on: 11 July 2016

Poplar School District

PERSONNEL

5120
Page 1 of 2

Hiring Process and Criteria

The Superintendent is responsible for recruiting personnel, in compliance with Board policy, and for making hiring recommendations to the Board. The District will hire highly qualified personnel consistent with budget and staffing requirements and will comply with law on equal employment opportunities and veterans' preference. All applicants must complete a District application form to be considered for employment.

Every applicant must provide the District with written authorization for a criminal background investigation. The Superintendent will keep any conviction record confidential as required by law and District policy. Every newly hired employee must complete all necessary employment verification forms as required by federal and/or state law.

Every newly hired employee must provide the school district documentation of the results of a tuberculin skin test done within the year prior to initial employment, along with the name of tester and the date and type of test administered, unless the person provides written medical documentation that he/she is a known tuberculin reactor.

Certification

The District requires its contracted certified staff to hold valid Montana teacher or specialist certificates endorsed for the roles and responsibilities for which they are employed. Failure to meet this requirement shall be just cause for termination of employment. No salary warrants may be issued to a staff member, unless a valid certificate for the role to which the teacher has been assigned has been registered with the county superintendent within sixty (60) calendar days after a term of service begins. Every teacher and administrator under contract must bring their current, valid certificate to the personnel office at the time of initial employment, as well as at the time of each renewal of certification.

The personnel office will register all certificates, noting class and endorsement of certificates, and will update permanent records as necessary. The personnel office also will retain a copy of each valid certificate of a contracted certified employee in that employee's personnel file.

Cross Reference: 5122

Fingerprints and Criminal Background
Investigations
Administrative Procedures



April 3, 2024

Dear Board Chair Hilary Gourneau and Superintendent Dan Schmidt,

Based on the federal Every Student Succeeds Act (ESSA) and the Montana accountability system, **Poplar 5-6 School** was identified as **Comprehensive Support and Improvement** (CSI) in 2018 for being in the lowest performing 5% of all Title I schools in the state or for having a high school graduation rate of less than 67%. When the Montana Accountability System was run using 2022-2023 data, your school remained in CSI status and now has been identified as Rigorous Action. The status of Rigorous Action is for schools that have not met the state's exit criteria after three years of identification.

The goal is to have all schools out of the bottom 5% within seven years. Through a differentiated approach, schools making progress towards meeting exit criteria will continue with OPI's support to maintain progress. When adequate progress towards established improvement goals are not being made, the OPI will collaborate with and build the capacity of school leaders to identify necessary actions and/or interventions.

We have developed a report so you can see how your school(s) performed in each indicator. To access the Accountability Detail Report on the Montana Statewide Longitudinal Data System (GEMS) website, go to www.gems.opi.mt.gov. You'll need to be logged into the GEMS Secure side. If you don't have access, request it by submitting the Secure Access Request Form at <https://gems.opi.mt.gov/modules/my-apostrophe-assets/pdf/gems-access-request-form.pdf>. This form must be signed by the Authorized Representative and sent to OPIGEMSHelpDesk@mt.gov. Once logged in, access the report directly at <https://gems.opi.mt.gov/essaaccountability-system>.

On Monday April 30th, from 2:00-3:00 pm, OPI will be hosting a Webinar and Q&A session for all CSI schools moving into Rigorous Action. Zoom Meeting <https://mt-gov.zoom.us/j/83789044860?pwd=YWxyK1oxVXY3NOFRbUJONWFoa3RJUT09>

We look forward to ongoing collaboration with your school to implement evidence-based strategies and build local capacity to sustain improvement efforts. The Montana OPI will continue to provide support and interventions to schools in rigorous action and we will discuss those during our meeting.

The OPI strives to be responsive and consistently engage with Montana leaders and teachers as school communities implement improvement efforts that address local priorities. For additional information and guidance, please see the OPI webpage under the [ESSA tab](#), or feel free to reach out to Carrie Kouba, the Improvement and Engagement Senior Manager. Carrie can be reached by phone at 406-444-0864 or by email at Carrie.Kouba@mt.gov.

Please share this letter with your building principal. Thank you for putting Montana students first!

