

POPLAR SCHOOLS

400 4th Avenue West, Poplar, MT 59255 406.768.6600
www.poplarschools.com

HILARY GOURNEAU
Chairman

LARAE CROWLEY
Vice-Chairman

TATUM EVENSON
Trustee

ROBYN BAKER
Trustee

MARVIN YOUPEE JR.
Trustee

AGENDA

Regular Board Meeting Monday, 17 June 2024 5 PM

1. Call Meeting To Order
2. Recognition of Guests
3. Public Comment- 5 Minute Courtesy Limit per Topic
The Poplar Schools' Board of Trustees welcomes public comment on issues and concerns. This is the point in the meeting for comments on matters not already on the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Interested persons may also submit views in written form to the Clerk or Superintendent prior to the meeting and those comments will be brought to the attention of the Board during the meeting.
4. Recognition of Poplar Education Association
5. Consent Agenda: Previous Board Meeting Minutes, Warrants and Claims, Budget vs. Actual, Investment Reports, and High School Activity Fund.
6. Informational Items (p. 50)
 - 6.1. Superintendent's Report
 - 6.1.1. MTSBA Association Business
7. Discussion Agenda (p. 56)
 - 7.1. Buffalo Unity Project
 - 7.2. Activities Director Position
 - 7.3. Committee Assignments
8. Action Agenda
 - 8.1. Personnel Report (p. 58)
 - 8.2. Transfer of Bank Signers
 - 8.3. Consideration of Classified Contracts
 - 8.4. Policy- First Reading
9. Items of Interest
 - 9.1. Work Session Dates:
 - 9.2. Special Meeting Dates:
 - 9.3. Regular Meeting Date: Discuss changing
10. Adjournment



The Poplar Schools 9&9B Board of Education understands our intended role of guiding the entire district through meaningful, thoughtful, and purposeful actions. To that end, we uphold our elected responsibilities in fulfilling our requirements of governing through policy, providing a philosophy of operation for the district, and establishing goals for the improvement of the district. This document sets forth the Operating Principles for the Poplar Schools.

Purpose- Why we exist.

- 🎯 Our purpose is to develop productive citizens.

Direction- Where we are going.

- 🎯 We want each and every student to achieve academic and life success by personalizing the learning process.
 - **Each and Every Student:** Reach every student by working with each individual, one-by-one.
 - **Academic Success:** Improve achievement for all students, close achievement gaps, and provide accelerated learning options.
 - **Life Success:** Prepare every student to contribute to their community as a competent, confident, and caring citizen.
 - **Personalizing Learning:** Provide flexible and adaptive pathways to meet students’ needs.

Values- How we will behave.

- 🎯 **Student-Centered:** Center everything we do on the student and student learning.
- 🎯 **Culturally Responsive Learning:** Include the heritage of all students.
- 🎯 **Respect:** Embody respect for the diversity and dignity of all.
- 🎯 **Integrity:** Be transparent, trustworthy and professional.
- 🎯 **High Expectations:** Maintain high expectations and educational opportunities to inspire higher achievement.
- 🎯 **Safe Environment:** Provide a safe learning environment.
- 🎯 **Collaboration:** Engage with students, families, staff, and community to support student success.
- 🎯 **Innovation:** Be creative and adaptive to student needs.

Agenda Number 5 Consent Agenda

**POPLAR PUBLIC SCHOOLS 9&9B
BOARD AGENDA FACT SHEET
MEETING DATE: 17 June 2024**

SUMMARY:

Per Board Policy 1420, a *Consent Agenda* is used to expedite business at its meetings. The Board approves the use of a consent agenda, which includes those items considered to be routine in nature. Questions or concerns about items in the *Consent Agenda* should be directed to the Superintendent or the Clerk prior the meeting. Singular items that appear on the consent agenda may be redirected to the action section of the agenda by a member of the Board. Remaining items will be voted on by a single motion. The approved motion will be recorded in the minutes, including a listing of all items appearing on the consent agenda.

This meeting's *Consent Agenda* items include: Minutes of previous meetings, Warrants and Claims, Budget vs. Actual, Investment Reports, and High School Activity Fund.

SUPERINTENDENT'S ADVICE: I recommend the sample motion.

