

POPLAR SCHOOLS

400 4th Avenue West, Poplar, MT 59255 406.768.6600
www.poplarschools.com

LARAE CROWLEY
Chairman

MARVIN YOUNG JR.
Vice-Chairman

ROBYN BAKER
Trustee

MARVA CHAPMAN
Trustee

LORI SMOKER
Trustee

AGENDA Regular Board Meeting Monday, July 8th, 2024 5 PM

1. Call Meeting To Order
2. Recognition of Guests
3. Public Comment- 5 Minute Courtesy Limit per Topic
The Poplar Schools' Board of Trustees welcomes public comment on issues and concerns. This is the point in the meeting for comments on matters not already on the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Interested persons may also submit views in written form to the Clerk or Superintendent prior to the meeting and those comments will be brought to the attention of the Board during the meeting (student accounts-Judy)
4. Recognition of Poplar Education Association
5. Consent Agenda: Previous Board Meeting Minutes, Warrants and Claims, Budget vs. Actual, Investment Reports, and High School Activity Fund.
6. Informational Items
 - 6.1. Superintendent's Report
7. Discussion Agenda
 - 7.1. Superintendent expectations/goals
 - 7.2. Staff Survey
 - 7.3. Athletic Director Update
 - 7.4. Pre-School Update
 - 7.5. Security Concerns: SRO, Dogs, Buildings
 - 7.6. Air conditioning HS
 - 7.7. Superintendent House
 - 7.8. Committee Assignments
8. Action Agenda
 - 8.1. Personnel Report
 - 8.2. Website/Facebook/Community Information Expenditure
 - 8.3. ADA Accessible Van
 - 8.4. Policy- Second Reading
9. Items of Interest
 - 9.1. Work Session Dates: July 17th @ 6:00
 - 9.2. Special Meeting Dates:
 - 9.3. Regular Meeting Date: Discuss changing time
10. Adjournment

Please put cell phones on silent, and keep conversations limited. All meetings are recorded.
We want to limit background noises.





Agenda Item Number 5

**POPLAR PUBLIC SCHOOLS 9&9B
BOARD AGENDA FACT SHEET
MEETING DATE: July 8, 2024**

SUMMARY: Per Poplar School Board Policy 1420, a *Consent Agenda* is used to expediate business at its meeting. The Poplar School Board approves the use of a consent agenda, which includes those items considered to be routine in nature. Questions or concerns about items in the *Consent Agenda* should be directed to the Superintendent or Clerk prior to the meeting. Singular items that appear on the consent agenda may be redirected to the action section of the agenda by a member of the Poplar School Board. Remaining items will be voted on by a single motion. The approved motion will be recorded in the minutes, including a list of all items appearing on the *Consent Agenda*.

The meeting’s Consent Agenda items will include: Minutes of previous meeting, Warrants and claims, Budget v. Actual, Investment Reports, and High School Activity Fund.

SUPERINTENDENT’S ADVICE: I recommend the sample motion.

Additional Information attached -
Fund -
Estimated Cost –

SAMPLE MOTION: *I move to approve the Consent Agenda for July 8, 2024:*

	Motion	Second	Aye	Nay	Abstain	Other
Crowley						
Youpee						
Chapman						
Baker						
Smoker						



Poplar

School District

**PREVIOUS BOARD MINUTES
JUNE 2024 BOARD MEETING**

Students First

Regular Board Meeting Monday June 17, 2024

Call to Order: The Regular board meeting of the Board of Trustees called to order by the Vice Chair at 5:00 p.m. Board led the Pledge of Allegiance. The School District No. 9 & 9B Trustees present to constitute a quorum were:

LaRae Crowley, Chair
Robyn Baker, Trustee
Marva Chapman, Trustee

Marvin Youpee, Vice Chair
Lori Smoker, Trustee

District Staff:

Dan Schmidt, Superintendent
Judy Linthicum, Clerk
Coy Weeks
Lewis Reese
Jake Riediger
Jessie Colon
Brandi Burshia
Vonda Bighorn

Keith Erickson, Assistant Superintendent
John Wetsit
Emerson Young
Taylor (Kyle) Reese
Shari Daniels
Melissa Matthews
Shannon Murphy
Patricia Lan-ham Nichols

Community Members:

Montana Wilson

Recognition of Guests: None

Public Comment:

Kylie Reese read a letter pertaining to her time spent here.

4.) Recognition of Poplar Education Association: None

5.) Consent Agenda:

- **Minutes of Regular Board meeting May 13, 2024**
- **Warrants and Claims**
- **Budget Vs Actual June 2024**
- **Investments Reports May 2024**
- **High School Activity Report**

Regular Board Meeting

Monday June 17, 2024

ACTION:

Robyn Baker made motion to approve of Minutes of Regular Board meeting Monday May 13, 2024, Warrants and Claims, Budget Vs Actual June 2024, Investments Reports May 2024, and High School Activity Report.

Seconded by Marvin Youpee.

Vote: 5-0 For

6) Informational Items

6.1) Superintendent Report

Highlights:

Superintendent Dan Schmidt thanked the administrators, directors, educational staff, support staff, Central Office staff, maintenance, custodians, food service, students, families, and community for six years. Poplar will always hold special meaning to for Dan and feels grateful for the opportunity to have served. He also expressed it being a privilege to serve the students at the Poplar Schools. He felt extremely thankful to all the trustees that have served the same students during my tenure they include Deb McGowan, Denver Atkinson Doug Marottek, Ken Norgaard Hilary Gourneau, Tatum Evenson LaRae Crowley, Robyn Baker Jestin Dupree Marvin Youpee Lane Dehner Marva Chapman and Lori Smoker.

6.1.1) MTSBA Association Report

MTSBA had great participation at our Annual Meeting held in person and on Thursday, June 6, 2024, they did not meet the quorum requirements necessary to conduct MTSBA business. Therefore, MTSBA are conducting the necessary business of the Association at this time via electronic means pursuant to the MTSBA Bylaws.

Attached to the agenda was an electronic vote that they are asking the board to complete and send back to Lance L. Melton.

7) Discussion Agenda

7.1) Buffalo Unity Project

Morgan Norgaard and Jacob Turcotte would like the board to consider funding to help support the Buffalo Unity Project.

7.2) Activities Director Position

Desirable Attributes of an Activities Director for the Poplar Schools

The AD must...

1. Must have the ability to manage, develop, and maintain the athletic and activities programs of the district.
2. Must have the ability to oversee all aspects of the district's athletic and activity programs including coach/sponsor hiring process, scheduling, budget management, accounting of receipts, and compliance with district and state rules and regulations. a. Develop, promote,

Regular Board Meeting

Monday June 17, 2024

and supervise programs aligned to the philosophy of the district. b. Hire, evaluate, and supervise personnel of the program. c. Schedule and coordinate events and practices, including securing facilities and transportation. d. Oversee fund budgets including the rotation and purchasing of equipment and uniforms. e. Communicate with students, parents, staff, and the community about the programs. f. Ensure the safety and well-being of students in activities, including monitoring academic eligibility.

3. Must be able to work with students, parents, and staff to ensure compliance of rules and procedures.

4. Must have excellent leadership and communication skills.

5. Must be organized and have a system of organization.

6. Have critical thinking skills to address and resolve issues within the district. Includes resolving scheduling conflicts, disciplinary matters, and/or disputes. a. Conflict resolution and de-escalation mediation skills.

7. Be able to promote sportsmanship among participants and fans.

8. Believe that the Poplar Indians set the standards of excellence for others to follow, admire, and imitate.

DISCUSSION:

Emerson Young spoke he explained how demanding the job is, the most demanding is the time commitment. Emerson thanked the board for the opportunity to work for the school district and also his family for being so understanding.

The board feels that more training needs to be available for such a highly demanding position.

7.3) Committee Assignments

7.3.1 Facilities

LaRae Crowley and Marvin Youpee volunteered to serve on the Facilities Committee.

7.3.2 Policy

Lori Smoker and Marva Chapman volunteered to serve on the Policy Committee.

7.3.3 Budget

Robyn Baker and Marvin Youpee volunteered to serve on the Budget Committee.

Regular Board Meeting
Monday June 17, 2024

8.) ACTION AGENDA
8.1) Personnel Report

Certified Staff

Lyndsey Young*	High School Social Studies	\$54,196
Olivia Headdress*	Elementary Teacher	\$58,473

Co- and Extra Curricular Staff

Jason Frederick	Head High School Wrestling	\$5,847
Morgan Norgaard	High School Asst. Wrestling	\$4,048
Tasha Fourstar	High School Asst. Wrestling	\$4,048
Brock Copenhaver	High School Flag Football	\$5,847
Abby Granbois	HS Asst. Girls Basketball	\$4,048

Resignations

Sheryl Kohl	Middle School Student Council
-------------	-------------------------------

* Denotes a Contingent Hiring as outlined in BP 5122

ACTION:

Motion made by Marvin Youpee to approve the Personnel Report
Seconded by Lori Smoker

Vote: 5-0 For

8.2) Transfer of Bank Signers

The District needs to change the legal signer on accounts through Independence Bank removing Dan Schmidt and adding Keith Erickson.

ACTION:

Motion made Robyn Baker approve the removal of Dan Schmidt and the addition of Keith Erickson as a signer to accounts held at Independence Bank.

Seconded by Lori Smoker

Vote: 5-0 For

Regular Board Meeting

Monday June 17, 2024

8.3) Consideration of Classified Contracts

The remaining classified staff are being recommended for contracts for the upcoming school year (SY25). Due to an unsettled bargained agreement, no increases in pay will be reflected in the individual contracts. The exceptions being the contracts for School Nurse and the Education Transition & Career Specialist. Those amounts were approved in previous action.

A. Elementary	Middle School	High School
Annie Moran	Isaiah Drags Wolf	Mike Boulds
Blossom Longee	Robin Bates	Davin Gibbs
Ashley Weston	Melissa Matthews	Maria Wind
Marilee Buckles	Raina Red Star	Jacey Chapman
Sara Thompson	Ilana Imus	
Janice White Eagle		

SPED

Vivian Baker	Michael Kaschube	Dorsey Young
Julia Carpentier	Jolene Walles	Angela Charboneau
Mary Wetsit		
Jolene Chopper		
Carla Daniels Leticia Dias		
Preston Pedraza		
Delrae Reddoor		
Dakota Shelton		
Joe' Youngman		

ACTION:

Motion made by Robyn Baker to approve the Para-professional and teacher aides.
Seconded by Marvin Youpee

Vote: 4-1 Marva Chapman abstained

B. Office Staff

Elementary	Middle School	High School
Kenda Stuehm	Jackie Riediger	Vonda Bighorn
Carri Sifford	Jonathan Thompson	Demiree Whitehead
Diane LaRoche		

SPED

Annika Dupree

Regular Board Meeting Monday June 17, 2024

C. Technology

Michael Cooper

Malaciah Daniels

Mariah Dimas

ACTION:

Motion made by Lori Smoker to approve the Technology staff.

Seconded by Marva Chapman

Vote: 5-0

D. Central Office

Jessie Murray

Katie Shelton

Holly Colgan

ACTION:

Motion made by Marva Chapman to approve the Central staff.

Seconded by Marvin Youpee

Vote: 5-0

E. Other Job Classifications

Christian Curtis- Nurse

Brock Copenhaver- Education Transition & Career Specialist

ACTION:

Motion made by Marvin Youpee to approve other job classifications.

Seconded by Marva Chapman

Vote: 3-1-1 Robyn Baker opposed Lori Smoker abstained

8.4) Policy- First Reading

SUMMARY: Two new policies is available for the district should we pursue an early literacy program:

- BP 2165 Early Literacy Targeted Intervention Programs
- BP 8132 Activity Trips Policy Revisions for the following policies are attached for the First Reading:
 - BP 1420 School Board Meeting Procedure
 - BP 2500 English Language Learner Program
 - BP 3110 Entrance, Placement, and Transfer
 - BP 3410 Student Health/Physical Screenings/Examinations
 - BP 8110 Bus Routes and Schedules

Regular Board Meeting
Monday June 17, 2024

Discussion:

Marvin Youpee questions the following wording and wonders if it was even needed, for it raises a matter of confusion.

(Optional inclusion on school bus lights) The District prohibits the operation of amber or red lights when a school bus stops at a school site to receive or discharge students. This would only be where the drop off or pick up does NOT involve street crossing by the children.

ACTION:

Motion made by Marvin Youpee to approve the Policy First Reading.
Seconded by Lori Smoker

Vote: 5-0 For

9.) Items of Interest

9.1) Work Session Date: July 17,2024 at 6p.m.

9.2) Special Meeting Date: if needed July 17 before work session

9.3) Next Regular Meeting: July 8, 2024, at 5p.m.

Adjourn

LaRae Crowley adjourned at 7:19p.m June 17, 2024

ATTEST:

Judy Linthicum, Board Clerk

LaRae Crowley , Chair



Poplar

School District

BUDGET v. ACTUAL INVESTMENT

Students First

07/03/24
08:52:13

POPLAR SCHOOLS
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 6 / 24

Page: 1 of 1
Report ID: B100F

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
101 Elementary General Fund	-16,078.24	4,458,481.22	4,458,496.27	4,458,496.27	15.05	100%
110 Elementary Transportation Fund	81,206.90	385,157.49	480,700.00	480,700.00	95,542.51	80%
111 Elementary Bus Depreciation Fund	0.00	0.00	1,045,615.40	1,045,615.40	1,045,615.40	0%
113 Elementary Tuition Fund	0.00	0.00	126.21	126.21	126.21	0%
114 Elementary Retirement Fund	25,990.09	1,019,297.31	1,250,000.00	1,250,000.00	230,702.69	82%
115 Elementary Miscellaneous Programs	467,818.53	5,074,563.20	6,089,034.57	6,156,997.57	1,082,434.37	82%
126 Elementary Impact Aid Fund	661,817.65	4,954,338.90	5,246,862.08	5,252,962.08	298,623.18	94%
128 Elementary Technology Fund	0.00	16,928.13	41,650.83	41,650.83	24,722.70	41%
129 Elementary Flex Fund	0.00	124,558.89	451,701.24	451,701.24	327,142.35	28%
160 Elementary Building Fund	0.00	0.00	125,000.00	125,000.00	125,000.00	0%
161 Elementary Building Reserve Fund	0.00	16,166.49	439,993.55	439,993.55	423,827.06	4%
201 High School General Fund	415,923.12	2,384,685.29	2,384,702.72	2,384,702.72	17.43	100%
210 High School Transportation Fund	26,269.39	104,755.67	195,200.00	195,200.00	90,444.33	54%
211 High School Bus Depreciation Fund	0.00	0.00	548,842.04	548,842.04	548,842.04	0%
212 High School Food Service Fund	76,675.38	826,338.05	936,981.00	936,981.00	110,642.95	88%
213 High School Tuition Fund	340.00	340.00	39,818.12	39,818.12	39,478.12	1%
214 High School Retirement Fund	27,464.14	413,598.24	500,000.00	500,000.00	86,401.76	83%
215 High School Miscellaneous Programs	13,900.30	178,074.04	244,073.58	244,073.58	65,999.54	73%
218 High School Traffic Education Fund	4,140.72	4,140.72	5,002.00	5,002.00	861.28	83%
226 High School Impact Aid Fund	-65,562.45	1,248,093.07	2,617,830.00	2,617,830.00	1,369,736.93	48%
228 High School Technology Fund	0.00	12,230.29	24,030.45	24,030.45	11,800.16	51%
229 High School Flex Fund	0.00	10,256.26	309,732.87	309,732.87	299,476.61	3%
260 High School Building Fund	0.00	0.00	546.03	546.03	546.03	0%
261 High School Building Reserve Fund	8,335.00	8,335.00	233,997.16	233,997.16	225,662.16	4%
Grand Total:	1,728,240.53	21,240,338.26	27,669,936.12	27,743,999.12	6,503,660.86	77%



Poplar

School District

WARRANTS AND CLAIMS

Students First

06/19/24
15:12:35

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 1 of 3
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
69607	12289 AMERICAN LEGION SUPPER CLUB	45.00						
Staff lunch								
1	427262 06/19/24 Staff lunch	45.00		126 90 100-2300		582		
	# of Claims 1	Total: 45.00	# of Vendors 1					

06/19/24
15:12:36

POPLAR SCHOOLS
Fund Summary for Claims
For the Accounting Period: 6/24

Page: 2 of 3
Report ID: AP110

Fund/Account	Amount
126 Elementary Impact Aid Fund 101	45.00
Total:	45.00

06/19/24
15:12:36

POPLAR SCHOOLS
Claim Approval Signature Page
For the Accounting Period: 6 / 24

Page: 3 of 3
Report ID: AP100A

I have carefully examined the above CLAIM APPROVAL LIST and refer
the same to the Board of Trustees.

Approved by Board of Finance Committee:

I hereby certify that the above is correct

Business Manager/Clerk

07/01/24
07:50:29

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 1 of 6
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
69639	10162	AGLAND CO-OP	6,717.05					
May 2024								
1		05/31/24 ROUTE	843.50		110 14	100-2700	624	
2		05/31/24 ROUTE	843.51		110 15	100-2700	624	
3		05/31/24 ROUTE	843.51*		110 50	100-2700	624	
4		05/31/24 ACTIVITY	470.56*		226 16	720-2700	624	
5		05/31/24 PICKUPS/RANGER	793.89		126 90	100-2600	624	
6		05/31/24 MAINTENANCE	184.28*		126 90	100-2600	615	
7		05/31/24 MAINTENANCE	1,320.23*		226 16	100-2600	615	
8		05/31/24 HOUSING PARTS	1,018.88		115	100-2620	440	31
9		05/31/24 HOUSING GAS	69.55*		115	100-2620	624	31
10		05/31/24 SPED TRANSPORTATION	146.20*		126 14	280-1000	582	
11		05/31/24 FIELD TRIP	149.28		126 15	710-2700	624	
12		05/31/24 CENTRAL OFFICE GAS	33.66		126 90	100-2300	582	
69644	10748	CITY OF POPLAR	5,527.44					
Water charges for June 2024								
1		06/25/24 Admin building- water/sewer	94.93		126 90	100-2600	421	
2		06/25/24 #9 shop- water/sewer	62.51		126 90	100-2600	421	
3		06/25/24 Trnsprtn&mntnc water/sewer	125.52		126 90	100-2600	421	
4		06/25/24 Bus Garage- water/sewer	172.90		110 15	100-2700	421	
5		06/25/24 Grade school- water/sewer	1,362.12		126 90	100-2600	421	
6		06/25/24 Middle school- water/sewer	820.27		126 90	100-2600	421	
7		06/25/24 High school- water/sewer	62.28		226 16	100-2600	421	
8		06/25/24 HS metal shop- water/sewer	1,890.27		226 16	100-2600	421	
9		06/25/24 Supt house- water/sewer	101.43		115	100-2620	410	31
10		06/25/24 Townhouse #1- water/sewer	146.38		115	100-2620	410	31
11		06/25/24 Townhouse #2- water/sewer	143.94		115	100-2620	410	31
12		06/25/24 Townhouse #3- water/sewer	163.20		115	100-2620	410	31
13		06/25/24 Townhouse #4-water/sewer	144.97		115	100-2620	410	31
14		06/25/24 Townhouse #5- water/sewer	142.67		115	100-2620	410	31
15		06/25/24 Prof Village- Garbage	94.05		115	100-2620	410	31
69637	23165	CURTISS FARM & AUTO	51.00					
1		390590 06/05/24 Alternator	51.00		110 14	100-2700	440	

07/01/24
07:50:29

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 2 of 6
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
69635		25175 MCKINSTRY ESSENTION, LLC	32,899.93						
		Monthly progress billing request #10							
1		20071047 04/30/24 Req #10 Progress Billing	32,899.93		115	90	785-4600	725	785
69640		25175 MCKINSTRY ESSENTION, LLC	31,852.01						
		Monthly progress billing for June 2024. Add AC in high school gymnasium and classrooms.							
1		20072638 06/25/24 Req 12 monthly billing	31,852.01		115	90	785-4600	725	785
69630		25791 MONTANA DEPARTMENT OF REVENUE	4,517.27						
		1% gross receipts tax on request #5							
1		20065850 06/25/24 1% tax on req #5	4,517.27		115	90	785-4600	725	785
69631		25791 MONTANA DEPARTMENT OF REVENUE	1,227.28						
		1% gross receipts tax on request #6							
1		20067175 06/25/24 1% tax on req #6	1,227.28		115	90	785-4600	725	785
69632		25791 MONTANA DEPARTMENT OF REVENUE	622.64						
		1% gross receipts tax on payment request #7							
1		20067873 06/24/25 1% tax on req #7	622.64		115	90	785-4600	725	785
69633		25791 MONTANA DEPARTMENT OF REVENUE	1,392.80						
		1% gross receipts tax on payment request #8							
1		20068683 06/25/24 1% tax on Req #8	1,392.80		115	90	785-4600	725	785
69634		25791 MONTANA DEPARTMENT OF REVENUE	673.38						
		1% gross receipts tax on payment request #9							
1		20069317 06/25/24 1% tax on Req #9	673.38		115	90	785-4600	725	785
69636		25791 MONTANA DEPARTMENT OF REVENUE	332.32						
		1% Montana gross receipts tax on payment request #10							
1		20071047 04/30/24 1% tax on Req. #10	332.32		115	90	785-4600	725	785
69641		25791 MONTANA DEPARTMENT OF REVENUE	321.74						
		1% Montana gross receipts tax on Monthly progress billing request #12.							
1		20072638 06/25/24 1% tax on req 12 billing	321.74		115	90	785-4600	725	785

07/01/24
07:50:29

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 3 of 6
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
69638		10253 PITNEY BOWES PURCHASE POWER	1,480.62					
1		06/16/24 Mail meter refill	1,036.43		126 90	100-2300	532	
2		06/16/24 Mail meter refill	444.19		226 16	100-2300	532	
69642		12768 RENAISSANCE	20,189.31					
Accelerated reader subscription, Freckle math student subscription, annual all product renaissance platform, star math subscription, star reading subscription								
1		INV5326571 06/24/24 Accelerated reader	6,344.00*		126 15	100-1000	681	
2		INV5326571 06/24/24 Freckle math student	3,298.55		126 14	100-1000	680	
3		INV5326571 06/24/24 Freckle math student	3,298.55		126 50	100-1000	681	
4		INV5326571 06/24/24 Renaissance platform	375.00		126 14	100-1000	680	
5		INV5326571 06/24/24 Renaissance platform	375.00		126 50	100-1000	681	
6		INV5326571 06/24/24 Star math subscription	1,356.30		126 14	100-1000	680	
7		INV5326571 06/24/24 Star math subscription	1,356.31		126 50	100-1000	681	
8		INV5326571 06/24/24 Star reading subscription	1,892.80*		126 15	100-1000	681	
9		INV5326571 06/24/24 Star reading subscription	946.40		126 14	100-1000	680	
10		INV5326571 06/24/24 Star reading subscription	946.40		126 50	100-1000	681	
		# of Claims	14	Total:	107,804.79	# of Vendors	7	

07/01/24
07:50:29

POPLAR SCHOOLS
Claim from Another Period Cancelled in
For the Accounting Period: 6/24

Page: 4 of 6
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
	*** Cancelled in 6/24 ****							
	*** Claim from another period (5/24) ****							
69510	24858 DAN SCHMIDT	981.00						
	Travel and expense voucher for IISM Board conference in Anaconda MT							
1	05/21/24 IISM board conf. Anaconda	686.70		126 90 100-2300		582		
2	05/21/24 IISM board conf. Anaconda	294.30		226 16 100-2300		582		
	# of Claims 1	Total: 981.00	# of Vendors 7					

07/01/24
07:50:30

POPLAR SCHOOLS
Fund Summary for Claims
For the Accounting Period: 6/24

Page: 5 of 6
Report ID: AP110

Fund/Account	Amount
110 Elementary Transportation Fund	
101	2,754.42
115 Elementary Miscellaneous Programs Fund	
101	75,864.44
126 Elementary Impact Aid Fund	
101	24,311.70
226 High School Impact Aid Fund	
101	3,893.23
Total:	106,823.79

07/01/24
07:50:30

POPLAR SCHOOLS
Claim Approval Signature Page
For the Accounting Period: 6 / 24

Page: 6 of 6
Report ID: AP100A

I have carefully examined the above CLAIM APPROVAL LIST and refer
the same to the Board of Trustees.