Elsie Arntzen
State Superintendent

Poplar 5-6 School ESSA data for fiscal year 2023 for the All Students subgroup

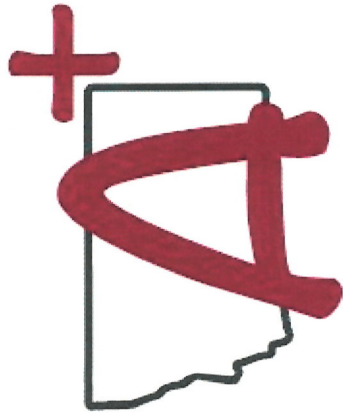
2023 Designation: Comprehensive Support

	2023	2022
Math Number Tested	111	117
Math Participation Rate	90.24%	93.60%
Math Percent Proficient	3.42%	6.74%
Math Proficiency Score	0.59	1.01
Math Growth Number Tested	42	46
Math Growth Amount	-0.15	0.27
Math Growth Score	2.33	13.41
Reading Number Tested	118	119
Reading Participation Rate	95.93%	95.20%
Reading Percent Proficient	8.47%	10.11%
Reading Proficiency Score	0.54	0.68
Reading Growth Number Tested	48	47
Reading Growth Amount	0.06	0.13
Reading Growth Score	9.02	11.18
Math/Reading Enrollment	123	125
Attendance Enrollment	125	130
Percent With Satisfactory Attendance	16.80%	13.08%
Satisfactory Attendance Score	2.11	2.36
Science Enrollment	65	62
Science Number Tested	64	57
Science Participation Rate	98.46%	91.94%
Science Percent Proficient	9.38%	7.02%

Science Proficiency Score	0.48	0.40
English Learner Number Tested		
English Learner Percent Showing Progress		
English Learner Progress Score		

Points Earned Per Indicator, 2023

Indicator	Points Possible	Points Earned	Reason
Math Assessment	12.5	0.59	3.42% of 111 students tested at or above Proficient
Math Growth	15.0	2.33	42 students showed an average decline of -0.15 in the z-score
Reading Assessment	12.5	0.54	8.47% of 118 students tested at or above Proficient
Reading Growth	15.0	9.02	48 students showed an average increase of 0.06 in the z-score
Science Assessment	10.0	0.48	9.38% of 64 students tested at or above Proficient
Satisfactory Attendance	20.0	2.11	16.80% of 125 students had satisfactory attendance
EL Progress	40.0		Too few students - element not calculated
TOTAL	85.00	15.07	



Montana

Office of Public Instruction

Rigorous Action



OPI and Attendee
Introductions

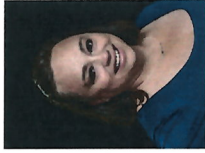
WELCOME!



Starter Question

What does Rigorous Action mean?

Share your thoughts by clicking on the link
in the chat,



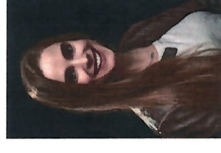
Carrie Kouba, Senior Manager of Improvement and Engagement



Lindsay Mahoney, School Improvement Director



Ashley Perez, Senior Data Operations Manager



Amber Buchanan, Title & School Support Data Analyst



opi.mt.gov

Entrance Criteria under ESSA

Montana's system of differentiation under ESSA uses four federally required indicators plus Montana's own fifth indicator to identify schools as either **Comprehensive, Targeted, or Universal**. This system focuses on providing supports where they are most needed.

Montana ESSA Accountability

1-4 Federally Required Indicators

- Academic Achievement on Statewide Assessments: ELA/Reading & Math
- Academic Growth on Statewide Assessments ELA/Reading & Math (K-8 Only)
- English Learner Progress
- Graduation Rates (HS only)

5th Indicator for Montana Flexibility

- Attendance
- College & Career Ready (HS Only)
- Science Assessment



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Current Indicators Used

Indicator	Elementary	High School
Math Assessment and Participation	12.5	15
Math Growth	15	NA
Reading Assessment and Participation	12.5	15
Reading Growth	15	NA
College and Career Ready	NA	15
4 Year Graduation Cohort	NA	25
Satisfactory Attendance	15	15
EL Progress	10	10
Science Assessment	10	NA
Total Possible Points	90	95



Calculations

- Participating Title I schools that are above 10 in enrollment are ranked then scored in all indicators with at least ten students.
- Schools ranked and given a composite score (%) and the lowest performing 5% are identified as a Comprehensive Support School

The composite score is a percentage:

$$\frac{\text{total points earned for all indicators}}{\text{total possible points for all indicators scored in}}$$



- School & District Data
- ESSA: Report Cards & Lists of ATSI and CSI
- View Accountability Detail Report
- Select Fiscal Year
 - (it takes a few seconds for the info to show up)
- Select School District
- Select School
- All or select a sub group

Exit Criteria

- The **first criteria** - no longer in the lowest performing 5 percent and all high schools that have improved graduation rates to be at or above 67 percent
- Once schools have met the first criteria, they must meet the **second** or the **third criteria** to demonstrate continuous improvement and not fall back into the lowest performing five percent.