Additional Information attached -
Fund -
Estimated Cost –

SAMPLE MOTION: *I move to approve the Consent Agenda.*

	Motion	Second	Aye	Nay	Abstain	Other
Crowley						
Youpee						
Baker						
Chapman						
Smoker						

Regular Board Meeting

Monday May 13, 2024

Call to Order: The Regular board meeting of the Board of Trustees called to order by the Vice Chair at 5:00 p.m. Board led the Pledge of Allegiance. The School District No. 9 & 9B Trustees present to constitute a quorum were:

Hilary Gourneau, Chair
Marvin Youpee, Trustee
Tatum Evenson, Trustee

LaRae Crowley, Vice Chair
Robyn Baker, Trustee

District Staff:

Dan Schmidt, Superintendent
Judy Linthicum, Clerk
Greg Gourneau
Frank Gourneau
Emerson Young
Patricia Black
Jake Riediger
Jessie Colon
Melissa Matthews
Shannon Murphy
Lewis Reese
Taylor (Kyle) Reese
Sheryl Kohl
Griffin Ricker

Keith Erickson, Assistant Superintendent
John Wetsit
Morgan Norgaard
Coy Weeks
Clint Linthicum
Lewis Reese
Mary Plante
Jeanine Granada
Brandi Burshia
Emerson Young
Patricia Lan-ham Nichols
Jane Crowe
Vonda Bighorn

Community Members:

Lori Smoker
Faith Birdtail
Sam Youngman

Marva Chapman
Montana Wilson

Recognition of Guests: None

Public Comment:

Emerson Young and Taylor (Kyle) Reese
Montana Wilson introduced himself.

Chair read the Notice Regarding Public comment that states:

Regular Board Meeting Monday May 13, 2024

The Board would like to remind everyone in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments about any student, staff member, or member of the general public during his/her designated time to speak.

Emerson Young and Taylor (Kyle) Reese would be allowed to talk when they reached the item on the agenda, which was pertaining to them.

4.) Recognition of Poplar Education Association:

Shannon Murphy informed the board that 97.3% approved ratification of CBA.

5.) Consent Agenda:

- **Minutes of Regular Board meeting April 8, 2024**
- **Minutes of Special Board meeting April 22, 2024**
- **Warrants and Claims**
- **Budget Vs Actual May 2024**
- **Investments Reports April 2024**
- **High School Activity Report**

ACTION:

Robyn Baker made motion to approve of Minutes of Regular Board meeting Monday April 8, 2024, Minutes of Special Board Meeting April 22, 2024, Warrants and Claims, Budget Vs Actual May 2024, Investments Reports April 2024, and High School Activity Report.

Seconded by Marvin Youpee

Vote: 5-0 For

6) Informational Items

6.1) Directors Reports

Emerson Young Athletic Director, Mike Gorder (Buildings and Ground Director), Clint Linthicum (Transportation Director), Mary Plante (Food Service Director), Jake Riediger (Technology) and Patricia Black (Special Education Director), reports were in the board packet.

- Handicap van added to next board meeting.

Regular Board Meeting Monday May 13, 2024

6.2) Principals Reports

John Wetsit Elementary Principal and Frank Gourneau High School Principal reports were in board packet.

6.3) Superintendent Report

Highlight:

- Graduation: 19 May 2024, 1pm, PHS Gymnasium
- Junior High Promotion: 21 May 2024, 6pm, PHS Gymnasium
- Memorial Day: 27 May, District Offices Closed
- IISM Board Meeting: 07 June, 9am, at Fairmont
- Regular June Board Meeting: 17 June 202, 5pm

7) Discussion Agenda

7.1) Coaching Clinic

Poplar Schools Board of Trustee's would like to see the District offer a Coaching Clinic to help encourage teachers and community members to learn the basics of coaching. The goal is to increase the pool of individuals willing to step up to coach. The goal of the clinic will be to teach how to coach with the possibility of starting with the younger students and within time moving up to coaching at the High School level. Coaching Clinics need to start doing this annually.

Coaching Clinic's were held on April 24, and May 1, and three candidates attended.

7.2) ESSER Positions:

As the grant is winding down so must the positions we created utilizing the grant dollars. Although this is not a RIF, it is similar. The district is simply not offering contracts for the following positions:

- Assistant Superintendent/Curriculum, Instruction, and Assessment Director
- Indian Education for All Curriculum Coordinator
- Social Worker

The discussion was on the reduction of funding for positions that were created with the additional funding from ESSER.