Approved by Board of Finance Committee:

I hereby certify that the above is correct

Business Manager/Clerk

06/25/24
14:10:12

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 1 of 18
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
69619		20220 BIG VALLEY WATER	358.00					
1		177046 05/03/24 Water for HS	69.00		226 16 100-1000		610	
2		177047 05/03/24 Water for Elementary	101.00*		126 15 100-1000		610	
3		177048 05/03/24 Water for district office	37.00*		126 90 100-2300		610	
4		177170 05/13/24 Water for high school	61.00		226 16 100-1000		610	
5		177448 05/24/24 Water for Elementary	61.00*		126 15 100-1000		610	
6		177449 05/24/24 Water for district office	29.00*		126 90 100-2300		610	
69608		14372 BILLINGS HOTEL & CONVENTION CENTER	1,971.52					
		Lodging state track and field						
1		89879 06/18/24 State track and field rooms	246.44*		226 16 720-3507		582	
2		89882 06/18/24 State track and field rooms	246.44*		226 16 720-3507		582	
3		89893 06/18/24 State track and field rooms	246.44*		226 16 720-3507		582	
4		89895 06/18/24 State track and field rooms	246.44*		226 16 720-3507		582	
5		89897 06/18/24 State track and field rooms	246.44*		226 16 720-3507		582	
6		89899 06/18/24 State track and field rooms	246.44*		226 16 720-3507		582	
7		90117 06/18/24 State track and field rooms	246.44*		226 16 720-3507		582	
8		90146 06/18/24 State track and field rooms	246.44*		226 16 720-3507		582	
69625		10044 DACOTAH PAPER CO.	3,072.04					
		Paper and disposables for kitchen						
1		18219 05/29/24 Pansavers, Bowls, Plates	1,669.03		212 90 910-3100		610	
2		24907 06/10/24 Cups, gloves, dawn soap	1,403.01		212 90 910-3100		610	
69615		10189 ECKROTH MUSIC CO.	1,100.30					
1		5262492 05/03/24 Marching bass drum case	1,058.00		226 16 100-1000		610	
2		5290762 05/24/24 Mallet bass drum	42.30		226 16 100-1000		610	
69616		24787 FORT PECK JOURNAL. LLC	496.00					
		Coaching/Extra curricular, activities fund administrator /assistant clerk ad						
1		3187 06/19/24 Coaching/asst. clerk ad	347.20		126 90 100-2300		540	
2		3187 06/19/24 Coaching/asst. clerk ad	148.80		226 16 100-2300		540	
69610		24761 FORT PECK TRIBES	8,335.00					
		Budget request						
1		06/17/24 FY 23-24 budget request	8,335.00		261 16 190-2112		330	899

06/25/24
14:10:12

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 2 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func			
69629	22685 INDEPENDENCE BANK	76,633.41						
	May 2024 credit card charges							
1	CC-13381 05/10/24 Electric charges for village	662.00		115 625			31	
	SHERIDAN ELECTRIC CO-OP			CC Accounting: 115-	-100-2620-410-			
2	CC-13382 06/17/24 DISTRICT PHONES	1,240.74		226 625				
	NEMONT TELEPHONE COOPERATIVE, INC.			CC Accounting: 226-	16-100-2600-531			
3	CC-13382 06/17/24 DISTRICT PHONES	1,240.74		126 625				
	NEMONT TELEPHONE COOPERATIVE, INC.			CC Accounting: 126-	14-100-2600-531			
4	CC-13382 06/17/24 DISTRICT PHONES	1,240.74		126 625				
	NEMONT TELEPHONE COOPERATIVE, INC.			CC Accounting: 126-	15-100-2600-531			
5	CC-13382 06/17/24 DISTRICT PHONES	1,240.74		126 625				
	NEMONT TELEPHONE COOPERATIVE, INC.			CC Accounting: 126-	50-100-2600-531			
6	CC-13382 06/17/24 TECH DEPARTMENT PHONES	324.57		126 625				
	NEMONT TELEPHONE COOPERATIVE, INC.			CC Accounting: 126-	15-100-2600-531			
7	CC-13382 06/17/24 MAINTENANCE PHONES	89.78		126 625				
	NEMONT TELEPHONE COOPERATIVE, INC.			CC Accounting: 126-	90-100-2600-531			
8	CC-13382 06/17/24 TRANSPORTATION PHONES	99.19		110 625				
	NEMONT TELEPHONE COOPERATIVE, INC.			CC Accounting: 110-	50-100-2700-531			
9	CC-13383 05/02/24 Groceries HS track	170.72		226 625				
	ALBERTSON'S			CC Accounting: 226-	16-720-3507-582			
10	CC-13383 05/10/24 Groceries HS track	168.30		226 625				
	ALBERTSON'S			CC Accounting: 226-	16-720-3507-582			
11	CC-13383 05/16/24 Groceries HS track	101.73		226 625				
	ALBERTSON'S			CC Accounting: 226-	16-720-3507-582			
12	CC-13383 05/17/24 Meal HS track	249.25		226 625				
	EUGENE'S PIZZA			CC Accounting: 226-	16-720-3507-582			
13	CC-13383 05/18/24 Gas HS track	38.53		226 625				
	AGLAND CO-OP			CC Accounting: 226-	16-720-3500-624			
14	CC-13383 05/18/24 Meal HS track	217.08		226 625				
	DAIRY QUEEN			CC Accounting: 226-	16-720-3507-582			
15	CC-13383 05/23/24 Meal HS track	88.09		226 625				
	WENDYS			CC Accounting: 226-	16-720-3507-582			
16	CC-13383 05/23/24 Gas HS track	39.74		226 625				
	Genex			CC Accounting: 226-	16-720-3500-624			
17	CC-13383 05/23/24 Meal HS track	197.00		226 625				
	BILLINGS HOTEL & CONVENTION CENTER			CC Accounting: 226-	16-720-3507-582			
18	CC-13383 05/24/24 Meal HS track	189.54		226 625				
	MISC VENDOR			CC Accounting: 226-	16-720-3507-582			
19	CC-13383 05/25/24 Gas HS track	69.00		226 625				
	CONOCO			CC Accounting: 226-	16-720-3500-624			
20	CC-13383 05/25/24 Gas HS track	36.21		226 625				
	Genex			CC Accounting: 226-	16-720-3500-624			

06/25/24
14:10:12

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 3 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func			
21	CC-13383 05/25/24 Meal HS track	89.09		226 625				
Taco Johns			CC Accounting:	226- 16-720-3507-582				
22	CC-13384 05/10/24 MS field trip to movies	485.75		126 625				
PRAIRIE CINEMA			CC Accounting:	126- 50-710-2700-516				
23	CC-13384 05/10/24 MS field trip to movies	301.50		126 625				
PRAIRIE CINEMA			CC Accounting:	126- 50-710-2700-516				
24	CC-13384 06/05/24 Statement fee	3.00		126 625				
			CC Accounting:	126- 14-100-1000-610				
25	CC-13385 05/02/24 Tennis Groceries	67.20		226 625				
ALBERTSON'S			CC Accounting:	226- 16-720-3511-582				
26	CC-13385 05/03/24 Meal Tennis	31.02		226 625				
LITTLE CAESARS			CC Accounting:	226- 16-720-3511-582				
27	CC-13385 05/03/24 Meal Tennis	53.32		226 625				
MC DONALD'S			CC Accounting:	226- 16-720-3511-582				
28	CC-13385 05/03/24 Gas HS tennis	78.28		226 625				
AGLAND CO-OP			CC Accounting:	226- 16-720-3500-624				
29	CC-13385 05/08/24 Gas HS tennis	67.48		226 625				
AGLAND CO-OP			CC Accounting:	226- 16-720-3500-624				
30	CC-13385 05/08/24 Sports drinks	10.03		226 625				
AGLAND CO-OP			CC Accounting:	226- 16-720-3511-582				
31	CC-13385 05/09/24 Groceries HS tennis	70.72		226 625				
ALBERTSON'S			CC Accounting:	226- 16-720-3511-582				
32	CC-13385 05/09/24 Meal HS tennis	66.00		226 625				
GUST HAUF			CC Accounting:	226- 16-720-3511-582				
33	CC-13385 05/10/24 Meal HS tennis	41.72		226 625				
MC DONALD'S			CC Accounting:	226- 16-720-3511-582				
34	CC-13385 05/10/24 Gas HS tennis	70.28		226 625				
AGLAND CO-OP			CC Accounting:	226- 16-720-3500-624				
35	CC-13385 05/11/24 Meal HS tennis	49.34		226 625				
SUBWAY			CC Accounting:	226- 16-720-3511-582				
36	CC-13385 05/11/24 Groceries HS tennis	67.17		226 625				
ALBERTSON'S			CC Accounting:	226- 16-720-3511-582				
37	CC-13385 05/15/24 Sports drinks, seeds	18.80		226 625				
AGLAND CO-OP			CC Accounting:	226- 16-720-3511-582				
38	CC-13385 05/16/24 Breakfast, vitamin waters	15.16		226 625				
AGLAND CO-OP			CC Accounting:	226- 16-720-3511-582				
39	CC-13385 05/16/24 Meal HS tennis	19.74		226 625				
MEXICO LINDO			CC Accounting:	226- 16-720-3511-582				
40	CC-13385 05/17/24 Meal HS tennis	17.10		226 625				
LITTLE CAESARS			CC Accounting:	226- 16-720-3511-582				
41	CC-13385 05/17/24 Gas HS tennis	50.36		226 625				
EXXON MOBILE			CC Accounting:	226- 16-720-3500-624				
42	CC-13385 05/17/24 Meal HS tennis	16.25		226 625				
MISC VENDOR			CC Accounting:	226- 16-720-3511-582				

06/25/24
14:10:12

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 4 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
43	CC-13386 05/08/24 Kit Switch, latch & strike	560.45		126 625				
	PARTS WAREHOUSE			CC Accounting: 126-	90-100-2600-615			
44	CC-13386 05/15/24 Grass seed, Hot water heater	602.37		115 625			31	
	MENARDS			CC Accounting: 115-	-100-2620-440-	31		
45	CC-13386 05/15/24 Tank sprayer, hinges, tools	457.64		126 625				
	MENARDS			CC Accounting: 126-	90-100-2600-615			
46	CC-13386 05/15/24 130lb tow spreader	259.99		126 625				
	TRACTOR SUPPLY COMPANY			CC Accounting: 126-	90-100-2600-660			
47	CC-13386 05/15/24 Meal	45.58		126 625				
	APPLEBEES			CC Accounting: 126-	90-100-2600-582			
48	CC-13386 05/21/24 Sprayer wand	109.94		126 625				
	NORTHERN TOOL/EQUIPMENT			CC Accounting: 126-	90-100-2600-615			
49	CC-13386 05/21/24 Proteam megavac 10 pack	205.28		126 625				
	PARTS WAREHOUSE			CC Accounting: 126-	90-100-2600-615			
50	CC-13386 05/23/24 Gas	48.40		126 625				
	AGLAND CO-OP			CC Accounting: 126-	90-100-2600-624			
51	CC-13386 06/04/24 Bounty, Storage	54.45		226 625				
	TANDE'S GROCERY			CC Accounting: 226-	16-100-2600-615			
52	CC-13386 06/05/24 Statement fee	3.00		226 625				
				CC Accounting: 226-	16-100-2600-615			
53	CC-13387 05/07/24 Breakfast teacher appreciati	125.50		226 625				
	BUCKHORN CAFE			CC Accounting: 226-	16-100-1000-610			
54	CC-13387 05/10/24 MS track meal	386.82		126 625				
	SUBWAY			CC Accounting: 126-	50-720-3500-582			
55	CC-13388 05/31/24 ISSM room- Cancel- CREDIT	-259.00		126 625				
	MISC VENDOR			CC Accounting: 126-	90-100-2300-582			
56	CC-13389 05/10/24 MS golf meal/ range balls	174.23		126 625				
	AIRPORT GOLF COURSE			CC Accounting: 126-	50-720-3500-582			
57	CC-13389 05/17/24 MS golf meal/ range balls	170.20		126 625				
	AIRPORT GOLF COURSE			CC Accounting: 126-	50-720-3500-582			
58	CC-13389 05/23/24 ES field trip meal	318.25		126 625				
	BUCKHORN CAFE			CC Accounting: 126-	15-710-2700-516			
59	CC-13389 06/05/24 Statement fee	3.00		126 625				
				CC Accounting: 126-	50-720-3500-610			
60	CC-13390 05/07/24 Senior class awards	214.78		226 625				
	CROWN AWARDS INC			CC Accounting: 226-	16-100-1000-610			
61	CC-13390 05/09/24 Cupcakes for cake walk	14.98		115 625			785	
	REYNOLDS SUPERMARKET			CC Accounting: 115-	90-785-3300-610-785			
62	CC-13390 05/09/24 Water HS family night	28.28		115 625			785	
	MAIN STREET GROCERY			CC Accounting: 115-	90-785-3300-610-785			
63	CC-13390 05/09/24 Pizzas HS family night	381.86		115 625			785	
	PIZZA HUT			CC Accounting: 115-	90-785-3300-610-785			
64	CC-13390 05/10/24 Subs HS family night	1,502.10		115 625			785	
	SUBWAY			CC Accounting: 115-	90-785-3300-610-785			

06/25/24
14:10:12

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 5 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
65	CC-13390 05/10/24 Meal- FB helmet run Billings	26.80		226	625			
PANDA EXPRESS				CC Accounting: 226- 16-720-3500-582				
66	CC-13390 05/10/24 Gas- FB helmet run	80.65		226	625			
4 CORNERS LLC				CC Accounting: 226- 16-720-3500-624				
67	CC-13390 05/10/24 Gas- FB helmet run	56.40		226	625			
4 CORNERS LLC				CC Accounting: 226- 16-720-3500-624				
68	CC-13390 05/23/24 Supplies end of year feed	81.00		226	625			
MAIN STREET GROCERY				CC Accounting: 226- 16-100-1000-610				
69	CC-13390 05/24/24 Supplies end of year feed	45.73		226	625			
MAIN STREET GROCERY				CC Accounting: 226- 16-100-1000-610				
70	CC-13391 05/04/24 Gas HS golf	55.02		226	625			
AGLAND CO-OP				CC Accounting: 226- 16-720-3500-624				
71	CC-13391 05/04/24 Meal HS golf	105.16		226	625			
DAIRY QUEEN				CC Accounting: 226- 16-720-3513-582				
72	CC-13391 05/04/24 Meal HS golf	20.08		226	625			
SUNNYSIDE COUNTRY CLUB				CC Accounting: 226- 16-720-3513-582				
73	CC-13391 05/04/24 Meal HS golf	76.22		226	625			
SUNNYSIDE COUNTRY CLUB				CC Accounting: 226- 16-720-3513-582				
74	CC-13391 05/04/24 Tourney fees	139.05		226	625			
SUNNYSIDE COUNTRY CLUB				CC Accounting: 226- 16-720-3513-610				
75	CC-13391 05/04/24 Tourney fees	164.80		226	625			
SUNNYSIDE COUNTRY CLUB				CC Accounting: 226- 16-720-3513-610				
76	CC-13391 05/06/24 Meal HS golf	21.63		226	625			
SUNNYSIDE COUNTRY CLUB				CC Accounting: 226- 16-720-3513-582				
77	CC-13391 05/06/24 Gas HS golf	66.02		226	625			
AGLAND CO-OP				CC Accounting: 226- 16-720-3500-624				
78	CC-13391 05/07/24 Meal HS golf	190.70		226	625			
OPHEIM SCHOOL				CC Accounting: 226- 16-720-3513-582				
79	CC-13392 05/09/24 Meal Athletic trainer Tennis	13.78		226	625			
MC DONALD'S				CC Accounting: 226- 16-720-3500-582				
80	CC-13393 05/02/24 Meal State music	180.00		226	625			
4B'S				CC Accounting: 226- 16-710-3401-582				
81	CC-13393 05/03/24 Meal State music	54.07		226	625			
MISC VENDOR				CC Accounting: 226- 16-710-3401-582				
82	CC-13393 05/03/24 Meal State music	170.98		226	625			
MISC VENDOR				CC Accounting: 226- 16-710-3401-582				
83	CC-13393 05/03/24 Meal State music	180.92		226	625			
HUHOT MONGOLIAN GRILL				CC Accounting: 226- 16-710-3401-582				
84	CC-13393 05/04/24 Meal State music	98.12		226	625			
WENDYS				CC Accounting: 226- 16-710-3401-582				
85	CC-13393 05/04/24 Meal State music	147.25		226	625			
MISC VENDOR				CC Accounting: 226- 16-710-3401-582				
86	CC-13393 05/04/24 Meal State music	10.58		226	625			
WENDYS				CC Accounting: 226- 16-710-3401-582				