Page 30 in the ESSA

Exit Criteria

- The **second criteria** is to meet the academic growth goals (ELA and Math) set in a school's Integrated Strategic Action Plan (ISAP) for at least three years in a row beginning with the first year of being in comprehensive support and improvement.

OR

- The **third criteria** is to show continual improvement in all of the components within the CNA (comprehensive needs assessment). Components include operational components with foundational success indicators such as a functional school board, personnel retention, and financial stability; and instructional components such as academic leadership, school-wide commitment, curriculum and standards, effective instruction, professional development, and evidence-based interventions

Rigorous Action

- The goal: To have all CSI schools out of the bottom 5% in Seven Years (pg 32)
- Data years counted thus far: 18-19, 21-22, 22-23
- How your school use the next three years will be crucial

- Strengths based approach
- Circles of Success
 - Seeing from the Outside In
 - Widening the Circle
 - Mapping the Path Forward
- Templates (GAP Analysis, Student Data, Interventions)
- Graduate Profile Development: Engaging Montana Tribes & American Indians

What to expect

- Schools will not receive money from Title I
- School Support
- Schools can use their carry over funds
- OPI will use state set aside funds to assist (when appropriate)
 - Professional Development
 - Stipends
 - Travel Expenses



What to expect

- Reports due monthly with evidence of Superintendent, Board Chair, Parent Liaison signatures
- Schedule data talks three times a year with Regional Lead
- Professional Development Plan
- Walk throughs with Improvement Specialist (data to be shared in monthly report)
- Attend the monthly regional summits
- Each school will identify a point person to lead rigorous action efforts. (Lead Teacher, Instructional Coach, Principal)
 - Principal should be the last choice
 - Cannot be an outside consultant
 - Not a first year teacher
 - Someone who is vested in the community



Lead Person Skills Needed

- Excellent at Data Analysis
- Exceptional Follow-Through
- Great Rapport with Colleagues and Administration
- Very Collaborative
- Great Communication Skills
- Organized

Expectation of Admin & Leader

- Attend a kick off 2-day meeting in Helena
Monday July 29th & Tuesday July 30th
(Location TBD)
- Individuals will receive stipend and travel reimbursed.

Expectations of Lead

- **Attend bi-monthly meetings** (times will be early bird 7:00am or 4:00pm to be outside of contract times)
- **Submit updates and data on a regular basis** (schedule & method to be determined)
- **Report out to district leadership and school board on a monthly basis** (will share evidence to OPI)



Compensation of Lead

- Each lead identified will receive a stipend of \$6,000.00 (2 payouts Dec & May)



Questions?





For further information and questions

Contact:

Carrie Kouba,

Senior Manager of Improvement & Engagement

Carrie.kouba@mt.gov

work-406-444-0864

work cell-406-438-5384



SCHEDULE OF VALUES

Project Name: **Highway Parking Lot-HS AC-Galv Pipe**

Request # **12**
Date: **6/25/2024**

Project Number: **205284-006**

Billing Period: **6/1/24-6/30/24**

MONTHLY BILLING BREAKDOWN:

Line Item Description	Contract Amount	% Completed	Completed Amount	Previously Billed	Current Amount Due
CO #1: HS AC & Galv. Pipe/ M/S. Parking - \$1,689,229					
M/S Parking Lot Soil Geotechnical Testing	\$ 5,500.00	100%	\$ 8,500.00	\$ 8,500.00	\$ -
HS Parking Lot Engineering Submittals / Mobilization	\$ 95,000.00	100%	\$ 95,000.00	\$ 95,000.00	\$ -
HS Parking Lot Demolition	\$ 49,500.00	100%	\$ 49,500.00	\$ 49,500.00	\$ -
M/S Parking Lot Excavation	\$ 66,000.00	100%	\$ 66,000.00	\$ 66,000.00	\$ -
M/S Parking Lot - Storm Lines	\$ 36,000.00	100%	\$ 36,000.00	\$ 36,000.00	\$ -
M/S Parking Lot - Base Gravel	\$ 89,000.00	100%	\$ 89,000.00	\$ 89,000.00	\$ -
M/S Parking Lot - Concrete	\$ 102,000.00	100%	\$ 102,000.00	\$ 102,000.00	\$ -
M/S Parking Lot Asphalt	\$ 125,035.00	100%	\$ 125,035.00	\$ 125,035.00	\$ -
M/S Parking Lot - Striping and Seeding	\$ 14,000.00	100%	\$ 14,000.00	\$ 14,000.00	\$ -
CO #2: High School Parking Lot - \$631,311					
M/S Parking Lot Engineering and Submittals	\$ 95,000.00	100%	\$ 95,000.00	\$ 95,000.00	\$ -
HS Parking Lot Demolition / Milling	\$ 89,500.00	100%	\$ 89,500.00	\$ 89,500.00	\$ -
HS Parking Lot Excavation	\$ 61,000.00	100%	\$ 61,000.00	\$ 61,000.00	\$ -
HS Parking Lot - Base Gravel	\$ 78,500.00	100%	\$ 78,500.00	\$ 78,500.00	\$ -
HS Parking Lot - Concrete	\$ 168,000.00	100%	\$ 168,000.00	\$ 168,000.00	\$ -
HS Parking Lot - Asphalt	\$ 125,311.00	100%	\$ 125,311.00	\$ 125,311.00	\$ -
HS Parking Lot - Striping	\$ 14,000.00	100%	\$ 14,000.00	\$ 14,000.00	\$ -
CO #3: Asphalt Repair - \$58,805					
HS Asphalt Repair - NE Corner	\$ 58,805.00	100%	\$ 58,805.00	\$ 58,805.00	\$ -
Total Base Contract	\$ 2,379,345.00	96%	\$ 2,291,459.25	\$ 2,259,285.50	\$ 32,173.75



SCHEDULE OF VALUES

Project Name: Poplar - Parking Lot-HS AC-Galv Pipe

Request # 11
Date: 5/31/2024

Project Number: 205284-006


Billing Period: 5/1/24-5/31/24

MONTHLY BILLING BREAKDOWN:

Line Item Description	Contract Amount	% Completed	Completed Amount	Previously Billed	Current Amount Due
CO #1: HS AC & Galv. Pipe/ M.S. Parking - \$1,689,229					
MS Parking Lot Soil Geotechnical Testing	\$ 8,500.00	100%	\$ 8,500.00	\$ 8,500.00	\$ -
MS Parking Lot Engineering Submittals / Mobilization	\$ 95,000.00	100%	\$ 95,000.00	\$ 95,000.00	\$ -
MS Parking Lot Demolition	\$ 49,500.00	100%	\$ 49,500.00	\$ 49,500.00	\$ -
MS Parking Lot Excavation	\$ 66,000.00	100%	\$ 66,000.00	\$ 66,000.00	\$ -
MS Parking Lot - Storm Lines	\$ 36,000.00	100%	\$ 36,000.00	\$ 36,000.00	\$ -
MS Parking Lot - Base Gravel	\$ 89,000.00	100%	\$ 89,000.00	\$ 89,000.00	\$ -
MS Parking Lot - Concrete	\$ 102,000.00	100%	\$ 102,000.00	\$ 102,000.00	\$ -
MS Parking Lot Asphalt	\$ 125,035.00	100%	\$ 125,035.00	\$ 125,035.00	\$ -
MS Parking Lot - Stripping and Seeding	\$ 14,000.00	100%	\$ 14,000.00	\$ 14,000.00	\$ -
HS Galvanized Pipe Replacement - Material	\$ 98,950.00	100%	\$ 98,950.00	\$ 98,950.00	\$ -
HS Galvanized Pipe Replacement - Demo	\$ 44,930.00	100%	\$ 44,930.00	\$ 44,930.00	\$ -
HS Galvanized Pipe Replacement - Install	\$ 138,290.00	100%	\$ 138,290.00	\$ 138,290.00	\$ -
HS Add AC - Gymnasium - Submittals/Engineering	\$ 28,695.00	100%	\$ 28,695.00	\$ 28,695.00	\$ -
HS Add AC - Gymnasium - Material / Equipment	\$ 98,705.00	100%	\$ 98,705.00	\$ 98,705.00	\$ -
HS Add AC - Gymnasium - Installation	\$ 128,695.00	50%	\$ 64,347.50	\$ 19,304.25	\$ 45,043.25
HS Add AC - Classrooms - Submittals/Engineering	\$ 48,695.00	100%	\$ 48,695.00	\$ 48,695.00	\$ -
HS Add AC - Classrooms - Material / Equipment	\$ 238,674.00	100%	\$ 238,674.00	\$ 238,674.00	\$ -
HS Add AC - Classrooms - Installation	\$ 278,560.00	80%	\$ 222,848.00	\$ 222,848.00	\$ -
CO # 2: High School Parking Lot - \$631,311					
HS Parking Lot Engineering and Submittals	\$ 95,000.00	100%	\$ 95,000.00	\$ 95,000.00	\$ -
HS Parking Lot Demolition / Milling	\$ 89,500.00	100%	\$ 89,500.00	\$ 89,500.00	\$ -
HS Parking Lot Excavation	\$ 61,000.00	100%	\$ 61,000.00	\$ 61,000.00	\$ -
HS Parking Lot - Base Gravel	\$ 78,500.00	100%	\$ 78,500.00	\$ 78,500.00	\$ -
HS Parking Lot - Concrete	\$ 168,000.00	100%	\$ 168,000.00	\$ 168,000.00	\$ -
HS Parking Lot - Asphalt	\$ 125,311.00	100%	\$ 125,311.00	\$ 125,311.00	\$ -
HS Parking Lot - Stripping	\$ 14,000.00	100%	\$ 14,000.00	\$ 14,000.00	\$ -
CO # 3: Asphalt Repair - \$58,805					
ES Asphalt Repair - NE Corner	\$ 58,805.00	100%	\$ 58,805.00	\$ 58,805.00	\$ -
Total Base Contract	\$ 2,379,345.00	95%	\$ 2,259,285.50	\$ 2,214,242.25	\$ 45,043.25

Poplar Schools Assessments and Priorities

Potential Middle School and High School Projects

		Facility Improvement Measure (FIM) Summary		
Project : Poplar School District Prioritization and Assessment Scenario: TBD Date: 9/29/21				
Facility Improvement Measure	Facility	Budget	Priority	Notes
x 01-Middle School Parking Modifications	Poplar Middle School School	\$331,100		Modification of the existing Middle School playground area into approximately 30 parking spaces. Removal of existing curb and gutter.
x 02-Elementary School Playground Improvements	Poplar Elementary School	\$930,000		Includes removal and install of new set of equipment inclusive of drainage modifications.
x 02-Elementary School Playground Improvements	Poplar Elementary School	\$50,000		Creation of new concrete walk approximately 1300 feet long
x 03-High School Added Air Conditioning	Poplar Middle School	\$480,000		Added air conditioning to the high school gymnasium and classrooms through install of a new condensing unit for the high school gym and install of PTAC units in the classrooms.
x 04-High School Concession Stand	Poplar Elementary School	\$138,000		Expansion of the existing concession stand into the space immediately adjacent. Re-circuiting of the electrical to fix current trip problem.
x 05-Bus Barn Renovation	Poplar Elementary School	\$1,800,000		Building of a new 9000 sq foot bus barn, inclusive of civil modifications to the existing lot to ensure all buses can be housed.
x 06-Learning Center	Poplar High School	\$4,000,000		10,000 sq foot learning center adjacent the middle school gymnasium to provide additional resources to the approximately 181 homeless children.
x 07-Middle School Entrance	Poplar Middle School	\$15,000		Landscape modifications at the middle school entrance for irrigation and sod.
Totals		\$7,744,100		

Confidential and Proprietary

Agenda Number 5.1 Adjournment

**POPLAR PUBLIC SCHOOLS 9&9B
BOARD AGENDA FACT SHEET
MEETING DATE: July 17, 2024**

SUMMARY: Adjournment

SUPERINTENDENT’S ADVICE: I recommend the sample motion.

Additional Information attached -
Fund -
Estimated Cost –

SAMPLE MOTION: *I move to adjourn the work session meeting.*

	Motion	Second	Aye	Nay	Abstain	Other
Crowley						
Youpee						
Chapman						
Baker						
Smoker						