Recess at 5:33

Resumed at 5:54

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7.3) SRO Planning

With such a shortage of Tribal Police, Dr. Erickson is planning the next steps for an SRO in the district.

8.) ACTION AGENDA

8.1) Personnel Report

Certified Staff

Connie Wittak	Middle School FCS	\$74,985
Brent Moore	Driver's Education	\$8,250

Classified Staff

Abbey Granbois	Elementary Paraprofessional	\$12.50
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Co- and Extra Curricular Staff

Morgan Norgaard	Testing Coordinator SY24	\$5,000
Morgan Norgaard	Testing Coordinator SY25	\$5,000
Frank Gourneau III	HS Head Girls Basketball	\$5,847
Les Bighorn	HS Asst. Girls Basketball	\$4,048
Sunshine Vicente	HS Asst. Girls Basketball	\$4,048
Griffen Ricker	HS Head Boys Basketball	\$5,847
Tiffani Darby	HS Asst. Volleyball	\$4,048
Natalie Weeks-O'Neal*	HS Asst. Volleyball	\$4,048
Samantha Youngman*	7/8 Volleyball	\$2,699
Kylee Stump*	7/8 Volleyball	\$2,699
Walter Tuss	Athletic Trainer F,W,S	\$5,847x3

Resignations

William Pinili	Custodian
Jarret Curtis	Middle Technology Education
Alicia Sifuentes	7 th Grade Math

* Denotes a Contingent Hiring as outlined in BP 5122

ACTION:

Motion made by Marvin Youpee to approve the Personnel Report
Seconded by Robyn Baker.

Vote: 5-0 For

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8.2) Curriculum Purchase

Dr. Erickson, Mr. Wetsit, and the Poplar Third and Fourth grade teachers are recommending a change to the Wonders Reading materials to match the rest of the elementary reading series. The current series, Reading A-Z, is up for renewal and the change will provide continuity in learning by having one series throughout the elementary.

Fund – 126, 129 Estimated Cost – \$60,000

ACTION:

Motion made Robyn Baker approve the purchase of the Wonders Reading materials for grades 3rd and 4th grades.

Seconded by LaRae Crowley

Vote: 5-0 For

8.3) MHSA Annual Application

Annual application and dues to MHSA is required each year the district decides to participate in the association. The application is also accompanied by the Liability Catastrophe Plan and Concussion Insurance which are required by MHSA.

Annual Dues: \$4,250 Liability Plan: \$503 Concussion Insurance: \$141

ACTION:

Motion made by Robyn Baker to approve the MHSA Annual Application.

Seconded by LaRae Crowley

Vote: 4-1 Opposed Marvin Youpee

8.4) MTSBA Renewal

This is the annual renewal of MTSBA (Montana School Boards Association) membership services for SY25.

ACTION:

Motion made by Tatum Evenson to approve the membership renewal to MTSBA.

Seconded by Robyn Baker

Vote: 5-0 For

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8.5) Learning Loss and Summer Hires

Mr. Erickson has been collaborating with staff to provide the students of our district with a Summer School experience that will meet the demands of interrupted learning due to the C19 pandemic and the ensuing school years. This interruption has contributed to student learning loss which requires more educational time to lessen the effects. To provide the intensity needed to regain “catch-up” or “make-up” growth, smaller learning groups are needed to provide the appropriate learning interventions. Also planned for this year’s session is the use of hands-on experiences to deepen basic understandings. ESSER funding, through the ARPA allocation, requires that 20% of funds received through ARPA must go to learning loss. As you may recall, the set-aside amount for learning loss is a little over \$1.2 million through the end of the grant date of December 2024.

Elementary School (Per John Wetsit)

Teachers	Paraprofessionals	Secretary	Admin
Adrian Spotted Bird	Joey Youngman	Kenda Stuehm	John Wetsit
Shannon Murphy	Marilee Buckles	Diane Laroche	Greg Gourneau
Rolfe Schwartzkopf	Ashley Schwarzrock	Janice White Eagle	
Kevin Kennaugh	Vivian Baker	Carri Sifford	
Shari Daniels	Theresa Murray		
Randie Belton	Brandi Burshia		
Lana Sherman	Jessica Dionne		
Lanette Bidegaray	Suzette Pinili		
Patricia Nichols	Dakota Shelton		
Shirley Marchwick	Maribel Wagas		
Val Boyd	Leticia Diaz		
Tracy Knowlton	Blossom Longee		
Jennifer Mandan	Preston Pedraza		
Amy Benson	Jolene Chopper		
	Annie Moran		