06/25/24
14:10:12

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 6 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
87	CC-13393 05/04/24 Gas State music	71.15		226 625			
Cenex					CC Accounting: 226- 16-710-2700-624		
88	CC-13393 05/04/24 Gas State music	44.82		226 625			
Cenex					CC Accounting: 226- 16-710-2700-624		
89	CC-13393 05/14/24 Drinks staff workshop	63.75		126 625			
THE PERKULATOR					CC Accounting: 126- 90-100-2300-610		
90	CC-13393 05/22/24 BLT birthday cake	41.99		226 625			
REYNOLDS SUPERMARKET					CC Accounting: 226- 16-100-1000-610		
91	CC-13394 05/14/24 Pizzas ES field trip	310.00		126 625			
MISC VENDOR					CC Accounting: 126- 15-710-2700-516		
92	CC-13394 06/05/24 Statement fee	3.00		126 625			
					CC Accounting: 126- 15-710-2700-516		
93	CC-13395 05/07/24 Drinks for election judges	50.50		126 625			
THE PERKULATOR					CC Accounting: 126- 90-100-2314-610		
94	CC-13395 05/08/24 BLT Donuts	35.96		226 625			
REYNOLDS SUPERMARKET					CC Accounting: 226- 16-100-1000-610		
95	CC-13395 05/20/24 Flooring Trailer #100	136.66		115 625			31
MENARDS					CC Accounting: 115- -100-2620-440- 31		
96	CC-13396 05/13/24 Impact sockets	114.24		110 625			
WOLF CITY AUTO INC.					CC Accounting: 110- 15-100-2700-440		
97	CC-13396 05/13/24 Under seat brooms	89.95		110 625			
MUTUAL SCREW & SUPPLY					CC Accounting: 110- 15-100-2700-440		
98	CC-13396 06/05/24 Statement fee	3.00		110 625			
					CC Accounting: 110- 15-100-2700-610		
99	CC-13397 05/02/24 Chips- Band spirit bags	10.99		226 625			
MAIN STREET GROCERY					CC Accounting: 226- 16-720-3500-610		
100	CC-13397 05/02/24 Baked goods Golf meet	73.70		226 625			
ALBERTSON'S					CC Accounting: 226- 16-720-3500-610		
101	CC-13397 05/04/24 State music rooms	2,018.00		226 625			
QUALITY INN					CC Accounting: 226- 16-710-3401-582		
102	CC-13397 05/16/24 Meal Divisional Tennis	14.00		226 625			
MC DONALD'S					CC Accounting: 226- 16-720-3500-582		
103	CC-13397 05/16/24 Meal Divisional Tennis	29.00		226 625			
MISC VENDOR					CC Accounting: 226- 16-720-3500-582		
104	CC-13397 05/16/24 Meal Divisional Tennis	22.58		226 625			
WENDYS					CC Accounting: 226- 16-720-3500-582		
105	CC-13397 05/16/24 Gas Divisional Tennis	78.00		226 625			
Cenex					CC Accounting: 226- 16-720-3500-624		
106	CC-13397 05/16/24 Tennis balls Divisionals	99.95		226 625			
RED ROCK SPORTING GOODS					CC Accounting: 226- 16-720-3500-610		
107	CC-13397 05/17/24 Meal Divisonal tennis	17.57		226 625			
ARBYS					CC Accounting: 226- 16-720-3500-582		
108	CC-13397 05/17/24 Gas Divisional Tennis	73.00		226 625			
Cenex					CC Accounting: 226- 16-720-3500-624		

06/25/24
14:10:12

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 7 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
109	CC-13397 05/17/24 Gas Divisional Tennis	40.01		226 625			
AGLAND CO-OP				CC Accounting: 226-	16-720-3500-624		
110	CC-13397 05/22/24 Cupcakes Athletic banquet	59.94		226 625			
ALBERTSON'S				CC Accounting: 226-	16-720-3500-582		
111	CC-13397 05/23/24 Divisional tennis room	704.00		226 625			
BEST WESTERN				CC Accounting: 226-	16-720-3500-582		
112	CC-13397 05/29/24 Room MHSA meeting	187.04		226 625			
MISC VENDOR				CC Accounting: 226-	16-720-3500-582		
113	CC-13399 05/18/24 Food/Drinks Retirement	154.11		126 625			
WALMART				CC Accounting: 126-	15-100-1000-610		
114	CC-13399 05/20/24 Blanket for retiree	75.00		126 625			
TITOKA TIBI				CC Accounting: 126-	15-100-1000-610		
115	CC-13399 05/20/24 Food retirement lunch	118.29		126 625			
REYNOLDS SUPERMARKET				CC Accounting: 126-	15-100-1000-610		
116	CC-13399 05/20/24 Supplies retirement lunch	114.33		126 625			
MISC VENDOR				CC Accounting: 126-	15-100-1000-610		
117	CC-13399 05/23/24 Ice Cream summer school	24.95		126 625			
TANDE'S GROCERY				CC Accounting: 126-	15-100-1000-610		
118	CC-13399 05/23/24 Lodging Summer Institute	319.00		115 625			314
MSU CONFERENCE SERVICES/MBI2019				CC Accounting: 115-	15-494-2213-582-314		
119	CC-13399 05/30/24 Office supplies	84.44		126 625			
WALMART				CC Accounting: 126-	15-100-1000-610		
120	CC-13399 05/30/24 Student snack incentives	310.84		126 625			
WALMART				CC Accounting: 126-	15-100-1000-610		
121	CC-13399 05/30/24 Unleaded gas	70.70		126 625			
AGLAND CO-OP				CC Accounting: 126-	15-100-1000-610		
122	CC-13399 05/30/24 Puzzles, craft supplies	1,233.12		126 625			
WALMART				CC Accounting: 126-	15-100-1000-610		
123	CC-13399 05/30/24 Office supplies	64.53		126 625			
WALMART				CC Accounting: 126-	15-100-1000-610		
124	CC-13400 05/06/24 Elementary incentives	1,632.15		126 625			
POSITIVE PROMOTIONS				CC Accounting: 126-	15-100-1000-610		
125	CC-13401 05/04/24 Pizza party	281.50		126 625			
BUCKHORN CAFE				CC Accounting: 126-	15-100-1000-610		
126	CC-13401 05/04/24 elementary incentives	2,896.06		115 625			700
SCHOLASTIC				CC Accounting: 115-	15-470-1000-610-700		
127	CC-13401 05/08/24 Elementary incentives	100.00		115 625			700
FORT PECK VIDEO & MORE				CC Accounting: 115-	15-470-1000-610-700		
128	CC-13401 05/10/24 Elementary AR incentives	2,964.72		115 625			700
WALMART				CC Accounting: 115-	15-470-1000-610-700		
129	CC-13401 05/13/24 Bottled water	28.28		126 625			
MAIN STREET GROCERY				CC Accounting: 126-	15-100-1000-610		
130	CC-13401 05/15/24 AR reading incentives	1,317.36		115 625			700
JONES SCHOOL SUPPLY CO, INC.				CC Accounting: 115-	15-470-1000-610-700		

06/25/24
14:10:12

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 8 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
131	CC-13401 05/15/24 Bottled water	42.42		126 625			
	MAIN STREET GROCERY			CC Accounting: 126-	15-100-1000-610		
132	CC-13401 05/20/24 Blankets for retirees	205.00		126 625			
	TITOKA TIHI			CC Accounting: 126-	15-100-1000-610		
133	CC-13401 05/22/24 Elementary field trip	998.75		126 625			
	PRAIRIE CINEMA			CC Accounting: 126-	15-710-2700-516		
134	CC-13401 05/23/24 Elementary AR incentives	92.61		115 625			700
	TEACHERS PAY TEACHERS			CC Accounting: 115-	15-470-1000-610-700		
135	CC-13401 06/05/24 Statement fees	3.00		126 625			
				CC Accounting: 126-	15-100-1000-610		
136	CC-13402 05/04/24 MS track and field grocery	191.22		126 625			
	ALBERTSON'S			CC Accounting: 126-	50-720-3500-582		
137	CC-13402 05/06/24 Teacher/staff appreciation	120.00		126 625			
	BUCKHORN CAFE			CC Accounting: 126-	50-100-2400-610		
138	CC-13402 05/08/24 Teacher/staff appreciation	174.66		126 625			
	REYNOLDS SUPERMARKET			CC Accounting: 126-	14-100-2400-610		
139	CC-13402 05/08/24 Block party supplies	509.92		126 625			
	ORIENTAL TRADING			CC Accounting: 126-	50-100-2400-610		
140	CC-13402 05/10/24 Teacher/staff appreciation	300.00		126 625			
	CATTLEMEN'S CUT			CC Accounting: 126-	14-100-2400-610		
141	CC-13402 05/10/24 MS track and field groceries	206.39		126 625			
	ALBERTSON'S			CC Accounting: 126-	50-720-3500-582		
142	CC-13402 05/13/24 Gas outdoor field trip	33.50		126 625			
	CONOCO			CC Accounting: 126-	50-710-2700-624		
143	CC-13402 05/13/24 Gas outdoor field trip	50.50		126 625			
	AGLAND CO-OP			CC Accounting: 126-	50-710-2700-624		
144	CC-13402 05/13/24 Gas outdoor field trip	49.70		126 625			
	AGLAND CO-OP			CC Accounting: 126-	50-710-2700-624		
145	CC-13402 05/15/24 Gas outdoor field trip	47.01		126 625			
	EXXON MOBILE			CC Accounting: 126-	50-710-2700-624		
146	CC-13402 05/15/24 Gas outdoor field trip	42.00		126 625			
	EXXON MOBILE			CC Accounting: 126-	50-710-2700-624		
147	CC-13402 05/15/24 Meal outdoor field trip	169.00		126 625			
	MC DONALD'S			CC Accounting: 126-	50-710-2700-516		
148	CC-13402 05/16/24 6 ft sub sandwiches	100.00		126 625			
	FROSTEE'S			CC Accounting: 126-	14-100-1000-610		
149	CC-13402 05/20/24 AR reading prizes	1,753.65		115 625			700
	WALMART			CC Accounting: 115-	14-470-1000-610-700		
150	CC-13402 05/22/24 Office groceries	189.86		126 625			
	MAIN STREET GROCERY			CC Accounting: 126-	14-100-1000-610		
151	CC-13402 05/29/24 Staff appreciation lunch	41.50		126 625			
	BUCKHORN CAFE			CC Accounting: 126-	14-100-1000-610		
152	CC-13402 06/03/24 Summer school groceries	147.14		126 625			
	ALBERTSON'S			CC Accounting: 126-	14-100-1000-610		

06/25/24
14:10:12

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 9 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
153	CC-13402 06/04/24 Summer school supplies	110.81		126 625			
WALMART				CC Accounting: 126-	14-100-1000-610		
154	CC-13403 05/02/24 Gas- retirement dinner suppl	125.08		126 625			
MISC VENDOR				CC Accounting: 126-	90-100-2300-582		
155	CC-13403 05/02/24 Meal Negotiations	128.71		126 625			
JERSEY MIKES				CC Accounting: 126-	90-100-2300-582		
156	CC-13403 05/03/24 Star quilt- retirees	450.00		126 625			
TITOKA TIBI				CC Accounting: 126-	90-100-2300-610		
157	CC-13403 05/03/24 Reynolds aluminum foil	20.92		126 625			
AMAZON				CC Accounting: 126-	50-100-1000-610		
158	CC-13403 05/03/24 Mail package	30.45		126 625			
USPS PO				CC Accounting: 126-	90-100-2300-610		
159	CC-13403 05/06/24 Star quilts- retirees	1,000.00		126 625			
TITOKA TIBI				CC Accounting: 126-	90-100-2300-610		
160	CC-13403 05/06/24 Summer school craft supplies	94.79		126 625			
AMAZON				CC Accounting: 126-	14-100-1000-610		
161	CC-13403 05/06/24 Beaded wristlets- recognitio	220.00		126 625			
TITOKA TIBI				CC Accounting: 126-	90-100-2300-610		
162	CC-13403 05/06/24 Track day shirts	3,509.84		126 625			
CUSTOMINK, LLC				CC Accounting: 126-	15-100-1000-610		
163	CC-13403 05/06/24 Track day shirts	3,509.84		115 625			700
CUSTOMINK, LLC				CC Accounting: 115-	15-470-1000-610-700		
164	CC-13403 05/07/24 Correction tape	24.50		126 625			
AMAZON				CC Accounting: 126-	90-100-2300-610		
165	CC-13403 05/07/24 decorations retirement dinne	437.44		126 625			
WALMART				CC Accounting: 126-	90-100-2300-610		
166	CC-13403 05/07/24 Filing labels	19.79		126 625			
AMAZON				CC Accounting: 126-	90-100-2300-610		
167	CC-13403 05/07/24 Teacher appreciation gift	1,840.00		226 625			
X-GRAIN HERO 247				CC Accounting: 226-	16-100-1000-610		
168	CC-13403 05/07/24 Flowers retirement dinner	854.41		126 625			
COUNTRY FLORAL & GIFTS				CC Accounting: 126-	90-100-2300-610		
169	CC-13403 05/07/24 Cake retirement dinner	125.98		126 625			
CASH WISE				CC Accounting: 126-	90-100-2300-610		
170	CC-13403 05/08/24 Address labels	129.95		126 625			
AMAZON				CC Accounting: 126-	90-100-2300-610		
171	CC-13403 05/08/24 Attendance incentive	3,196.00		115 625			700
BSN SPORTS				CC Accounting: 115-	15-470-1000-610-700		
172	CC-13403 05/08/24 Attendance incentive	3,196.00		115 625			700
BSN SPORTS				CC Accounting: 115-	14-470-1000-610-700		
173	CC-13403 05/08/24 Construction paper	7.12		126 625			
AMAZON				CC Accounting: 126-	14-100-1000-610		
174	CC-13403 05/08/24 MS year books	694.62		115 625			700
MIX BOOKS				CC Accounting: 115-	14-470-1000-610-700		

06/25/24
14:10:13

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 10 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func			
175	CC-13403 05/08/24 MS year books	694.63		115 625			700	
MIX BOOKS				CC Accounting: 115-	50-470-1000-610-700			
176	CC-13403 05/08/24 Classification folders	32.50		126 625				
AMAZON				CC Accounting: 126-	90-100-2300-610			
177	CC-13403 05/08/24 Calendars, folders,	71.02		126 625				
AMAZON				CC Accounting: 126-	90-100-2300-610			
178	CC-13403 05/08/24 Retirement dinner supplies	31.75		126 625				
FORT PECK VIDEO & MORE				CC Accounting: 126-	90-100-2300-610			
179	CC-13403 05/08/24 Packing tape	13.55		126 625				
AMAZON				CC Accounting: 126-	90-100-2300-610			
180	CC-13403 05/07/24 Meal Election judges	80.00		126 625				
AMERICAN LEGION SUPPER CLUB				CC Accounting: 126-	90-100-2314-610			
181	CC-13403 05/09/24 Retirement dinner meal	2,511.50		126 625				
FAMOUS DAVES				CC Accounting: 126-	90-100-2300-582			
182	CC-13403 05/09/24 Retirement dinner meal	2,511.50		226 625				
FAMOUS DAVES				CC Accounting: 226-	16-100-2300-582			
183	CC-13403 05/13/24 Embroidery kits	213.25		126 625				
AMAZON				CC Accounting: 126-	14-100-1000-610			
184	CC-13403 05/14/24 First Aid Iodine	21.74		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610			
185	CC-13403 05/14/24 Gummy worms MS dance	27.94		115 625			700	
AMAZON				CC Accounting: 115-	14-470-1000-610-700			
186	CC-13403 05/14/24 Slime kit, Science kits	114.50		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610			
187	CC-13403 05/15/24 White tying balloons	35.98		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610			
188	CC-13403 05/15/24 Staff incentives	36.50		126 625				
THE PERKULATOR				CC Accounting: 126-	90-100-2300-610			
189	CC-13403 05/15/24 Baking soda	20.45		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610			
190	CC-13403 05/15/24 Assault fitness trainer	3,564.64		115 625			700	
MISC VENDOR				CC Accounting: 115-	50-470-1000-610-700			
191	CC-13403 05/15/24 Suckers MS dance	28.95		115 625			700	
AMAZON				CC Accounting: 115-	14-470-1000-610-700			
192	CC-13403 05/15/24 Vertimax trainer	4,196.23		115 625			700	
MISC VENDOR				CC Accounting: 115-	50-470-1000-610-700			
193	CC-13403 05/15/24 Staff lunch	89.50		126 625				
BUCKHORN CAFE				CC Accounting: 126-	90-100-2300-610			
194	CC-13403 05/16/24 MS dance supplies	171.91		115 625			700	
AMAZON				CC Accounting: 115-	14-470-1000-610-700			
195	CC-13403 05/16/24 Pencils	52.31		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610			
196	CC-13403 05/16/24 Crafting supplies	197.77		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610			

06/25/24
14:10:13

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 11 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func			
197	CC-13403 05/15/24 Staff lunch	16.50		126	625			
	AMERICAN LEGION SUPPER CLUB			CC Accounting: 126-	90-100-2300-582			
198	CC-13403 05/16/24 Mini plush bears	44.98		126	625			
	AMAZON			CC Accounting: 126-	15-100-1000-610			
199	CC-13403 05/16/24 Borax slime activator	27.51		126	625			
	AMAZON			CC Accounting: 126-	15-100-1000-610			
200	CC-13403 05/20/24 Science kits	89.85		126	625			
	AMAZON			CC Accounting: 126-	15-100-1000-610			
201	CC-13403 05/16/24 Erasers	15.50		126	625			
	AMAZON			CC Accounting: 126-	15-100-1000-610			
202	CC-13403 05/16/24 Decorations MS dance	159.02		115	625		700	
	AMAZON			CC Accounting: 115-	14-470-1000-610-700			
203	CC-13403 05/18/24 Decorations MS dance	13.79		115	625		700	
	AMAZON			CC Accounting: 115-	14-470-1000-610-700			
204	CC-13403 05/17/24 Iodized salt	5.65		126	625			
	AMAZON			CC Accounting: 126-	15-100-1000-610			
205	CC-13403 05/17/24 Summer school supplies	256.67		126	625			
	AMAZON			CC Accounting: 126-	15-100-1000-610			
206	CC-13403 05/17/24 Summer school supplies	180.93		126	625			
	AMAZON			CC Accounting: 126-	15-100-1000-610			
207	CC-13403 05/17/24 Summer school supplies	40.07		126	625			
	AMAZON			CC Accounting: 126-	15-100-1000-610			
208	CC-13403 05/20/24 Summer school supplies	35.76		126	625			
	AMAZON			CC Accounting: 126-	15-100-1000-610			
209	CC-13403 05/17/24 necktie craft kits	54.48		126	625			
	AMAZON			CC Accounting: 126-	15-100-1000-610			
210	CC-13403 05/17/24 Science kits	866.67		126	625			
	AMAZON			CC Accounting: 126-	15-100-1000-610			
211	CC-13403 05/17/24 Science kits	27.25		126	625			
	AMAZON			CC Accounting: 126-	15-100-1000-610			
212	CC-13403 05/17/24 Science kits	38.79		126	625			
	AMAZON			CC Accounting: 126-	15-100-1000-610			
213	CC-13403 05/17/24 Storage bin	10.00		126	625			
	FAMILY DOLLAR			CC Accounting: 126-	90-100-2300-610			
214	CC-13403 05/17/24 Rock painting kits	142.36		126	625			
	AMAZON			CC Accounting: 126-	15-100-1000-610			
215	CC-13403 05/17/24 Watercolor paint sets	16.99		126	625			
	AMAZON			CC Accounting: 126-	15-100-1000-610			
216	CC-13403 05/17/24 Flash cards	469.36		126	625			
	DISCOUNT SCHOOL SUPPLY			CC Accounting: 126-	15-100-1000-610			
217	CC-13403 05/18/24 MS summer school supplies	185.45		115	625		787	
	REALLY GOOD STUFF, LLC			CC Accounting: 115-	14-787-1000-610-787			
218	CC-13403 05/20/24 Bulk crayola crayons	35.76		126	625			
	AMAZON			CC Accounting: 126-	15-100-1000-610			

06/25/24
14:10:13

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 12 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
219	CC-13403 05/22/24 Craft kits for kids	17.99		126 625			
AMAZON				CC Accounting: 126- 15-100-1000-610			
220	CC-13403 05/21/24 Crayola crayons	41.00		126 625			
AMAZON				CC Accounting: 126- 15-100-1000-610			
221	CC-13403 05/22/24 Staff incentives	44.25		126 625			
THE PERKULATOR				CC Accounting: 126- 90-100-2300-610			
222	CC-13403 05/22/24 Waterproof shoe covers	92.99		210 625			
AMAZON				CC Accounting: 210- 16-100-2700-610			
223	CC-13403 05/22/24 Aromatics Glycerin soap base	46.76		126 625			
AMAZON				CC Accounting: 126- 15-100-1000-610			
224	CC-13403 05/23/24 Multiplication flash cards	163.92		126 625			
DISCOUNT SCHOOL SUPPLY				CC Accounting: 126- 15-100-1000-610			
225	CC-13403 05/24/24 Staff incentives	36.61		126 625			
THE PERKULATOR				CC Accounting: 126- 90-100-2300-610			
226	CC-13403 05/24/24 Staff appreciation lunch	43.25		126 625			
AMERICAN LEGION SUPPER CLUB				CC Accounting: 126- 90-100-2300-610			
227	CC-13403 05/26/24 Monthly cricut subscription	9.99		215 625			7
CRICUT				CC Accounting: 215- 16-390-1000-610-		7	
228	CC-13403 05/30/24 Poly folders	108.88		115 625			787
TEACHER DIRECT				CC Accounting: 115- 15-787-1000-610-787			
229	CC-13403 06/04/24 MASBO registration	200.00		126 625			
MASBO				CC Accounting: 126- 90-100-2300-582			
230	CC-13403 06/04/24 MASBO registration	200.00		226 625			
MASBO				CC Accounting: 226- 16-100-2300-582			
231	CC-13403 06/04/24 Sewing thread	13.99		126 625			
AMAZON				CC Accounting: 126- 15-100-1000-610			
69618	14345 J & M DISTRIBUTING	181.49					
Popcorn and oil for elementary incentive							
1	2056865 12/07/23 ES popcorn incentive	181.49*		115 14 470-1000		610	700
69626	14345 J & M DISTRIBUTING	1,123.50					
June milk charges for summer school							
1	70409 06/03/24 Milk for cafeteria	222.50*		212 90 910-3140		570	
2	70422 06/04/24 Milk for cafeteria	222.50*		212 90 910-3140		570	
3	70468 06/07/24 Milk for cafeteria	114.50*		212 90 910-3140		570	
4	67864 06/11/24 Milk for cafeteria	222.50*		212 90 910-3140		570	
5	70515 06/14/24 Milk for cafeteria	227.00*		212 90 910-3140		570	
6	68009 06/21/24 Milk for cafeteria	114.50*		212 90 910-3140		570	

06/25/24
14:10:13

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 13 of 18
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
69613		25948 KRYSTAL LLC	2,902.00						
		High school wrestling rooms. Direct bill, did not get invoices until June 2024							
1		23046001 12/16/23 HS wrestling rooms	290.20*		226 16 720-3505		582		
2		23045996 12/16/23 HS wrestling rooms	290.20*		226 16 720-3505		582		
3		23045994 12/16/23 HS wrestling rooms	290.20*		226 16 720-3505		582		
4		23045983 12/16/23 HS wrestling rooms	290.20*		226 16 720-3505		582		
5		23045979 12/16/23 HS wrestling rooms	290.20*		226 16 720-3505		582		
6		23045977 12/16/23 HS wrestling rooms	290.20*		226 16 720-3505		582		
7		23045972 12/16/23 HS wrestling rooms	290.20*		226 16 720-3505		582		
8		23045967 12/16/23 HS wrestling rooms	290.20*		226 16 720-3505		582		
9		23045960 12/16/23 HS wrestling rooms	290.20*		226 16 720-3505		582		
10		23044740 12/16/23 HS wrestling rooms	290.20*		226 16 720-3505		582		
69620		25863 MARCO TECHNOLOGIES LLC. NW 7128	5,378.04						
		HP Color Laserjet toner							
1		12378644 04/09/24 Color laserjet toner	1,792.68		226 16 141-1000		660		
2		12432271 04/23/24 Color laserjet toner	3,585.36		226 16 141-1000		660		
69621		25863 MARCO TECHNOLOGIES LLC. NW 7128	43.75						
		Online support							
1		12548747 05/24/24 Online support	43.75		126 14 141-1000		610		
69617		19733 MEDCO SUPPLY CO.	56.10						
1		96979912 10/30/23 Blood buster spray	56.10*		226 16 720-3500		610		
69624		10069 MONTANA DAKOTA UTILITIES	13,464.04						
1		06/17/24 Admin building- Gas	28.39		126 90 100-2600		411		
2		06/17/24 Admin building- Electric	138.81*		126 90 100-2600		412		
3		06/17/24 Maint shop - Gas	21.34		126 90 100-2600		411		
4		06/17/24 Maint shop- Electric	76.45*		126 90 100-2600		412		
5		06/17/24 Bus Garage- Gas	31.11		110 15 100-2700		411		
6		06/17/24 Bus Garage- Electric	102.45		110 15 100-2700		412		
7		06/17/24 Middle & Grade School- Gas	302.38		126 90 100-2600		411		
8		06/17/24 Middle&Grade School -Electric	6,896.94*		126 90 100-2600		412		
9		06/17/24 High school- Gas	352.84		226 16 100-2600		411		
10		06/17/24 High school- Electric	4,538.77		226 16 100-2600		412		
11		06/17/24 Football field- Electric	21.56		226 16 100-2600		412		
12		06/17/24 413 W HWY 2- Gas	26.77		126 90 100-2600		411		
13		06/17/24 413 W HWY 2 - Electric	81.95*		126 90 100-2600		412		
14		06/17/24 317 W HWY 2- Gas/Electric	90.86		115 100-2620		410		31
15		06/17/24 407 4th Ave HPDP-Gas/Electric	107.07		115 100-2620		410		31
16		06/17/24 Apt 1A- Gas/Electric	47.99		115 100-2620		410		31

06/25/24
14:10:13

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 14 of 18
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
17		06/17/24 Apt 1B- Gas/Electric	38.40		115	100-2620	410	31
18		06/17/24 Apt 1C- Gas/Electric	101.84		115	100-2620	410	31
19		06/17/24 Apt 2A- Gas/Electric	34.18		115	100-2620	410	31
20		06/17/24 Apt 2B- Gas/Electric	72.55		115	100-2620	410	31
21		06/17/24 Apt 2C- Gas/Electric	42.11		115	100-2620	410	31
22		06/17/24 Apt 3A- Gas/Electric	17.69		115	100-2620	410	31
23		06/17/24 Apt 3B- Gas/Electric	59.61		115	100-2620	410	31
24		06/17/24 Apt 3C- Gas/Electric	52.98		115	100-2620	410	31
25		06/17/24 Apt 4A- Gas/Electric	15.01		115	100-2620	410	31
26		06/17/24 Apt 4B- Gas/ Electric	49.66		115	100-2620	410	31
27		06/17/24 Apt 4C- Gas/Electric	6.30		115	100-2620	410	31
28		06/17/24 Apt 5A- Gas/Electric	58.60		115	100-2620	410	31
29		06/17/24 Apt 5B- Gas/Electric	16.80		115	100-2620	410	31
30		06/17/24 Apt 5C- Gas/Electric	32.63		115	100-2620	410	31
69611		10414 MONTANA SCHOOL BOARD ASSOC.	9,989.00					
		Board of trustees yearly memebership renewal						
1		0014637 06/01/24 Board of trustees membership	7,991.20		126 90	100-2300	810	
2		0014637 06/01/24 Board of trustees membership	1,997.80		226 16	100-2300	810	
69612		10414 MONTANA SCHOOL BOARD ASSCC.	4,994.50					
		Indian School Board Caucus yearly membership renewal						
1		0014824 06/01/24 Indian School board membershi	4,994.50		126 90	100-2300	810	
69627		12492 SYSCO MONTANA INC.	9,293.10					
		June summer school food bills						
1		543006427 06/11/24 Dairy, Poultry, Cereal	1,864.34*		212 90	910-3140	570	
2		543000616 06/07/24 Meats, Frozen, Produce	2,544.93*		212 90	910-3140	570	
3		443995516 06/04/24 Frozen, Canned, Produce	1,150.71*		212 90	910-3140	570	
4		543011651 06/14/24 Dairy, Produce, Frozen	1,357.71*		212 90	910-3140	570	
5		453017622 06/18/24 Can & Dry, Produce	734.94*		212 90	910-3140	570	
6		543022953 06/21/24 Produce, Meats	1,640.47*		212 90	910-3140	570	
69609		25323 T-MOBILE	30.00					
1		06/20/24 Mobile internet	30.00*		126 90	100-2300	610	
69622		101685 T.E.S.T.	5,600.00					
		New camera and camera move						
1		11041 05/31/24 Repair camera & camera move	5,600.00*		126 90	100-2600	440	

06/25/24
14:10:13

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 15 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
69628	13395 U.S. FOOD SERVICE, INC.	3,585.43						
June Summer School food bills								
1	5252319 06/03/24 Produce, dairy, dry grocery	1,161.02*		212 90	910-3140	570		
2	5252320 06/03/24 Coffee, water	315.66*		126 14	100-1000	610		
3	5354944 06/06/24 Produce, Meats,dry grocery	1,157.01*		212 90	910-3140	570		
4	5637135 06/17/24 Dairy, Juices,Frozen	951.74*		212 90	910-3140	570		
# of Claims 20		Total: 148,607.22	# of Vendors 17					

06/25/24
14:10:13

POPLAR SCHOOLS
Claim from Another Period Cancelled in
For the Accounting Period: 6/24

Page: 16 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
*** Cancelled in 6/24 ***								
*** Claim from another period (5/24) ***								
69510	24858 DAN SCHMIDT	981.00						
Travel and expense voucher for IISM Board conference in Anaconda MT								
1	05/21/24 IISM board conf. Anaconda	686.70		126 90 100-2300		582		
2	05/21/24 IISM board conf. Anaconda	294.30		226 16 100-2300		582		
	# of Claims	1	Total:	981.00	# of Vendors	17		

06/25/24
14:10:17

POPLAR SCHOOLS
Fund Summary for Claims
For the Accounting Period: 6/24

Page: 17 of 18
Report ID: AP110

Fund/Account	Amount
110 Elementary Transportation Fund	
101	439.94
115 Elementary Miscellaneous Programs Fund	
101	33,545.32
126 Elementary Impact Aid Fund	
101	55,880.26
210 High School Transportation Fund	
101	92.99
212 High School Food Service Fund	
101	16,758.41
215 High School Miscellaneous Programs Fund	
101	9.99
226 High School Impact Aid Fund	
101	32,564.31
261 High School Building Reserve Fund	
101	8,335.00
Total:	147,626.22

06/25/24
14:10:17

POPLAR SCHOOLS
Claim Approval Signature Page
For the Accounting Period: 6 / 24

Page: 18 of 18
Report ID: AP100A

I have carefully examined the above CLAIM APPROVAL LIST and refer
the same to the Board of Trustees.

Approved by Board of Finance Committee:

I hereby certify that the above is correct

Business Manager/Clerk

06/18/24
07:48:54

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 1 of 15
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct./Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
69571	25862 ADVANCED SOLUTIONS LLC	650.00						
	Pest control for May 2024							
1	2928 05/03/24 Schoolwide pest control	650.00		226 16	100-2600	440		
69593	25862 ADVANCED SOLUTIONS LLC	650.00						
	Schoolwide pest control spray							
1	2889 06/06/24 Schoolwide pest control	650.00		126 90	100-2600	440		
69601	24853 AMERICAN FIDELITY ADMINISTRATIVE	268.00						
	Time and eligibility services for June 2024							
1	70445 06/14/24 Time & eligibility June 2024	200.00		126 90	100-2300	340		
2	70445 06/14/24 Time & eligibility June 2024	68.00		226 16	100-2300	340		
69521	25534 Bell Wether	111.70						
	Books for elementary library							
1	171688 11/15/23 Books elementary library	111.70		126 15	100-2225	640		
69522	20220 BIG VALLEY WATER	369.00						
	March statement							
1	176095 03/07/24 Water for high school	109.00		226 16	100-1000	610		
2	176186 03/18/24 Water for high school	61.00		226 16	100-1000	610		
3	176187 03/18/24 Water for elementary	109.00		126 15	100-1000	610		
4	176188 03/18/24 Water for district office	37.00*		126 90	100-2300	610		
5	176242 03/25/24 Water for high school	53.00		226 16	100-1000	610		
69523	20220 BIG VALLEY WATER	271.00						
	April statement							
1	176677 04/08/24 Water for high school	93.00		226 16	100-1000	610		
2	176680 04/08/24 Water for elementary	61.00		126 15	100-1000	610		
3	176836 04/26/24 Water for high school	117.00		226 16	100-1000	610		
69524	25462 BLACKBIRD MERCANTILE	333.76						
	Drinks for middle school teacher appreciation							
1	05/08/24 Teacher appreciation drinks	333.76		126 50	100-2400	610		
69525	25462 BLACKBIRD MERCANTILE	612.00						
	Staff appreciation lunch for high school staff.							
	Assorted sandwiches, chips, mac salad, potato salad, soda							
1	05/08/24 teacher appreciation lunch	612.00		226 16	100-1000	610		

06/18/24
07:48:54

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 2 of 15
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
69561		10859 BUCKHORN CAFE	113.75						
1		000031 05/13/24 ES meal	113.75		126 15	100-1000	610		
69578		10748 CITY OF POPLAR	5,761.20						
		District wide water charges for May 2024							
1		05/30/24 Admin building- water/sewer	96.21		126 90	100-2600	421		
2		05/30/24 #9 shop- water/sewer	62.98		126 90	100-2600	421		
3		05/30/24 Trnsprtn& Mntnc- water/sewer	126.33		126 90	100-2600	421		
4		05/30/24 Bus garage- water/sewer	176.38		110 15	100-2700	421		
5		05/30/24 Grade school- water/sewer	1,444.48		126 90	100-2600	421		
6		05/30/24 Middle school- water/sewer	861.92		126 90	100-2600	421		
7		05/30/24 High school- water/sewer	61.12		226 16	100-2600	421		
8		05/30/24 HS metal shop- water/sewer	1,940.50		226 16	100-2600	421		
9		05/30/24 Supt house- water/sewer	104.68		115	100-2620	410	31	
10		05/30/24 Townhouse #1- water/sewer	148.35		115	100-2620	410	31	
11		05/30/24 Townhouse #2- water/sewer	159.95		115	100-2620	410	31	
12		05/30/24 Townhouse #3- water/sewer	192.78		115	100-2620	410	31	
13		05/30/24 Townhouse #4- water/ sewer	145.09		115	100-2620	410	31	
14		05/30/24 Townhouse #5- water/sewer	146.38		115	100-2620	410	31	
15		05/30/24 Prof Village- garbage	94.05		115	100-2620	410	31	
69585		24979 COY WEEKS	150.00						
		Cell phone service for the months of June and July 2024							
1		06/12/24 Cell phone service cost	150.00		226 16	100-2600	531		
69556		24934 CP SPEECH THERAPY	4,000.00						
		Contracted time for the month of May 2024.							
		Driving, supervision, therapy prep, direct therapy, testing, paperwork							
1		152 06/05/24 Contracted time May 2024	800.00*		126 14	280-2160	320		
2		152 06/05/24 Contracted time May 2024	1,600.00*		126 15	280-2160	320		
3		152 06/05/24 Contracted time May 2024	800.00*		126 50	280-2160	320		
4		152 06/05/24 Contracted time May 2024	800.00*		226 16	280-2160	320		
69554		23165 CURTISS FARM & AUTO	128.99						
		Alternator for 1986 Chevrolet							
1		390144 05/29/24 Alternator for Chevy	128.99		110 14	100-2700	440		

06/18/24
07:48:54

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 3 of 15
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
69526	12015 ECOLAB INC.	1,400.00					
	Spray trailer houses for insects						
1	2980404 05/01/24 Insect control on trailers	1,400.00		115	100-2620	440	31
69527	23606 ELIZABETH A. SHIPSTEAD	3,171.90					
	Occupational therapist timesheet for May 2024						
1	000068 05/23/24 OT for May 2024	634.38*		126 14	280-2160	320	
2	000068 05/23/24 OT for May 2024	1,268.76*		126 15	280-2160	320	
3	000068 05/23/24 OT for May 2024	634.38*		126 50	280-2160	320	
4	000068 05/23/24 OT for May 2024	634.38*		226 16	280-2160	320	
69550	25537 First Chance LLC.	1,092.00					
	Troubleshoot check engine light. DPF pressure sensor for blockage						
1	1856 05/08/24 Troubleshoot engine light	1,092.00		110 15	100-2700	340	
69528	24787 FORT PECK JOURNAL. LLC	1,140.00					
	Advertising for coaching recruitment clinic, and coaching vacancies for April 2024						
1	3135 04/25/24 April 2024 advertising	570.00		126 90	100-2300	540	
2	3135 04/25/24 April 2024 advertising	570.00		226 16	100-2300	540	
69529	24787 FORT PECK JOURNAL. LLC	216.00					
	Advertising for coaching clinic May 2024						
1	3148 05/16/24 Coaching clinic ad	216.00		126 90	100-2300	540	
69576	20959 FORT PECK TRIBES-ENTERPRISE	1,350.00					
	Empty 40 yard garbage bins						
1	3605 05/21/24 Empty 40 yard bins	1,000.00		126 90	100-2600	440	
2	3605 05/21/24 Empty 40 yard bins	350.00		226 16	100-2600	440	
69582	22225 FRANK GOURNEAU	150.00					
	Cell phone service for the months of June and July 2024						
1	06/12/24 Cell phone service cost	150.00		226 16	100-2600	531	
69530	12986 FROSTEE'S	67.00					
1	6830 05/21/24 3 pizzas for elementary	67.00		126 15	100-1000	610	

06/18/24
07:48:54

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 4 of 15
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
69531	12986 FROSTEE'S	54.00						
	Miscommunication on billing between frostees. Connie came in and turned in all over the invoices in May 2024							
1	6813 12/21/23 Pizzas for elementary	54.00		126 15 100-1000		610		
69602	10405 GLASGOW COURIER	442.00						
	2500 non teacher leave slips							
1	1795 05/29/24 2500 non teacher leave slips	442.00*		126 90 100-2300		610		
69587	25502 GREG GOURNEAU	150.00						
	Cell phone service charge for the months of June and July 2024							
1	06/12/24 Monthly service charge	150.00		126 90 100-2600		531		
69533	11046 HARTLEY'S SCHOOL BUSES	83.31						
	Brush, horn kit. Turn signals and horn							
1	46322 05/14/24 Turn signals and horn for bus	83.31		210 16 100-2700		440		
69590	25661 HOLLY COLGAN	59.00						
	Per Diem for OPI training in Billings MT							
1	06/06/24 Per Diem OPI training	59.00		126 90 100-2300		582		
69563	25372 INUA GROUP-BELLA BIKOWSKY PH.D	14,784.00						
	Restorative circles, MTSS coaching, and travel reimbursement							
1	3316 06/04/24 MTSS coaching, Travel	7,968.30		215 16 420-2210		300	304	
2	3316 06/04/24 MTSS coaching, Travel	6,815.70		115 15 785-2200		300	785	
69532	14345 J & M DISTRIBUTING	3,944.80						
	Milk charges for May 2024							
1	17140 05/02/24 Milk for cafeteria	524.90		212 90 910-3100		570		
2	17179 05/03/24 Milk for cafeteria	438.50		212 90 910-3100		570		
3	17077 05/07/24 Milk for cafeteria	659.30		212 90 910-3100		570		
4	71943 05/10/24 Milk for cafeteria	935.30		212 90 910-3100		570		
5	71573 05/14/24 Milk for cafeteria	546.50		212 90 910-3100		570		
6	70596 05/17/24 Milk for cafeteria	568.10		212 90 910-3100		570		
7	70629 05/21/24 Milk for cafeteria	136.10		212 90 910-3100		570		
8	70653 05/22/24 Milk for cafeteria	136.10		212 90 910-3100		570		

06/18/24
07:48:54

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 5 of 15
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
69583		25360 JOHN WETSIT	150.00					
		Cellphone service for the months of June and July 2024						
1		06/12/24 Cell phone service cost	150.00		126 90	100-2600	531	
69591		10536 JUDY LINTHICUM	59.00					
		Per Diem OPI training Billings MT						
1		06/06/24 Per Diem OPI training	59.00		226 16	100-2300	610	
69596		23989 KALEVA LAW FIRM	206.25					
1		7397 06/07/24 Review and communicate	144.37*		126 90	100-2306	330	
2		7397 06/07/24 Review and communicate	61.88*		226 16	100-2306	330	
69597		23989 KALEVA LAW FIRM	731.25					
1		7295 05/06/24 Review report, draft response	511.87*		126 90	100-2306	330	
2		7295 05/06/24 Review report, draft response	219.38*		226 16	100-2306	330	
69588		19832 KEITH ERICKSON	150.00					
		Cell phone service for the months of June and July 2024						
1		06/12/24 Cell phone service cost	150.00		126 90	100-2600	531	
69534		25945 LEARNING OPPORTUNITIES, INC	225.50					
		Books for elementary library						
1		239205 12/19/23 Books for elementary library	225.50		126 15	100-2225	640	
69584		24786 LEWIS REESE	150.00					
		Cell phone service for the months of June and July 2024						
1		06/12/24 Cell phone service cost	150.00		126 90	100-2600	531	
69557		14492 LINDE GAS AND EQUIPMENT INC.	39.67					
1		43200933 05/31/24 Acetylene charges	39.67		226 16	390-1000	610	
69558		14492 LINDE GAS AND EQUIPMENT INC.	108.96					
		Industrial acetylene, safety and enviromental service fee, and tracking service fee						
1		43281110 05/31/24 Industrial Acetylene	108.96		226 16	390-1000	610	

06/18/24
07:48:54

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 6 of 15
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func			
69559	14492 LINDE GAS AND EQUIPMENT INC.	2,484.44						
	Industrial acetylene, tracking service fee, cylinder lease							
1	40920360 01/31/24 Cylinder lease, acetylene	2,484.44		226 16 390-1000			610	
69535	24921 LORRI COULTER, MS, PS, BCBA	3,650.00						
	School psychologist visit for May 2024							
	Scoring, reports and meetings							
1	1028 05/28/24 Psychologist visit May 2024	730.00*		126 14 280-2140			320	
2	1028 05/28/24 Psychologist visit May 2024	1,460.00*		126 15 280-2140			320	
3	1028 05/28/24 Psychologist visit May 2024	730.00*		126 50 280-2140			320	
4	1028 05/28/24 Psychologist visit May 2024	730.00		226 16 280-2140			320	
69604	10087 MAIN STREET GROCERY	286.94						
	Statement of account for May 2024							
1	1111308 05/07/24 Food election day judges	37.32		126 90 100-2314			610	
2	731132 05/08/24 Retirement dinner supplies	49.50*		126 90 100-2300			610	
3	0300908 05/10/24 MS FCS supplies	1.95*		126 50 100-1000			610	
4	1311442 05/13/24 Board meeting drinks	63.55*		126 90 100-2300			610	
5	02901456 05/13/24 Board meeting meal	16.82*		126 90 100-2300			610	
6	2191733 05/13/24 ES field trip snacks	58.00		126 15 710-2700			516	
7	310922 05/16/24 MS FCS supplies	59.80*		126 50 100-1000			610	
69564	25175 MCKINSTRY ESSENTION, LLC	44,592.82						
	Request #11.							
	MS parking lot, HS galvanized pipe, HS add AC, HS Parking lot							
1	20071870 05/31/24 Req 11. AC units in HS	44,592.82		115 90 785-4600			725 785	
69594	12917 MECHANICAL TECHNOLOGY INC.	11,484.69						
	Electrical and HVAC labor							
1	1026152749 05/13/24 Electrical and HVAC labor	7,000.00		126 90 100-2600			440	
2	1026152749 05/13/24 Electrical and HVAC labor	4,484.69		226 16 100-2600			440	
69565	25791 MONTANA DEPARTMENT OF REVENUE	450.43						
	Montana gross receipts tax 1%.							
	Request #11 from McKinstry Essention LLC							
1	05/31/24 1% MT Gross tax. Req 11	450.43		115 90 785-4600			725 785	

06/18/24
07:48:54

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 7 of 15
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
69581	21147 MORGAN NORGAARD	150.00				
	Cell phone service for the months of June and July 2024					
1	06/12/24 Cell phone service cost	150.00		126 90 100-2600		531
69568	23258 MSGIA	262,394.00				
	Property and Liability insurance for period 7/1/2024-6/30/2025					
1	06/06/24 Property & liability insurance	7,022.16		110 14 100-2700		520
2	06/06/24 Property & liability insurance	7,022.16		110 15 100-2700		520
3	06/06/24 Property & liability insurance	7,022.16*		110 50 100-2700		520
4	06/06/24 Property & liability insurance	7,417.18		210 16 100-2700		520
5	06/06/24 Property & liability insurance	26,336.13		126 90 100-2300		520
6	06/06/24 Property & liability insurance	7,417.18*		226 16 100-2300		520
7	06/06/24 Property & liability insurance	158,019.22		126 90 100-2600		520
8	06/06/24 Property & liability insurance	42,137.81		226 16 100-2600		520
69536	25132 NORTHERN PLAINS INDEPENDENT	162.82				
	Advertising for upcoming events					
1	2024-5073 05/03/24 Upcoming events advertising	162.82		126 90 100-2300		540
69562	25132 NORTHERN PLAINS INDEPENDENT	1,152.32				
	May 2024 advertising for coaches wanted, coaching clinics, child find, and coming events					
1	2024-5188 05/30/24 Ads Coaches, coming events	806.62		126 90 100-2300		540
2	2024-5188 05/30/24 Ads Coaches, coming events	345.70		226 16 100-2300		540
69572	21453 NORTHERN SAFETY CO., INC.	459.75				
	First aid kits, and leather work gloves for summer help					
1	906184237 05/03/24 First aid kits, leather glo	459.75*		226 16 100-2600		615
69574	23702 NORTHERN TOOL/EQUIPMENT	39.99				
	Renewed 1 year advant					
1	53647992 05/23/24 Renewed 1 year advant	39.99		126 90 100-2600		340
69579	23880 NWEA	1,375.00				
	MAP Growth science - Add on					
1	104513 10/30/23 MAP growth science add on	458.33*		115 14 494-1000		610 314
2	104513 10/30/23 MAP growth science add on	458.33		115 15 494-1000		610 314
3	104513 10/30/23 MAP growth science add on	458.34		115 50 494-1000		610 314

06/18/24
07:48:54

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 8 of 15
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
69580	23880 NWEA	450.00						
	MAP growth K-12							
	Onsite 3 hour session Growth basics							
	Onsite Map Growth applying reports							
1	101670 09/01/23 K-12 MAP growth	150.00*		115 14 494-1000		610	314	
2	101670 09/01/23 K-12 MAP growth	150.00		115 15 494-1000		610	314	
3	101670 09/01/23 K-12 MAP growth	150.00		115 50 494-1000		610	314	
69573	25121 OSTLUND'S FIRE PROTECTION, INC	531.00						
	Automatic fire protection sprinkler system inspection							
1	5759 05/23/24 Sprinkler system inspection	531.00		126 90 100-2600		440		
69586	24767 PATTI JO BLACK	150.00						
	Cell phone services for the months of June and July 2024							
1	06/12/24 Cell phone service cost	150.00		226 16 100-2600		531		
69537	23736 PITNEY BOWES GLOBAL FINANCIAL	478.80						
	IMI meter and integrated scale lease.							
	Billing period: Mar 30, 2024- June 29, 2024							
1	3319099042 05/11/24 IMI meter/Integrated scale	335.16		126 90 100-2300		532		
2	3319099042 05/11/24 IMI meter/Integrated scale	143.64		226 16 100-2300		532		
69538	10253 PITNEY BOWES PURCHASE POWER	413.96						
	Postage activity. Meter refill SN-6017335							
1	05/16/24 Postage meter refill	289.77		126 90 100-2300		532		
2	05/16/24 Postage meter refill	124.19		226 16 100-2300		532		
69539	10079 SCHOOL SPECIALTY, LLC	1,108.10						
	Remaining balance on invoice							
1	344591 08/14/23 Classroom supplies	1,108.10		126 15 100-1000		610		
69598	10079 SCHOOL SPECIALTY, LLC	17.35						
	MGranbois classroom supplies for SY23-24							
1	4173529 05/31/24 Wooden stamp set of 6	17.35		126 15 100-1000		610		
69540	24803 SIDE BY SIDE EDUCATIONAL	9,250.00						
	Consulting services and virtual team meeting							
1	4077 05/16/24 Consulting/team meetings	9,250.00		115 15 785-2200		300	785	

06/18/24
07:48:54

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 9 of 15
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
69541	24803 SIDE BY SIDE EDUCATIONAL	9,718.34						
	Consulting, virtual visit, and lodging reimbursement							
1	4078 05/16/24 Consulting, virtual visit	9,718.34		115 15	785-2200	300	785	
69599	24803 SIDE BY SIDE EDUCATIONAL	800.00						
	Consulting services. Virtual professional development							
1	4128 06/15/24 Virtual professional developme	800.00		115 15	785-2200	300	785	
69542	25802 SOLIANT	2,880.00						
	Online therapy services							
1	20951540 04/28/24 Online therapy services	2,880.00*		126 15	280-2140	320		
69543	25802 SOLIANT	6,120.00						
	Online school therapy services							
1	20951543 04/28/24 Online school therapy servic	1,620.00*		126 14	280-2140	320		
2	20951543 04/28/24 Online school therapy servic	4,500.00*		126 50	280-2140	320		
69560	25802 SOLIANT	16,320.00						
	District wide online therapy for students for the month of May 2024							
1	20977659 05/05/24 Online therapy for students	3,840.00*		126 15	280-2140	320		
2	20977659 05/12/24 Online therapy for students	4,500.00*		126 14	280-2140	320		
3	20977659 05/19/24 Online therapy for students	4,500.00*		126 50	280-2140	320		
4	20977659 05/26/24 Online therapy for students	3,480.00*		126 15	280-2140	320		
69555	12492 SYSCO MONTANA INC.	38,875.45						
1	443944136 05/03/24 Dairy, meats, frozen	9,009.10		212 90	910-3100	570		
2	443944137 05/03/24 Fresh fruits and vegetables	207.48*		212 90	910-3100	573		
3	443944138 05/03/24 Fresh fruits and vegetables	414.96*		212 90	910-3100	572		
4	443944139 05/03/24 Uncrustables, chips, apples	207.60*		126 14	100-1000	610		
5	443949634 05/07/24 Can & dry, produce	5,217.11		212 90	910-3100	570		
6	443954534 05/10/24 Produce, beef, pork	5,705.45		212 90	910-3100	570		
7	443954535 05/10/24 Fresh fruits and vegetables	262.38*		212 90	910-3100	573		
8	443954536 05/10/24 Fresh fruits and vegetables	532.51*		212 90	910-3100	572		
9	443960595 05/14/24 Poultry, frozen, produce	6,174.52		212 90	910-3100	570		
10	443960592 05/14/24 Uncrustables, snack sticks	658.63		126 15	100-1000	610		
11	443960591 05/14/24 Uncrustables, snack sticks	620.46		126 15	100-1000	610		
12	443960593 05/14/24 Fresh fruits and vegetables	526.00*		212 90	910-3100	572		
13	443960594 05/14/24 Fresh fruits and vegetables	334.75*		212 90	910-3100	573		
14	443965184 05/17/24 Produce, beef, frozen	3,307.68		212 90	910-3100	570		
15	443970993 05/21/24 Meats, frozen, Produce	2,699.81		212 90	910-3100	570		
16	443970991 05/21/24 PB&J, snack sticks, cookies	459.23		126 15	100-1000	610		
17	443970992 05/21/24 PB&J Juice, chips, fruit	383.27		126 15	100-1000	610		

06/18/24
07:48:54

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 10 of 15
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
18		443948940 05/07/24 Buttermilk- CREDIT	-35.65		212 90	910-3100	570		
19		443947315 05/06/24 Spam lunch meat	236.98		212 90	910-3100	570		
20		443941729 05/02/24 Koolaid, Cereal	274.74		212 90	910-3100	570		
21		443965185 05/17/24 Beef pattys, buns, chips	1,259.23		212 90	910-3100	570		
22		443970990 05/21/24 Beef pattys, buns, chips	419.21		212 90	910-3100	570		
69545		25323 T-MOBILE	30.00						
1		06/04/24 Monthly mobile internet charge	30.00*		126 90	100-2300	610		
69567		101685 T.E.S.T.	37,908.00						
12		Smart boards, smart mounts, HDMI 4K cables, warranty & notebook							
1		11035 05/31/24 12 Smart boards, mounts, cable	31,147.00*		115 14	494-1000	610	314	
2		11035 05/31/24 12 Smart boards, mounts, cable	6,761.00		226 16	141-1000	660		
69569		22157 TEACHER DIRECT	428.88						
1		2024/02232 04/22/24 1st grade classroom suppli	428.88	39002	126 15	100-1000	610		
69603		13794 TIME CLOCK PLUS	3,782.52						
1		00350008 06/10/24 License renewal	2,647.77		126 90	100-2500	680		
2		00350008 06/10/24 License renewal	1,134.75		226 16	100-2500	680		
69544		13395 U.S. FOOD SERVICE, INC.	8,681.90						
1		4430444 05/02/24 Pork, beef, frozen foods	1,060.39		212 90	910-3100	570		
2		4430446 05/02/24 MS student snacks	896.22*		126 14	100-1000	610		
3		4430445 05/02/24 Elem sped class snacks	51.84*		126 15	280-1000	610		
4		4615300 05/09/24 Produce, dairy, poultry	2,023.84		212 90	910-3100	570		
5		4808905 05/16/24 Produce, frozen, pork/beef	2,987.08		212 90	910-3100	570		
6		4808903 05/16/24 MS end of year BBQ	950.39*		126 14	100-1000	610		
7		4987082 05/23/24 Produce, dairy, dry grocery	712.14		212 90	910-3100	570		
69595		23965 WILBUR-ELLIS CO	498.62						
1		16505123 05/30/24 WEEDAR 64	200.00*		126 90	100-2600	615		
2		16505123 05/30/24 GLY STAR PLUS	298.62		115	100-2620	440	31	
69546		10111 WILL'S OFFICE WORLD	51.95						
1		10433028 05/16/24 Custom stamp	51.95		226 16	100-1000	610		

06/18/24
07:48:54

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 11 of 15
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
69570	10111 WILL'S OFFICE WORLD	53.00						
	Staple cartridge for print shop							
1	10431985 04/04/24 Staple cartridge Print shop	53.00*		126 14 100-1000		610		
69577	10111 WILL'S OFFICE WORLD	33.26						
	Copier service agreement							
1	10433384 05/30/24 Copier service agreement	5.56*		126 14 100-1000		610		
2	10433384 05/30/24 Copier service agreement	5.54*		126 14 280-1000		610		
3	10433384 05/30/24 Copier service agreement	5.54		126 15 100-1000		610		
4	10433384 05/30/24 Copier service agreement	5.54*		126 15 280-1000		610		
5	10433384 05/30/24 Copier service agreement	5.54*		126 50 100-1000		610		
6	10433384 05/30/24 Copier service agreement	5.54		126 50 280-1000		610		
69547	20362 WOLF CITY AUTO INC.	167.98						
	Engine heater for route bus							
1	758873 01/12/24 Engine heaters	167.98		210 16 100-2700		440		
69548	20362 WOLF CITY AUTO INC.	839.99						
	Motor oil 50 gal drum							
1	757545 12/22/23 50 gal motor oil	279.99		110 14 100-2700		440		
2	757545 12/22/23 50 gal motor oil	280.00		110 15 100-2700		440		
3	757545 12/22/23 50 gal motor oil	280.00*		110 50 100-2700		440		
69549	20362 WOLF CITY AUTO INC.	55.98						
1	751886 10/06/23 Wiper blades	55.98*		110 50 100-2700		440		
69551	20976 WOLFTRAX BROADCASTING, LLC	82.95						
	Sports booster sponsorship package							
1	24040175 04/30/24 Sports booster package	82.95		226 16 100-2300		540		
69552	20976 WOLFTRAX BROADCASTING, LLC	234.94						
	Sports bulk package							
1	24040176 04/30/24 Sports bulk package sponsor	234.94		126 90 100-2300		540		
69553	20976 WOLFTRAX BROADCASTING, LLC	58.74						
1	24040177 04/30/24 Bulk package	58.74		126 90 100-2300		540		

06/18/24
07:48:54

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 6/24

Page: 12 of 15
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
69600	20478	YELLOWSTONE COUNTY YOUTH SERVICES	340.00						
		Educational expense for high school student							
1		POP052447 06/06/24 HS educational expense	340.00		213 16 100-1000		563		
		# of Claims 80	Total: 512,388.95	# of Vendors 59					

06/18/24
07:48:59

POPLAR SCHOOLS
Claim from Another Period Cancelled in
For the Accounting Period: 6/24

Page: 13 of 15
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
*** Cancelled in 6/24 ****								
*** Claim from another period (5/24) ****								
69510	24858 DAN SCHMIDT	981.00						
Travel and expense voucher for IISM Board conference in Anaconda MT								
1	05/21/24 IISM board conf. Anaconda	686.70		126 90 100-2300		582		
2	05/21/24 IISM board conf. Anaconda	294.30		226 16 100-2300		582		
# of Claims	1	Total:	981.00	# of Vendors	59			

06/18/24
07:49:02

POPLAR SCHOOLS
Claim Approval Signature Page
For the Accounting Period: 6 / 24

Page: 15 of 15
Report ID: AP100A

I have carefully examined the above CLAIM APPROVAL LIST and refer
the same to the Board of Trustees.

Approved by Board of Finance Committee:

I hereby certify that the above is correct

Business Manager/Clerk



Poplar

School District

INVESTMENT REPORT

Students First

June 26, 2024

Betty Romo, County Treasurer

400 2nd Avenue South
 Wolf Point, Mt 59201

Please invest with **STIP** **\$15,525,000** as follows:

ELEMENTARY	FUND	PREVIOUS MONTH	DIFFERENCE	CURRENT MONTH
101	GENERAL	\$0	\$0	\$0
110	TRANSPORTATION	\$124,000	\$36,000	\$160,000
111	BUS DEPRECIATION	\$1,045,000	\$30,000	\$1,075,000
113	TUITION	\$0	\$0	\$0
114	RETIREMENT	\$0	\$0	\$0
115	MISC FUNDS	\$0	\$0	\$0
121	SICK LEAVE	\$0	\$0	\$0
126	IMPACT AID	\$8,000,000	\$0	\$8,000,000
128	TECHNOLOGY	\$20,000	\$0	\$20,000
129	FLEX FUND	\$450,000	\$50,000	\$500,000
160	BUILDING	\$150,000	\$0	\$150,000
161	BUILDING RESERVE	\$340,000	\$85,000	\$425,000
ELEMENTARY TOTALS		\$10,129,000	\$201,000	\$10,330,000
HIGH SCHOOL				
201	GENERAL	\$0	\$0	\$0
210	TRANSPORTATION	\$120,000	\$0	\$120,000
211	BUS DEPRECIATION	\$525,000	\$0	\$525,000
212	HOT LUNCH	\$0	\$0	\$0
213	TUITION	\$0	\$0	\$0
214	RETIREMENT	\$0	\$0	\$0
215	MISC FUNDS	\$0	\$0	\$0
218	TRAFFIC EDUCATION	\$5,000	-\$5,000	\$0
221	SICK LEAVE	\$0	\$0	\$0
226	IMPACT AID	\$4,000,000	\$0	\$4,000,000
228	TECHNOLOGY	\$10,000	\$0	\$10,000
229	FLEX FUND	\$325,000	\$15,000	\$340,000
260	BUILDING	\$0	\$0	\$0
	BUILDING RESERVE	\$200,000	\$0	\$200,000
HIGH SCHOOL TOTALS		\$5,185,000	\$10,000	\$5,195,000
TOTAL INVESTMENTS		\$15,314,000	\$211,000	\$15,525,000

Sincerely,

Jody Clark
 Business Manager



Poplar

School District

HS ACTIVITY FUND

(Judy will explain)

Students First

POPLAR SCHOOLS
Statement of Activity by Account Number for 07/01/23 to 06/30/24

Account	Opening Balance	Disbursed (-)	Receipts in Transit (+)	Transfers (+)	Invest (+)	Misc. Earnings (+)	Misc. Charges (-)	Closing Balance
1 HIGH SCHOOL STUDENT COUNCIL	12737.24	6295.19	0.00	3746.24	0.00	62.87	0.00	10251.16
4 DRAMA	1730.75	0.00	0.00	0.00	0.00	10.38	0.00	1741.13
5 INDUSTRIAL ARTS	1748.51	0.00	0.00	0.00	0.00	10.48	0.00	1758.99
6 ATHLETICS	25870.04	37072.30	0.00	-4107.50	0.00	134.87	0.00	14181.94
7 ANNUAL	2696.38	0.00	0.00	150.00	0.00	16.17	0.00	2862.55
8 7-8 MS STUDENT COUNCIL	1624.00	1965.84	0.00	484.60	0.00	4.99	0.00	147.75
10 MUSIC	7568.55	3787.20	0.00	3528.50	0.00	38.73	0.00	7348.58
11 FCCIA	3032.38	-36.00	0.00	1224.00	0.00	23.89	0.00	4316.27
12 NATIONAL HONOR SOCIETY	627.44	844.06	0.00	1800.00	0.00	9.25	0.00	1592.63
13 PEP CLUB	3566.59	1518.76	0.00	125.00	0.00	14.96	0.00	2187.79
15 INDIAN CLUB	295.91	0.00	0.00	0.00	0.00	1.77	0.00	297.68
16 INDEPENDENCE BANK CARD DONATION	0.00	1498.55	0.00	19975.05	0.00	0.00	0.00	18476.50
17 DISTRICT MUSIC	823.74	823.74	0.00	0.00	0.00	0.00	0.00	0.00
21 VENDING ACCOUNT	2659.46	1289.26	0.00	512.28	0.00	16.63	0.00	1899.11
22 BPA	1227.84	2172.47	0.00	2612.00	0.00	3.56	0.00	1670.93
23 INTEREST	44.13	0.00	0.00	0.00	0.00	0.00	0.00	44.13
38 MS ART	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
39 MCA MT CAREER ASSOC (JMG)	1182.17	0.00	0.00	0.00	0.00	7.09	0.00	1189.26
48 HISTORY CLUB	13220.85	6639.60	0.00	0.00	0.00	79.28	0.00	6660.53
50 CLASS OF 2028	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53 CLASS OF 2021	1316.67	0.00	0.00	0.00	0.00	7.90	0.00	1324.57
54 CLASS OF 2022	4111.06	0.00	0.00	0.00	0.00	24.65	0.00	4135.71
55 CLASS OF 2023	1457.25	366.26	0.00	0.00	0.00	8.74	0.00	1099.73
56 CLASS OF 2024	2860.73	1807.68	0.00	0.00	0.00	17.16	0.00	7070.21
57 CLASS OF 2025	4215.56	43400.72	0.00	6000.00	0.00	6.41	0.00	14241.15
60 MS INDIAN CLUB	4830.21	0.00	0.00	50032.40	3387.50	28.97	0.00	4859.18
61 FUTURE FARMERS OF AMERICAN	587.24	878.62	0.00	381.00	720.00	0.80	0.00	810.42
898 MISC EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
899 MISC CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total for Student Accounts	100034.70	110324.25	119927.90	529.55	110167.90			

LaRae Crowley, Chair

Judy Linthicum, School Clerk



Poplar

School District

**Informational Items: Reports
Items 6.1-6.3**

Students First

Agenda Number 6 Informational Items- Reports

POPLAR PUBLIC SCHOOLS 9&9B BOARD AGENDA FACT SHEET MEETING DATE: 08 April 2024

SUMMARY:

6.1-6.3: Directors', Principals', and the Superintendent's reports to the Board are informational items designed to share progress towards goals being accomplished within each respective area of operation. Monthly reporting is intended to highlight the accomplishments of individual students, classrooms, parents, staff, or other groups of employees and to report any administrative changes made within their jurisdictions.

The only report for the month is the superintendent report. This is due to school being out of session.

Students First



Poplar

School District

Superintendent Report for month of June/July 2024

This will be short as I have officially been on the job for a week. I am also going to cover a few of my report items in discussion.

Priorities for the district in the month of July:

1. Hiring: Coaches, MS counselor, AD, Assistant Clerk.
2. Remaining ESSER funds: \$700,000. We will have a facilities meeting to allocate these funds. None of these funds will be used for staff bonus pay.
3. Alternative Learning Center: We need an off-site location for an alternative learning center. This is a priority for me. In the years past we had an off-site ALC that worked well for students who needed it. Whether it is social issues, attendance, behavior or just a different setting an off-site ALC has been successful for some of our students. I am pursuing a location.
4. The Poplar Middle School needs a counselor. We have not had one for 2 years. I have had a few inquiries, but they are not certified and it is nearly impossible to get a provisional or alternative licenses. This makes it difficult. We currently have only 2 certified counselors district wide.
5. Facilities: Make sure all facilities are ready to roll for the school year. Our maintenance crew is working hard to make sure this is ready.
6. Summer School has commenced. ESSER funds (learning loss) are evaporated. Next year's summer school will be cut back.
7. Classified negotiations are in a few weeks. Hopefully these go smooth. I am not recommending any **new** classified hires until these negotiations are complete and a clear financial picture is available.



Poplar
School District

Discussion Agenda Items

Students First

**Agenda Number 7 Discussion Agenda
POPLAR PUBLIC SCHOOLS 9&9B
BOARD AGENDA FACT SHEET
MEETING DATE: 11 September 2023**

SUMMARY:

7.1 Superintendent expectations/goals:

I am a firm believer in laying out expectations and goals before the school year starts. What am I being evaluated on and what are the expectations for me as a superintendent.

I included in the packet a previous evaluation tool that I think would help both the Board of Trustees and myself have those discussions about what you expect of me moving forward. This eval is not set in stone but it is a start. If you would like to go ahead with the evaluation tool that would good with me. If not I am simply looking for some expectations for myself as the superintendent.

GOALS

Every year I set goals for myself and the district no matter what position I have held. I believe that goals need to be realistic and attainable. The goals also need to be organic and the living document that we used to keep us on track as a district.

My goals for the district for this year are surrounded and grounded in the following:

1. Improving student achievement: Making certain that we are using our data collections/assessments to make sure that each student is showing growth according to their potential. This involves a solid building leadership team and honest conversations. If a student is not showing growth adjustments need to be made and supports need to be developed and implemented. This includes both low-achieving students and high achieving students.

2. Creating and fostering a safe and orderly environment: Kids first-it is simple. All of us need to do our part in making sure that our environment is conducive to learning each and every day. We need to try to limit absences simply because the most powerful person in that classroom is the teacher. Administrators need to be visible and be available. How we treat each other is imperative if we want our students to be responsible and respectful.
3. To have more collaboration through our building leadership teams and district leadership team. We at Poplar School District need to understand that we are the solution. Having a solid collaboration process allows for problems to be solved amongst us which is imperative.
4. Improve our communication with parents and community. I think our 'customers' are at the forefront, and we need to do a better job communicating with them. You can never have a shortage of communication overkill.
5. Any and all discussions on resources need to be students first. Financial, policy, and so forth all need to put students first.

At sometime in the month of July and before school starts I would like to meet with individual board members to talk about goals and so forth (if you would like). I will be in touch.

7.2 Staff Survey

Staff environment survey included in the packet. I will touch a bit on a few of the items in my presentation.

7.3 Athletic Director Update

Interviews for athletic director will be this week. The month of July is really a down time for athletic directors.

7.4 Pre-School Update

Mr. Wetsit has an update on our proposed pre-school. This a great opportunity that is fully funded and long overdue.

7.5 Security Concerns

SRO (School Resource Officer): A full time SRO is my priority. We can no longer be a piece meal of services in regards to this. I talked with Kenny Smoker about possibly funding this position. It is possible but there is a lot of questions that need to figured out.

Dogs: Robyn and myself met with TEB on this issue. It will continue to be an issue for our campus until we have a solid plan on how to deal with it. I have a few ideas.

Buildings: We had a rash of recent break-ins. The perpetrator was caught and sentenced to year in jail with restitution. We can never have enough security and invest in it. Some of the ideas I have been tossing around are better utilization of our cameras, security guards, closing gates, better lighting.

7.6 Air Conditioning HS

The roof mount unit has been put on. This project is running way behind. We hope to have this project completed soon. I am in the process of getting an update.

7.7 Superintendent House

Me and Mike Gorder did a walkthrough of the superintendent house. It is certainly livable and rentable. The basement needs a little cleaning but and a few supply pipes need to be replaced (galvanized). Other than that it is a really nice space.

7.7 Committee Assignments

Just solidifying committee assignments.

Budget: Robyn Baker and Marvin Youpee

Facilities: Larae Crowley and Marvin Youpee

Policy: Lori Smoker and Marvin Youpee

I hope to meet at least quarterly with committees this year. Our facilities will meet either this week or next to talk about the remaining ESSER funds.

Further I will be asking a few of you (as to not violate the open meeting laws) to sit on our district leadership team when school starts.

SUPERINTENDENT EVALUATION

POPLAR PUBLIC SCHOOLS

Below are the expectations of an effective superintendent. You are asked to give **one rating of the superintendent's overall performance as an administrator.** In support of your overall rating, please comment on any or all of the individual components. Comments include commendations, recommendations or observations. Please return your finalized evaluations to _____ no later than 04 January 2023.

Rating: Choose one rating that reflects your overall evaluation of the superintendent's performance during the rating period.

- _____ Meets expectations
_____ Does not meet expectations

1. CHIEF EXECUTIVE OFFICER (CEO) OF THE BOARD

- Maintains communication with the Board of Trustees.
- Makes sound recommendations for board action.
- Carries out board policies
- Is responsive to annual board goals

Comments:

2. EDUCATIONAL LEADERSHIP

- Supervises and directs administrative staff.
- Oversees curriculum development and instruction.
- Promotes staff development.
- Communicates openly and effectively with students, staff and administration.

Comments:

3. PUBLIC RELATIONS

- Maintains communication with the news media
- Represents the school district's interests with local government and businesses.
- Gains the respect and support of the community.
- Responds appropriately to the concerns of the public.

Comments:

4. PERSONNEL MANAGEMENT

- Ensures that personnel policies are in place.
- Ensures that evaluations of all staff are in place.
- Encourages staff participation in planning and decision-making.

Comments:

5. STUDENT SERVICES

- Provides for the health and safety of students.
- Provides for the educational well-being of students.

Comments:

6. FISCAL MANAGEMENT

- Proposes a balanced district budget.
- Manages expenditures within the approved budget.
- Anticipates future financial needs.

Comments:

7. FACILITIES MANAGEMENT

- Oversees safety and functionality in all district-owned property.
- Oversees appropriate use of school facilities by outside groups.
- Plans for future facility needs.

Comments

8. VISIONARY LEADERSHIP

- Provides leadership in the development of a strategic plan for the district.
- Facilitates and enables progress in each of the district's goal areas.

Comments:

9. OTHER ATTRIBUTES (Please comment on areas that are not specifically addressed in the eight domains of superintendent leadership)

Comments:

Signature of Trustee _____ Date _____

Signature of Superintendent _____ Date _____

**POPLAR SCHOOL DISTRICT
ENVIRONMENTAL SURVEY**

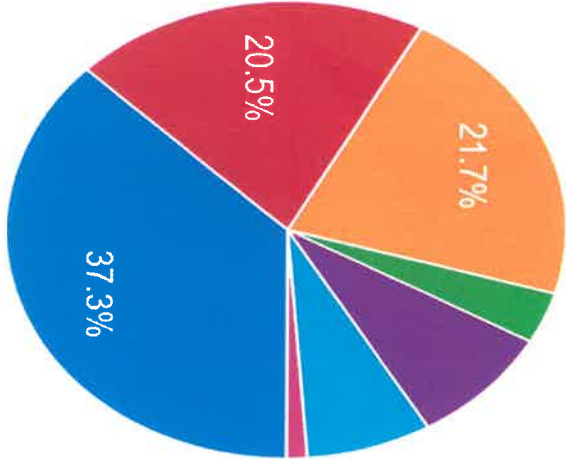
MAY 2024

TOTAL NUMBER OF SURVEYS COLLECTED: 83

**GOAL OF SURVEY: TO GAIN A DEEPER UNDERSTANDING
OF CONCERNS FROM STAFF FOR GOAL
SETTING/DISCUSSIONS/ACTION PLANS FOR 2024-2025.**

How long have you been working at Poplar School District?

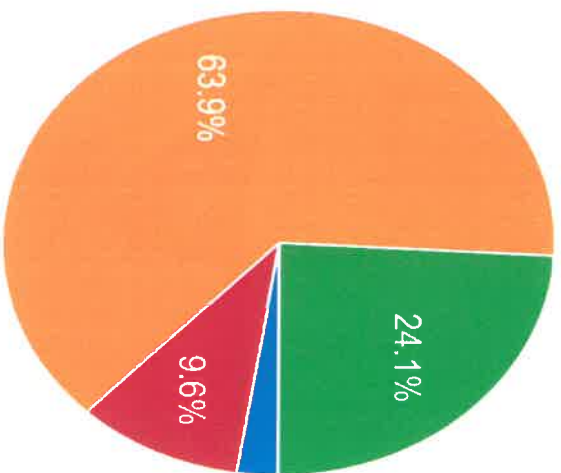
83 responses



- 0-5 years
- 6-10 years
- 11-15 years
- 16-20 years
- 21-25 years
- 26 plus years
- Option 5

The school staff is caring and respectful to students.

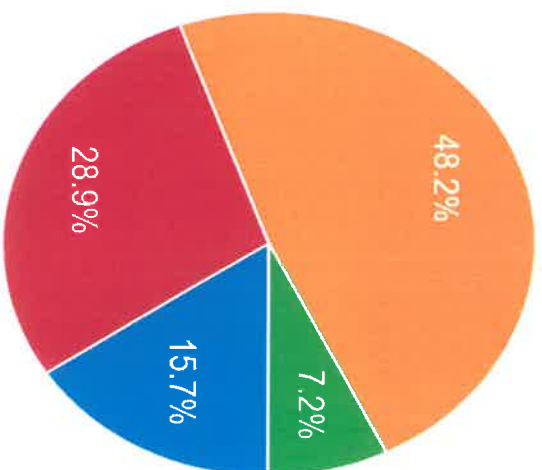
83 responses



- Strongly disagree
- Disagree
- Agree
- Strongly agree

The school staff is caring and respectful to each other.

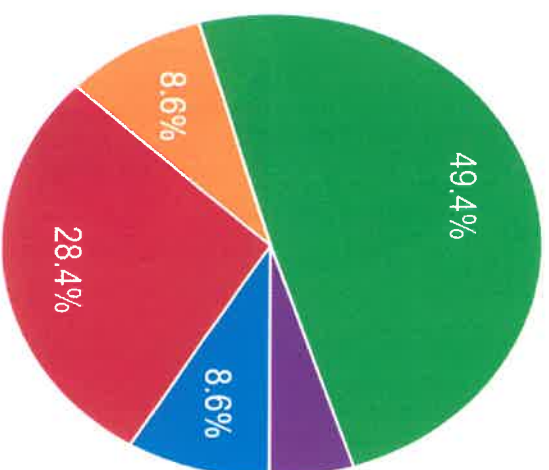
83 responses



- Strongly disagree
- Disagree
- Agree
- Strongly agree

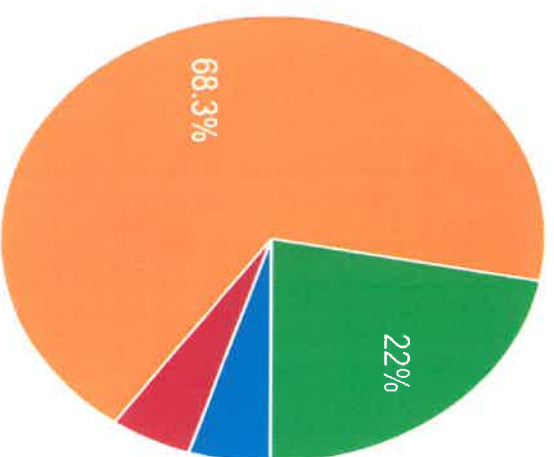
How often do you contact parents?

81 responses



The school staff has good knowledge in their areas of teaching.

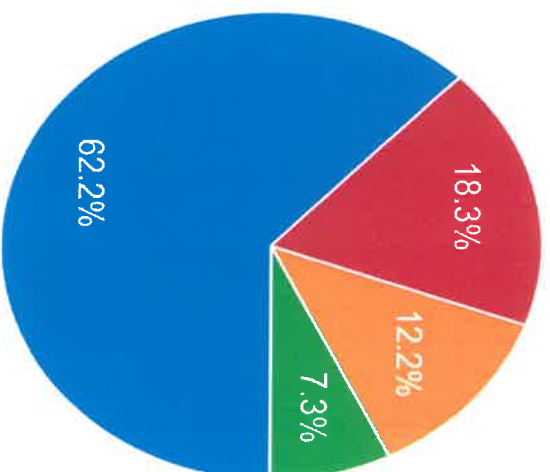
82 responses



- Strongly disagree
- Disagree
- Agree
- Strongly agree

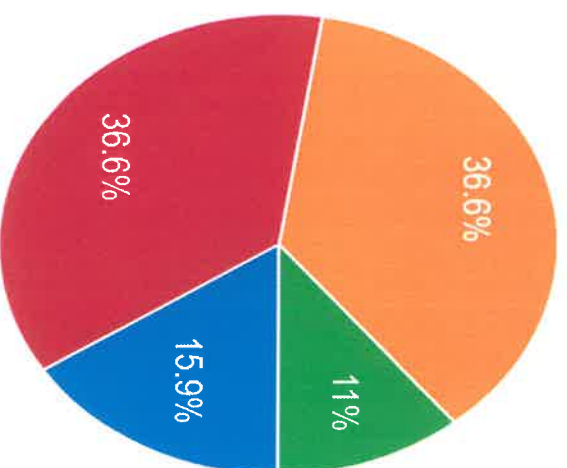
How often do you integrate technology into your teaching/lessons?

82 responses



How often do you integrate Indian Education for All into your teaching/lessons?

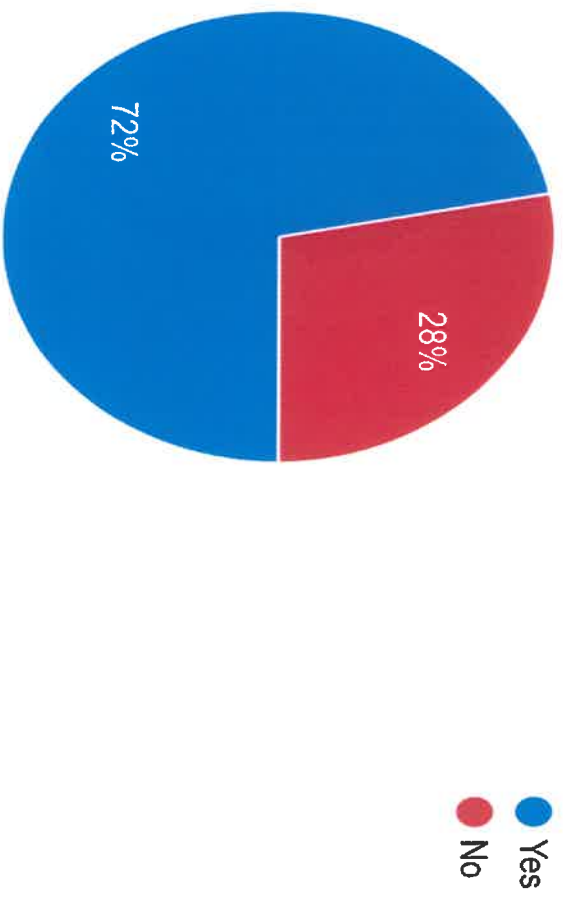
82 responses



- Daily
- Weekly
- Monthly
- Never

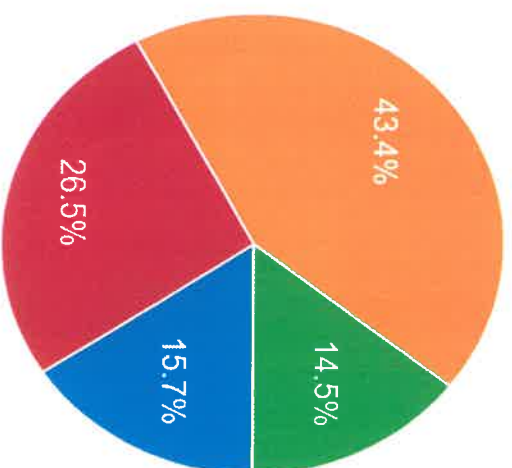
Do you work with co-workers to further your professional development?

82 responses



I like the way the school is ran by the administration.

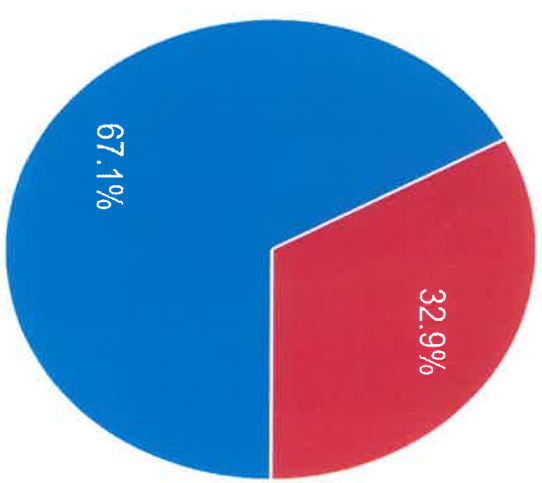
83 responses



- Strongly disagree
- Disagree
- Agree
- Strongly Agree

I am given the support I need to teach students with special needs.

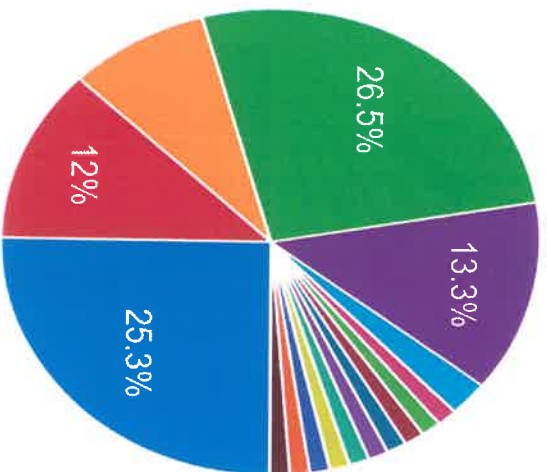
82 responses



● Yes
● No

What types of professional development could you benefit from for next year?

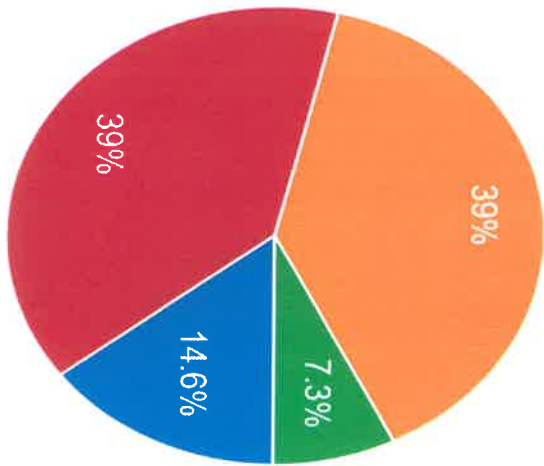
83 responses



- Technology
- Curriculum
- Classroom Management
- Health and Wellness
- Instructional Strategies
- All of the above
- Active shooter
- Autism, high needs students

▲ 1/2 ▼

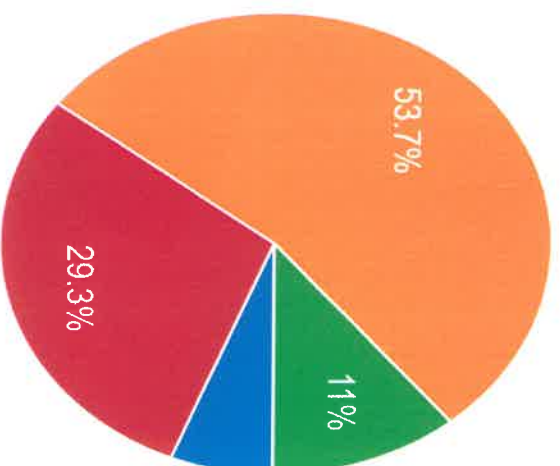
The school staff collectively brainstorms on resolutions to provide effective learning.
82 responses



- Strongly disagree
- Disagree
- Agree
- Strongly agree

The schooling staff has a sense of ownership and responsibility.

82 responses



- Strongly disagree
- Disagree
- Agree
- Strongly agree

Question #1: Have you ever considered leaving the profession? If 'yes' please comment as to why.

There were a total of 57 responses.

Have you considered leaving the profession? If 'YES' please comment below as to why.

57 responses

No

no

YES

yes

Yes

many teachers and a vice principal do not know what our kids go through in their home lives. they need to learn about them by developing good relationships with students. vice principal is a bully to staff and students

Have you considered leaving the profession? If 'YES' please comment below as to why.

57 responses

many teachers and a vice principal do not know what our kids go through in their home lives. they need to learn about them by developing good relationships with students. vice principal is a bully to staff and students

YES. Due to caseload

No. But there have been many times when the frustration levels are very high! You ask yourself "why am I doing this", especially when there is no administrative support.

Yes, more and more student apathy and absenteeism since covid, alongside minimal administrative consequences and support

Yes, I often feel burned out. Feel like there is a lot of negativities in this school and environment.

Have you considered leaving the profession? If 'YES' please comment below as to why.

57 responses

Yes, I often feel burned out. Feel like there is a lot of negativities in this school and environment.

Yes, burn out, favoritism,

Yes. The students are becoming more and more disrespectful, and their behavior is getting too out of hand. It doesn't seem like the students are being held accountable, and if teachers try to make the students accountable, the teachers are not backed by the administration.

Absolutely, due to a variety of reasons. 1. Lack of parental involvement or support 2. Society no longer values education! LACK OF RESPECT & PROFESSIONALISM!!!! 3. Lack of positive support, encouragement, and recognition of teaching staff's efforts and dedication to their students 3. Lack of administration building rapport with staff or watching administration have poor interactions with certain staff members - belittling, yelling at staff in meetings, sending condescending emails to staff, or not responding to questions or concerns promptly, targeting certain staff members, not showing concern for ALL staff

Have you considered leaving the profession? If 'YES' please comment below as to why.

57 responses

OWNERSHIP OF OWN BEHAVIOR. OWNERSHIP IN FRONT OF PARENTS. OWN Gossiping and talking negatively about students, parents, and/or other staff members in the main office or hallways.

Yes due to lack of administration support and not following through on school policies and favoring certain staff and lack of communication

I don't feel like procedures set by the administration are followed or acted upon by administration, administration provides little to no consequences for students that have had 5 or more chances to change behavior in my room before being sent out and thus the students don't feel like they have to follow any rules and have control, lack of communication between teachers and administration- students know things before I do.

Yes lack of parent support, administration lacks professionalism and authority, kids behavior and lack of administration support to change it, petty backstabbing and lazy teachers who will not take ownership

Have you considered leaving the profession? If 'YES' please comment below as to why.

57 responses

Yes, burnout

Yes, stressed about the future of the kids we teach and how to prepare them for a new unknown future .

I did leave the profession.

Because of certain staff members who continue to cause drama & are not accountable for their actions, I'm tired of the drama.

Yes. I think that the pandemic has changed how communities view school and education and some days it feels like I am merely a babysitter and not an educator. I think that education of kids isn't a priority, it is just something that have to get through.

Have you considered leaving the profession? If 'YES' please comment below as to why.

57 responses

Yes. I am close to retirement. Been at this a long time. My parents are starting to need more care.

No.

Yes, though it's usually just a passing thought on really hard days. It's a very rewarding job but it is also extremely stressful and draining, with or without support. I can usually get through with help from other teachers, but as to admin, I don't suspect they would be particularly supportive when it comes to the issues that cause the thought to leave. This isn't to say they're inconsiderate, we're all just working with what we have, but they have other concerns on their plate and I believe the understanding has broken on both ends. Both sides could stand to be more understanding of each other.

Yes, because it's hard to love being in a classroom when the grades seem to say we aren't doing a good enough job. It's exhausting trying to cultivate a love of learning for kids that don't want anything to do with learning.

Have you considered leaving the profession? If 'YES' please comment below as to why.

57 responses

learning.

Yes, lack of communication among administration. A lot of the problems in the school among staff can be stopped or corrected by administration. I have not seen that. Office staff needs to be more professional and not watching movies. ALL staff members need to be treated equally.

Yes. Unprofessional coworkers make an unhappy/unhealthy work environment. Lack of collaboration and professional development.

yes, student behavior and lack of support

This year has made me consider transferring because of the class I received and the very little support I got from our administration.

Tough life lessons have taught me to be to listen to my gut and survive. I have triggers. I'll persevere until I choose to step out on my own terms.

Have you considered leaving the profession? If 'YES' please comment below as to why.

57 responses

Yes, every new grade level is worse than the grade before both academically and behaviorally.

YES!

Only reason I have considered leaving the school is because of how unprofessional the work place has become. Has nothing to do with students or the job itself. Issues between staff are not being taken care of professionally and the schools have become toxic work environments. It no longer feels like a team working together to find the best way to benefit the students.

Yes. Not wanting to live in Poplar or drive from out of town.

No, but am disappointed that our Middle School discipline is not fair to students. ISS is not utilized on a consistent basis. I am extremely disappointed.

Not yet

YES! Some people are like poison in an organization. You may think that ignoring it is the best solution, but when you don't deal with staff who are causing trouble, it only gets worse, and in the process, you lose valuable employees. Adult bullies are real, and although their behavior may be challenging to address, doing nothing about it is worse.

Yes! Certain staff members are allowed to bully other staff with no consequences. The utter meanness and blatant disrespect without any administrator stopping the behavior. The administrators let a few staff tell them what to do instead of saying No! They are visibly afraid of these teachers themselves, the staff feels unprotected and with no support!

Yes, several of our staff members in the elementary have been daily disrespected, bullied, and attacked. Our administration has allowed the behavior to continue instead of addressing it. We have a few teachers who run in a pack and control our administration who I believe are afraid of them. It is sad what has happened our school. People have been hurt and it has made them very comfortable in their position, as noone is addressing it!

Yes, for a change.

Have you considered leaving the profession? If 'YES' please comment below as to why.

57 responses

Yes! Certain staff members are allowed to bully other staff with no consequences. The utter meanness and blatant disrespect without any administrator stopping the behavior. The administrators let a few staff tell them what to do instead of saying No! They are visibly afraid of these teachers themselves, the staff feels unprotected and with no support!

Yes, several of our staff members in the elementary have been daily disrespected, bullied, and attacked. Our administration has allowed the behavior to continue instead of addressing it. We have a few teachers who run in a pack and control our administration who I believe are afraid of them. It is sad what has happened our school. People have been hurt and it has made them very comfortable in their position, as noone is addressing it!

Yes, for a change.

Yes. It seems like all we ever do is give tests to students to gather data. Then, before we can use the data, we have to test again to gather more data. Then we have outside "consultants", who know nothing about our district, come in to tell us how to do our job. Teaching now is not as fun for the teacher or the students.

Question #2: General Comments.

Please provide any comments below. Thanks.

35 responses

Our School (Middle School) is doing great.

We need more understanding of Reservation life for our teachers not from here or not raised on the Reservation.

We need communication. The students, and "certain" staff members that hang out in the office, know what's going on before any of the other staff members. Why are the same teachers in halls/office when they have students in their classrooms? Regarding resolutions and ownership/responsibility - we would certainly like to be involved. We need curriculum alignment - vertically and horizontally because there are too many teachers that are doing their own thing. We have teachers that are dumbing down the curriculum, rather than setting high expectations. When will the administration begin the Bullseye's walk-through process?

Please provide any comments below. Thanks.

35 responses

Willful defiance has overcome the area from parent to student to staff and to community. It has become more of a cultural trend since Covid. Some of it is outright and some of it is passive aggressive. The area keeps enabling by not addressing the behavior. This includes other entities such as law enforcement, the courts, the tribes, BIA, the college and many other counterparts to the area. This should be a battle to deal with now before it becomes the war.

The staff might be more willing to help if they were included. They possess skills/talents that could help the school function as a more qualitative body. This survey is a helpful tool to see this and a great way to help the staff start including themselves in their work environment where they have not been allowed to for some time. Thank you for asking.

Consistency as a District-not each building for itself

work can be overwhelming and frustrating

Please provide any comments below. Thanks.

35 responses

The administration backs down to parents, but only certain parents. They give preference to certain students and families. When it's clear that a student is not doing their assignments, there is no punishment for them and they still get to participate in all the school sanctioned activities. Why is there ISS if it is not utilized? I have no faith in our administration to support me. The administration has favorite staff members who are allowed to get away with things that other staff members are told no for. Why are there only four teachers who do outside recess duty with their full class? I addressed this issue for the last three years and nothing has changed. We should be compensated for watching extra students. I brought this to the attention of the administration and was told that we are responsible for those extra students. So, if something happens to them at recess, their teacher is not the one who is responsible.

Are we going to do something about parent requests? Allow parents to pick their child's teacher, especially for 5th grade, causes major issues. Students who should not be put together are because parent request trump teacher recommendations. Why are parents more important than the teaching staff? I really hope you address all these issues. This was a very tough year because of the parent requests and no administration support.

I don't feel like our admin have the staff's back or are supported. I think we need more leadership in our buildings, right now the staff run the school.

Please provide any comments below. Thanks.

35 responses

I would really like to see administration start holding teachers accountable for teaching the curriculum, or teaching in general. It's hard to hold the students accountable for their education, if we aren't holding the teachers accountable.

On the PD question, I would love to have more technology training for myself. However, I feel as a whole staff we could use classroom management and instructional strategies. I would love some more health and wellness ideas, support, and offerings. And we do need time to work on curriculum as a staff. I love working in Poplar Schools. I do think, in our building, the admin could communicate better with staff so we have a united front and feel supported by them. I feel like the dean of students should have bi-weekly meetings, at least, with teacher teams to support and communicate about management ideas and steps for dealing with students.

Had a few bumps in the road, but in all it was a good year.

I want to do better next year. I just need to figure out how to do so.

Please provide any comments below. Thanks.

35 responses

Communication is very poor on all levels. It seems that Policies are either changed, ignored, or followed depending on the situation and person/group involved. It is also frustrating that decisions are being made without consulting those effected. Without any input or indication of something happening a decision is made and the staff member/group may not be notified until well after that is done.

An option for neither agree nor disagree may help. Some of these questions are things that I neither feel we do or dont do in the sense that we may be doing them but not effectively. I know ambiguous answers may be hard to work with though.

I am very thankful to be teaching in this school district.

We have a great staff, but there is room for building teams to work together at grade levels and curriculum levels. Our staff cares very much about the welfare of our students, however, the level of professional educator conduct could be raised with professional development, for teachers and paras.

Please provide any comments below. Thanks.

35 responses

The administration did not provide the support I needed for this year. I had students who needed stronger punishments for their actions and the administration backed down to the parents and gave the students a lesser punishment. I had parents who the administration listened to over me. I felt that what I needed was not as important as what a parent thought should be happening in the class. It felt like my class was being ruled by parents and I had to do whatever pleased them. There were students who were falling behind and failing classes, yet were allowed to participate in school sanctioned activities. There was no consequences for them.

Why do some teachers have to follow school policies and others cannot? There are two classrooms that make it hard because their students are allowed to play on Chromebooks and cellphones throughout the day. When outside at recess, there are students who are allowed to go in and out during recess, which makes it harder to keep track of the students. Especially when there are students from all five classrooms outside, but only four teachers who are keeping an eye on them.

After this year, I feel the things I needed to have a good and successful year were not taken into consideration. Instead, it seems like whatever made it easier for others was considered before me. Next year, I will not be here for the first two months of school and I was told that my class will not be given a full time sub. Instead, they will be put into the other classes and then pulled together when I come back. This will make my year much harder because half of my class will come from classes with rules, regulations, and where they were required to work. The other half will come from classes with little work and where they could do what they pleased. Where will I start teaching when half of the class is farther behind than the other half? It will not be easy for me to just start teaching. I will have to reteach these students the rules, regulations, and expectations of my classroom. I will have students who complain and will not want to do what they are told because they came from classes that did not have as high of expectations and strong management.

Communication between staff and administration is not good either. There are things that go on that not everyone is told about right away. Full staff meetings would be better than grade level meetings because that way everyone would be on the same page and would get all the same information at once.

Please provide any comments below. Thanks.

35 responses

My hope is you will be able to keep the various factions from damaging the FAMILY inclusiveness/feel we once had up here. In my humble opinion, we need a place that is supportive and provides structure to ALL of our students/staff; not ego-tripping assholes who seem to get off by making certain students feel small, stupid, and erased. This same destructive behavior has/is practiced toward certain staffing members as well.

As you know, it is a challenging task to try to reach some of the hard-shelled kids who are angry, hurt, and have learned not to trust/care. Despite these challenges, I feel the need to keep trying to get through- even if I get flak for it from Admin. I refuse to turn kids away who choose to take the risk to reach out. If that is as simple as a place to sit and visit with their friends, eat quietly, or be an ear to listen to, then I'll just let it be a place to sit and gather themselves. The Mom in me kicks in, I can't help it. I let them know I see them and will advocate or just listen, whatever is needed to give them hope and to keep fighting their battles. I realize some of this is harsh, but it is also a fact. I am sticking my neck out for others who are also not part of the various power factions. Those who are concerned about retaliation from Admin. for speaking the truth about the learning/working/teaching culture in this high school.

Wishing you a great summer. I'm looking forward to a fresh new school year in the fall.

Please provide any comments below. Thanks.

35 responses

Wishing you a great summer. I'm looking forward to a fresh new school year in the fall.

The level of support provided for us teachers has been exceptional and I am grateful for the opportunity to be a part of such a well-managed institution.

I am learning great things working here in Poplar.

The admin has no leadership skills.

Middle School discipline needs improvement. We have too many disparities with the OSS regarding females and males. Our OSS are way out of hand. The ISS room is not utilized!! There is hardly any kids in there on any given day. Instead of OSS there should be ISS especially regarding SPED students. This is the only area that vastly needs improvement in my opinion in the Middle School and would appreciate an overhaul in practices and procedures. At least let our students be treated fair and honest.

Please provide any comments below. Thanks.

35 responses

Just lately with the Administration. We need to see more equality amongst teachers. Support from our Administration. Staff morale, No bullying and threats that go unnoticed or reprimands due to being afraid of certain ones.

Need big brother, big sister, 3rd 5th 7th, graders meet talk Indian with 9th, 10th, 11th graders

The atmosphere in our elementary is toxic, with no leadership to correct unprofessional behavior. Our school used to be such a fun and safe place to work but that is no longer. Our administrator need to get a spine and stand up to the awful behavior instead of cowering and nodding their heads when they tell them what to do.

The admin allows teachers to bully other teachers. This makes the work environment extremely stressful. The SPED department is a joke. The students are not learning. The sped teachers do not communicate with the classroom teachers. No problem is ever taken care of in this school. You get told what the admin thinks you want to hear and then nothing gets done. The students are definitely not top priority here. It is embarrassing and sad.

Themes?
Celebrations?
Concerns?
Priorities?

**Just remember that we are
only as good as we want to be.**

What could be a few goals?



Poplar
School District

Action Agenda Items (8.1-8.4)

Students First

Agenda Number 8.1 Personnel Report

**POPLAR PUBLIC SCHOOLS 9&9B
BOARD AGENDA FACT SHEET
MEETING DATE: July 8, 2024**

SUMMARY: The Personnel Report is a concise reporting method for all personnel actions in the district for the month. The Personnel Report has two sections, one for Action and one is Informational. A motion can be made to accept the entire report or names can be removed for individual actions.

SUPERINTENDENT’S ADVICE: I recommend the sample motion.

Additional Information attached -
Fund -
Estimated Cost –

SAMPLE MOTION: *I move to approve the Personnel Report as presented.*

	Motion	Second	Aye	Nay	Abstain	Other
Crowley						
Youpee						
Chapman						
Baker						
Smoker						

ACTION

CERTIFIED STAFF					
NAME	FTE	SALARY	POSITION	SUPERVISOR	EFFECTIVE DATE

CLASSIFIED STAFF					
NAME	FTE	HOURLY WAGE	POSITION	SUPERVISOR	EFFECTIVE DATE
Jessica Dionne	1		SPED Para	P. Black	SY25
*Ronald Shanks	1		Assistant Clerk	J. Linthicum	SY25

Co- and Extra-Curricular Staff				
NAME	STIPEND	POSITION	SUPERVISOR	EFFECTIVE DATE
John Wetsit	\$5847	Head Cross Country	TBD	SY25
Benny Lovan	\$4048	Asst. Boys Basketball	TBD	SY25
Brent Moore	\$4048	Asst. Boys Basketball	TBD	SY25
Jordan Hoops-Lovan	\$2699	MS Cheerleading	TBD	SY25
Karolyn Kohl	\$2699	Advisor Jr. Class	TBD	SY25
Traci Sadler	\$1348	Advisor Sr. Class	TBD	SY25
Kelly Haaland	\$2249	HS Annual	TBD	SY25
Kelly Haaland	\$1349	HS Newspaper	TBD	SY25
Tara Zumbrun	\$1349	HS Student Council	TBD	SY25
Theresa Turner	\$4048	Business Professionals	TBD	SY25
Ted Fulgham	\$4048	FFA	TBD	SY25
Jeanine Granada	\$4048	FCCLA	TBD	SY25
Brent Moore	\$4048	Assistant HS Football	TBD	SY25
Loren Boadle	\$4048	Assistant HS Football	TBD	SY25

VOLUNTEER APPROVAL			
NAME	POSITION	SUPERVISOR	EFFECTIVE DATE

* Denotes a Contingent Hiring as outlined in BP 5122

INFORMATION

IN-DISTRICT TRANSFER			

RESIGNATIONS			

Agenda Number 8.2 Website/Facebook/Community Information Stipend

POPLAR PUBLIC SCHOOLS 9&9B

BOARD AGENDA FACT SHEET

MEETING DATE: July 8, 2024

SUMMARY: The school district normally contracts out our website to a 3rd party. In order to better serve our community and deliver information we need a local(s) hire to manage, update, and maintain our website, Facebook page, and other forms of community information. Jake Riedeger and Mariah Dimas currently have taken on this task. They will be paid for hours worked outside of their regular job.

SUPERINTENDENT’S ADVICE: I recommend the sample motion.

Additional Information attached -
Fund -
Estimated Cost – \$30.00 per hour

SAMPLE MOTION: *I move to approve the website/Facebook/community information stipend at a rate of \$30.00 per hour.*

	Motion	Second	Aye	Nay	Abstain	Other
Crowley						
Youpee						
Chapman						
Baker						
Smoker						

Agenda Number 8.3 Personnel Report

POPLAR PUBLIC SCHOOLS 9&9B

BOARD AGENDA FACT SHEET

MEETING DATE: July 8, 2024

SUMMARY: Poplar School District has a minimum of 3 students who currently use a wheelchair. We do not have a ADA accessible van.

SUPERINTENDENT’S ADVICE: I recommend the sample motion.

Additional Information attached -
Fund -
Estimated Cost – \$85,900

SAMPLE MOTION: *I move to approve the purchase of the Ford Transit ADA handicap van at a cost of \$85,900.*

	Motion	Second	Aye	Nay	Abstain	Other
Crowley						
Youpee						
Chapman						
Baker						
Smoker						

FW: poplar school

Clint Linthicum <Clint.Linthicum@poplarschools.com>

Tue 7/2/2024 8:57 AM

To: Keith Erickson <Keith.Erickson@poplarschools.com>

📎 3 attachments (650 KB)

2WH-infront 2 FLIPP 148-1ton 929 700.pdf; 23-710 infront 3fold 949 nov.pdf; 6+2 148-1ton 859 720 sep.pdf;

From: Scott Gibson <scott.gibson@midwesttransit.com>

Sent: Friday, June 14, 2024 2:24 PM

To: Clint Linthicum <Clint.Linthicum@poplarschools.com>

Subject: FW: poplar school

Caution! This message was sent from outside your organization.

From: Scott Gibson

Sent: Thursday, June 13, 2024 9:47 AM

To: clint.linthicum@poplarschools.com

Subject: poplar school

[New 2023 Ford Transit in Kankakee, IL - Midwest Transit Equipment](#)
[New 2023 Ford Transit in Kankakee, IL - Midwest Transit Equipment](#)
[New 2023 Ford Transit in Kankakee, IL - Midwest Transit Equipment](#)

From left to right \$92,900.00 \$94,900.00 **\$85,900.00**
We can talk on Monday and I can explain the differenced / ill keep it simple

Thanks,

Scott Gibson

Midwest Transit Equipment

Scott.Gibson@midwesttransit.com

Office: 800-933-2412 x1488

Cell: 708-269-1894

Fax: 815-933-3966

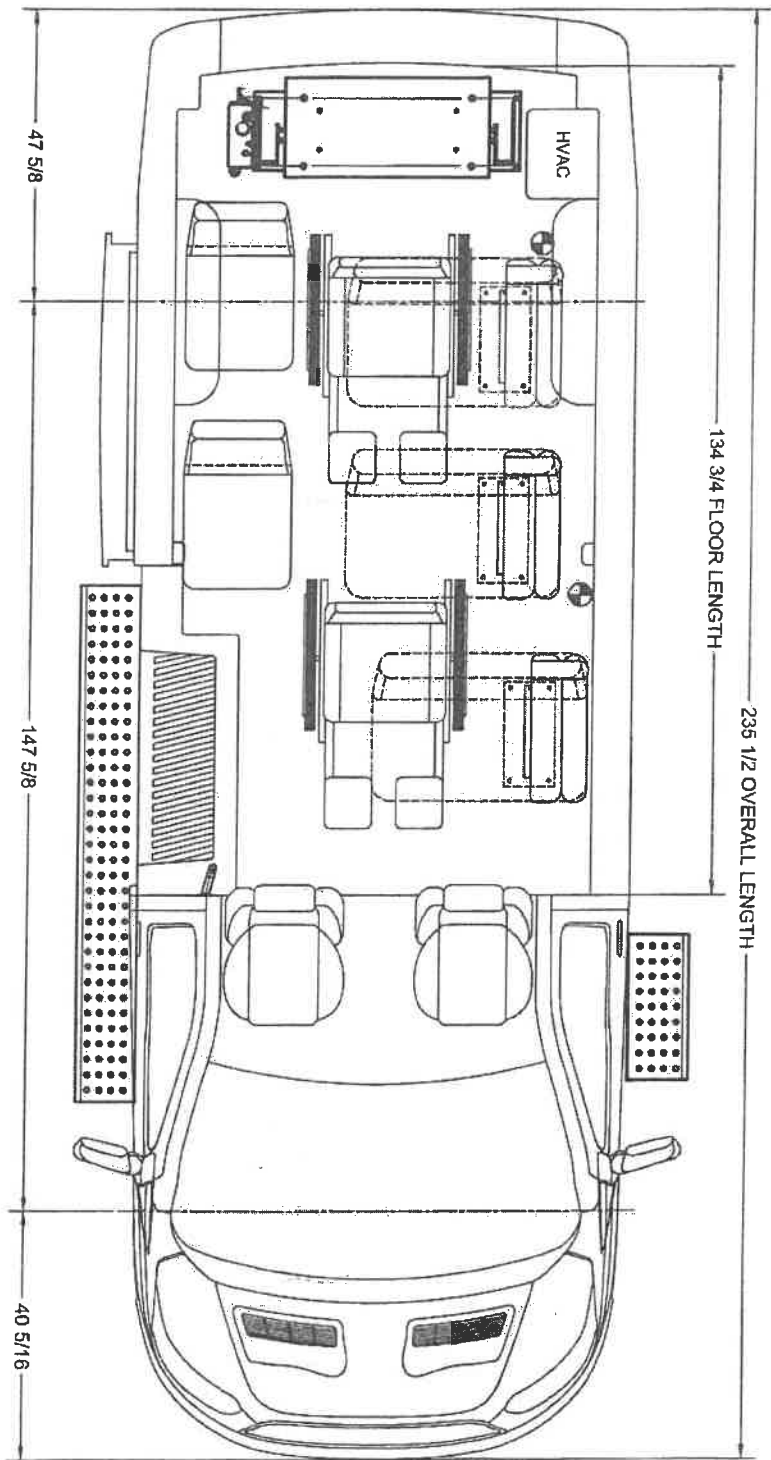


DEALER APPROVAL

APPROVED

CUSTOMER SIGNATURE

PRELIMINARY FLOORPLAN
 THIS FLOORPLAN IS FOR ILLUSTRATION PURPOSES ONLY, FINAL BUILD MAY VARY.



AT SPACING:	D: 32-1/2" P: 32-1/2"	WHEELCHAIR CAP:	2
IP TO KNEE:	D: N/A P: 26"	SEATED CAP:	6
		TOTAL CAP:	9

THIS DRAWING AND THE INFORMATION THEREON ARE THE EXCLUSIVE PROPERTY OF FOREST RIVER VAN, A DIVISION OF FOREST RIVER. IT SHALL NOT BE COPIED OR REPRODUCED IN ANY MANNER, NOR SHALL IT BE SUBMITTED TO OUTSIDE PARTIES FOR EXAMINATION WITHOUT OUR WRITTEN CONSENT. IT IS LOANED FOR USE WITH REFERENCE TO THE RR UNDER CONTRACT WITH, OR PROPOSALS SUBMITTED TO FOREST RIVER VAN, A DIVISION OF FOREST RIVER.

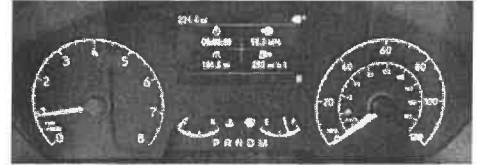
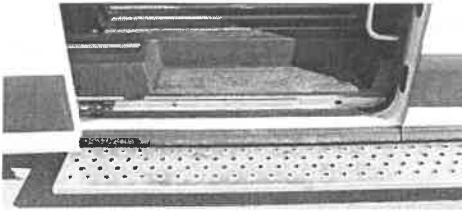
REV	DESCRIPTION OF CHANGE	BY	CHK	DATE	ECN No.	TOLERANCE UNLESS OTHERWISE SPECIFIED	DATE	NAME	DWG No.	SHEET
LET						WOOD ± 1/8" OTHER ± 1/16"	02/14/23	MK	148-SRW-A-315	10

FORD TRANSIT 9,400 GVWR

TITLE:
 148" WHEEL BASE
 FORD TRANSIT
 MEDIUM ROOF







Agenda Number 8.4 Policy Update (2nd reading)

**POPLAR PUBLIC SCHOOLS 9&9B
BOARD AGENDA FACT SHEET
MEETING DATE: July 8, 2024**

SUMMARY: Policies 1420, 2165, 2500, 3110, and 8132 as recommend by our school attorney (Bea Kaleva). These policies passed 1st reading at the June board meeting.

SUPERINTENDENT’S ADVICE: I recommend the sample motion.

Additional Information attached -
Fund -
Estimated Cost –

SAMPLE MOTION: *I move to approve the 2nd reading Poplar School Board Policies 1420, 2165, 2500, 3110, and 8132.*

	Motion	Second	Aye	Nay	Abstain	Other
Crowley						
Youpee						
Chapman						
Baker						
Smoker						

Poplar Public School District

THE BOARD OF TRUSTEES

1420

School Board Meeting Procedure

Agenda

The agenda for any Board meeting shall be prepared by the Superintendent in consultation with the Chair. Items submitted by Board members and citizens may be placed on the agenda in the discretion of the Chair and Superintendent. Individuals who wish to be placed on the Board agenda must also notify the Superintendent, in writing, of the request. The request must include the reason for the appearance. If the reason for the appearance is a complaint against any District employee, the individual filing the complaint must demonstrate the Uniform Complaint Procedure has been followed. Citizens wishing to make brief comments about school programs or procedures or items on the agenda need not request placement on the agenda, and they may ask for recognition by the Chair at the appropriate time.

The agenda also must include a “public comment” portion to allow members of the general public to comment on any public matter under the jurisdiction of the District which is not specifically listed on the agenda, except that no member of the public will be allowed to comment on contested cases or other adjudicative proceedings. The Board Chair may place reasonable time limits on any “public comment” period to maintain and ensure effective and efficient operations of the Board. The Board shall not take any action on any matter discussed in the public comment section at that time.

With consent of a majority of members present, the order of business at any meeting may be changed. Copies of the agenda for the current Board meeting, minutes of the previous Board meeting, and relevant supplementary information will be prepared and distributed to each trustee. As determined by the Superintendent and Chair, items may be added to the agenda at least forty-eight (48) hours in advance of a Board meeting. The agenda packet will be available to any interested citizen at the Superintendent’s office forty-eight (48) hours before a Board meeting.

[NOTE: this language is not required for any district that is a third-class district pursuant to MCA § 20-6-201 and § 20-6-301; if the district is a first- or second- class district, this language MUST be adopted]

Recording of Meetings

The District shall record in an audio and video format all public meetings at which the Board is acting on a matter over which the Board has supervision, control, jurisdiction or advisory power. The audio and video recordings shall be made publicly available within five (5) business days of the meeting through a link to the recording on the District’s website or social media page if no District website is maintained.

The audio and video recording shall not be the official record of the meeting except as otherwise designated by the Board of Trustees. Unless designated by the Board as the official record of the meeting, the audio and video recording may be destroyed after being retained online for one (1) year and is not subject to a public records request.

The Board is not required to disrupt or reschedule a meeting if there is a technological failure of the meeting recording. If the recording is not able to be made available online, the Board shall prominently post a notice in the same manner as it posts notices of its meetings and all locations where meeting recording links are available. Such notice shall explain the reason(s) the meeting was not recording and describe the steps taken to remedy the failure prior to the next meeting.

Minutes

The Clerk or the Clerk's designee shall keep written minutes of all meetings that must be open to the public. The approved minutes must be signed by the Chair and the Clerk. The minutes must include:

- The date, time and place of the meeting;
- The name of the presiding officer;
- A record of Board members present and absent;
- Summary of discussion on all matters discussed, proposed, deliberated, or decided, and a record of any votes taken;
- Detailed statement of all expenditures;
- Purpose of recessing to closed session; and
- Time of adjournment.

The Board shall keep minutes during all closed sessions. Minutes taken during closed sessions shall be sealed, and will not be released except by court order.

A file of permanent minutes of all meetings shall be maintained by the Clerk. A written copy of the minutes shall be made available to the public within five (5) days following approval by the Board. Sealed minutes taken during any closed session of the Board shall not be made available to the public without a court order.

The Board may direct that an audio recording of a meeting serve as the official record of the meeting. In that case, a written record of the meeting must also be made and must include the information specified above. In addition, a log or time stamp for each agenda item is required for the purpose of providing assistance to the public in accessing that portion of the meeting.

Quorum

No business shall be transacted at any meeting of the Board unless a quorum of its members is present. A majority of the full membership of the Board shall constitute a quorum, whether the individuals are present physically or electronically. A majority of the quorum may pass a resolution, except as provided in § 20-4-203(1), MCA, and § 20-4-401(4), MCA.

Meeting Conduct and Order of Business

General rules of parliamentary procedure are used for every Board meeting. *Robert's Rules of Order* may be used as a guide at any meeting. The order of business shall be reflected on the agenda. The use of proxy votes shall not be permitted. Voting rights are reserved to those trustees in attendance. Voting shall be by acclamation or show of hands.

Cross Reference: 1441 Audience Participation and Public Comment

Legal References: § 2-3-103, MCA Public participation -
governor to ensure guidelines adopted
§ 2-3-202, MCA Meeting defined
§ 2-3-212, MCA Minutes of meetings – public inspection
§ 2-3-214, MCA **Recording of meetings for certain boards (Eff. July 1, 2024)**
§ 20-1-212, MCA Destruction of records by school officer
§ 20-3-322, MCA Meetings and quorum
§ 20-3-323, MCA District policy and record of acts

Policy History:

Adopted on:

Reviewed on:

Revised on:

Poplar School District

INSTRUCTION

2165

Early Literacy Targeted Intervention Programs

The Board seeks to collaborate with the Board of Public Education and the Office of Public Instruction to provide parents with voluntary early literacy interventions for their children, increase the number of children who are reading proficient at the end of 3rd grade to help children develop their full educational potential pursuant to Article X, Section (1)(1) of the Montana Constitution, and foster a strong economic return for the state on early literacy investment through enhancing Montana's skilled workforce and decreasing future reliance on social programs and the criminal justice systems.

A child is eligible for an Early Literacy Targeted Intervention Program if, based upon an evaluation administered at the request of and with the consent of the child's parent or guardian, the child is evaluated to be below trajectory for 3rd-grade reading proficiency for the child's age or grade level for the subsequent school year. The evaluation used shall be in accordance with the methodology approved by the Board of Public Education. The Board has determined it will offer the following Early Literacy Targeted Intervention Program(s) for an eligible child: A full-time classroom based model.

- A full-time classroom-based program for eligible children who are four (4) years of age or older on or before September 10 of the year in which the children are to participate in the program and are not entering and have not completed kindergarten. A parent/guardian may enroll an eligible child in full-time classroom on a part-time basis. The classroom-based program must align with developmentally appropriate early education learning standards determined by the Board of Public Education.
- A home-based program selected by the Board of Public Education and supported by the Office of Public Instruction.
- A jumpstart program for eligible children who are aged five years of age or older on or before September 10 of the year in which the children are to participate in the program and who have not yet completed 3rd grade. The jumpstart program shall occur during the time between the end of one school calendar year and the start of the next school calendar year as determined by the Board preceding a child's entry into kindergarten, 1st grade, 2nd grade, or 3rd grade. The jumpstart program shall be at least 4 weeks in duration and provide at least 120 instructional hours and be aligned to the framework determined by the Board of Public Education. The jumpstart program shall be designed in a manner to increase the likelihood of a child being evaluated at the end of the ensuing school year to be at or above a trajectory leading to reading proficiency at the end of 3rd grade.

Cross Reference: 3110 Entrance, Transfer, and Placement

Legal Reference: § 20-7-1801, *et seq*, MCA Early Literacy Targeted Interventions

Title 10, Chapter 63, ARM

Early Childhood Education Standard (Eff.
July 1, 2025)

Policy History:

Adopted on:

Reviewed on:

Revised on:

Poplar School District

INSTRUCTION

2500

English Language Learner

In accordance with the Board's philosophy to provide a quality educational program to all students, the District shall provide an appropriate planned instructional program for identified students whose dominant language is not English. The purpose of the program is to increase the English proficiency of eligible students, so they can attain academic success. Students who are English Language Learners (ELL) will be identified, assessed, and provided appropriate services.

The Board shall adopt a program of educational services for each student whose dominant language is not English. The program shall include bilingual/bicultural or English as a second language instruction.

The Superintendent or his/her designee shall implement and supervise an ELL program which ensures appropriate ELL instruction and complies with applicable laws and regulations.

The Superintendent or his/her designee, in conjunction with appropriate stakeholders, shall develop and disseminate written procedures regarding the ELL program, including:

1. Program goals.
2. Student enrollment procedures.
3. Assessment procedures for program entrance, measurement of progress, and program exit.
4. Classroom accommodations.
5. Grading policies.
6. List of resources, including support agencies and interpreters.

The District shall establish procedures for identifying students whose language is not English. For students whose dominant language is not English, assessment of the student's English proficiency level must be completed to determine the need for English as a Second Language instruction.

Students whose dominant language is not English should be enrolled in the District, upon proof of residency and other legal requirements. Students shall have access to and be encouraged to participate in all academic and extracurricular activities of the District.

Students participating in ELL programs shall be required, with accommodations, to meet established academic standards and graduation requirements adopted by the Board.

The ELL program shall be designed to provide instruction which meets each student's individual needs based on the assessment of English proficiency in listening, speaking, reading, and writing. Adequate content-area support shall be provided while the student is learning English, to assure achievement of academic standards.

The ELL program shall be evaluated for effectiveness as required, based on the attainment of English proficiency, and shall be revised when necessary.

At the beginning of each school year, the District shall notify parents of students qualifying for ELL programs about the instructional program and parental options, as required by law. Parents will be regularly apprised of their student's progress. Whenever possible, communications with parents shall be in the language understood by the parents.

The District shall maintain an effective means of outreach to encourage parental involvement in the education of their children.

Legal Reference: Title VI, Civil Rights Act of 1964
Equal Education Opportunities Act as an amendment to the Education Amendments of 1974 Bilingual Education Act
20 U.S.C. §§ 7401, et seq., as amended by the English Language Acquisition, Language Enhancement, and Academic Achievement Act
Title III, §§ 3001-3304 of HRI, No Child Left Behind Act of 2001, P.L. 107-110
10.55.806 ARM English Learners

Policy History:

Adopted on:

Reviewed on:

Revised on:

Poplar School District

STUDENTS

3110

Entrance, Placement and Transfer

Age

No pupil may be enrolled in the kindergarten or first grade whose 5th birthday does not occur on or before September 10 of the school year in which the child registers to enter school. No pupil may be enrolled in the District if that pupil has reached his or her 19th birthday on or before September 10 of the school year in which the child registers to enter school. A student may request a waiver of the age limitation where there are exceptional circumstances, which must be approved by the Board. The trustees may also admit an individual who has graduated from high school but is not yet 19 years of age even though no special circumstances exist for waiver of the age provision or a student who is not yet 19 years of age and experienced educational disruption and was awarded a diploma as a result and seeks access to reasonable curriculum designed to advance postsecondary success.

Except when enrollment is otherwise required by law, the Board of Trustees has the discretion to give special permission to enroll a student who has not reached the age of five (5) or has reached the age of nineteen (19) on or before September 10 of the school year where there are exceptional circumstances.

Exceptional circumstances means:

- The student is being admitted into a preschool program established by trustees pursuant to Montana law.
- The student is determined by the trustees to be ready for kindergarten and the child's parents have requested early entry into the District's regular 1-year kindergarten program;
- The student is 19 years of age or older and in the trustee's determination would benefit from educational programs offered by a school of the District.
- The student is being admitted into an early literacy targeted intervention classroom-based or jumpstart program.

The trustees shall assign and admit a student who is enrolled in a nonpublic or home school and who meets the age and residency requirements on a part-time basis at the request of the student's parents or guardian.

Entrance – Identity and Immunization

Students enrolling in the District for the first time must present a birth certificate or other reliable proof of identity and age within 40 days, as well as proof of residence, and immunization from disease as required by Montana. Students who are homeless, in foster care, or are the child of a military family are entitled to immediate enrollment regardless of presentation of the required documentation. If the parent of the student does not provide proof of identification within 40

days, the District shall notify the missing children information program and a local law enforcement authority of the fact that no proof of identity has been presented for the child. Nonresident students shall be admitted when required by law or as permitted by District policy. A student who transfers from one school district to another may photocopy immunization records in the possession of the school of origin. The District shall accept the photocopy as evidence of immunization. Within 30 days after a transferring pupil ceases attendance at the school of origin, the District should have the original immunization records.

When a parent/guardian signs and files with the District, a signed affidavit on a form prescribed by the State of Montana stating that immunization is contrary to the religious tenets and practices of the parent, immunization of the student seeking to attend in the District will not be required prior to attendance. The statement must be maintained as part of the student's immunization records. The District will also accept medical exemptions as required by law.

Placement

The goal of the District shall be to place students at levels and in settings that will enhance the probability of student success. Developmental testing, together with other relevant criteria, including but not limited to, health, maturity, emotional stability, and developmental disabilities, may be considered in the placement of all students. Final disposition of all placement decisions rests with the Principal, subject to review by the Superintendent.

Children of Relocated Military Families

The Board shall assign and admit a child whose parent or guardian is being relocated to Montana under military orders to a school in the district and allow the child to preliminarily enroll in classes and apply for programs offered by the District prior to arrival and establishing residency. The student may attend classes during preliminary enrollment and may receive offsite instruction if not present in the District.

Transfer Students

Resident students seeking to transfer to a District school will be admitted and placed pursuant to the terms of this policy. The District will request the student's records from the prior school district prior to making any final decision on placement.

Elementary students shall be placed at their current grade level on a probationary basis for a period of two weeks. Should any doubt exist with the teacher and/or Principal as to grade and level placement of the student, the student shall be subject to an educational assessment to determine appropriate grade and level placement.

High school students shall be placed according to the number of credits earned in their previous accredited school districts, subject to Montana Accreditation Rules and Standards and local alternate procedures for earning credit.

Cross References:
2165

1700 Uniform Grievance Protocol
Early Literacy Targeted Intervention Programs

2413 Credit Transfer/Assessment for Placement
3125 Education of Homeless Children
3130 Education of Children in Foster Care
3150 Part-Time Attendance

Legal References: § 1-1-215, MCA Residence -- rules for determining
§ 20-5-101, MCA Admittance of child to school
§ 20-5-403, MCA Immunization requirements
§ 20-5-404, MCA Conditional attendance
§ 20-5-405, MCA Medical or religious exemption
§ 20-5-406, MCA Immunization record
§ 20-5-502, MCA Enrollment by caretaker relative -- residency --
affidavit
§ 20-7-117, MCA Kindergarten and preschool programs
§ 20-7-1801, *et seq*, MCA Early Literacy Targeted Interventions
§ 44-2-511, MCA School enrollment procedures for missing children
10.55.701, ARM Board of Trustees
10.55.906, ARM High School Credit

Policy History:

Adopted on:

Revised on:

Poplar School District

NONINSTRUCTIONAL OPERATIONS

8132

Activity Trips

The use of school buses is strictly limited to school activities. Buses may not be loaned or leased to non-school groups, unless permission is specifically granted by the Board. Buses will be operated by a qualified bus driver on all activity runs, and only authorized activity participants, professional staff, and chaperones assigned by the administration may ride the bus.

In addition, the District may use other vehicles as permitted by law.

A duplicate copy of the passenger list will be made for all activity trips. One (1) copy will remain with the professional staff member in charge on the bus, and one (1) copy will be given to the Activities Director before the bus departs.

Legal Reference: § 20-10-129, MCA Transportation for Special Activities

Policy History:

Adopted on:

Reviewed on:

Revised on:



Items of Interest
9.1-9.3

Students First

Items of Interest

9.1

Work session July 17th: Still good to go? Might possibly need a few hires on this date.

9.2

Special Meeting Dates: None

9.3

Regular Meeting Date: August 12, 2024. Change meeting time? This could be a long meeting due to handbook authorization.

Agenda Number 10.1

Adjournment

**POPLAR PUBLIC SCHOOLS 9&9B
BOARD AGENDA FACT SHEET
MEETING DATE: July 8, 2024**

SUMMARY: Motion to adjourn.

SUPERINTENDENT’S ADVICE: I recommend the sample motion.

Additional Information attached -
Fund -
Estimated Cost –

SAMPLE MOTION: *I make a motion to adjourn the June 8th meeting.*

	Motion	Second	Aye	Nay	Abstain	Other
Crowley						
Youpee						
Chapman						
Baker						
Smoker						