Elementary SPED (Per Patti Black)

Shaira Delim (For an extended school year student)

Middle School (Per Morgan Norgaard)

Teachers	Paraprofessionals	Secretary	Admin
Kara Guilez	Melissa Matthews	Jackie Riediger	Morgan Norgaard
Melanie Ferguson	Mary Wetsit		Lewis Reese
Neria Manero	Ilana Imus		
Twilia Bear Cub	Channel Cantrell		
Christine Grindstaff	Robin Bates		
Chandra Young	Izzy Drags Wolf		
Walter Tuss	Kyle Reese		

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John Seeb
Krissy Parker

Jon Thompson
Kenny Whitehead

High School (Per Frank Gourneau)

Teacher: Loren Boadle

Secretary: Vonda Bighorn

Administrator: Frank and Coy (Coy will cover when Frank is not available)

Last year the HS was a credit recovery-based model. It was successful and resulted in students earning 27 credits!

Student Paras (Preliminary Teaching Pathway)*

Lanie Moran

Mattie Ayers

Delray Lilley

Geordy Medicine Cloud

Finesse Headdress

Braelyn Nordwick

Malia McDonald

Kadence Lovato

Gavyn Grainger

Summer Maintenance*

Joseph Red Dog

Haley Gray Hawk

Jayda Falcon

Blake Follette

Jaida LaRoche

Xavier Walking Eagle

River Olson

Ryder Olson

Jalen Red Dog

Keli Youpee

* Denotes a Contingent Hiring as outlined in BP 5122

ACTION:

Motion made by Robyn Baker to approve the extra duty assignments for Summer School.

Seconded by Marvin Youpee

Vote: 5-0 For

8.6) Substitute Hiring

Substitutes wanting to maintain substitute status may be placed on the agenda and rehired for the next school year. This allows the district discretion to hire on succeeding years saving time and resources.

Department/Duty

PESSO (Custodial)

Keandra Martell
Garret Dehner

Sasha Youngman
Francis Scott

Shilow McKay

Transportation

Greg Norgaard
Andy Dethman

Greg Gourneau
Gib Medicine Cloud

Food Service

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Patricia Dubray
Royce LaVallie

Justus Goodfeather Brittany Iron Bear
Lawrence Head Carrier SR

Educational

Chenell Cantrell
Mauri Grandchamp
Havannah Wettlin
Keandra Martell

Loren Eagle
Andrew Moran
Jay Feuerherm
Sasha Youngman

Tessy Gourneau
Riggins Smith
Alexa Culbertson

ACTION:

Motion made by Robyn Baker to approve the substitutes for SY25 as presented.

Seconded by Marvin Youpee

Vote: 5-0 For

8.7) Consideration of SY25 Classified Contracts

8.7.1) Directors

Mike Gorder- Facilities

Judy Linthicum- Business Manager

Clint Linthicum- Transportation

Mary Plante- Food Service

Jake Riediger- Technology

ACTION:

Motion made by Tatum Evenson to approve the contracts for the Directors as presented.

Seconded by Marvin Youpee

Vote: 5-0 For

8.7.1.1) Non-Renewal of Emerson Young – Activities/Athletics

Emerson Young

The chair asked for a motion twice.

No Motion was made.

No Action.

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8.7.2) PESSO

Kellie Smith

Eric Sherman

Cecil Smith

Miguel Morales

Jovanie Manero

Jerome Taflan

Gregorio Hinojosa

Clarence Longtree

Austin Longtree

Melvin Gorder

ACTION:

Motion made by Marvin Youpee to approve the contracts for all PESSO as presented.

Seconded by Robyn Baker

Vote: 5-0 For

8.7.3) Teamsters

Andy Hollum

John Person

Earl Price

Jonathan Thompson

Margaret Mix

ACTION:

Motion made by Marvin Youpee to approve the contracts for all Teamsters Union employees as presented.

Seconded by Robyn Baker

Vote: 5-0 For

8.7.4) Food Service

Greg Plante

Jennifer Red Thunder

Anthony Hamilton

Shari Ogle

Samantha Savior Longee

Francesca Little Light

Faith Two Hearts

ACTION:

Motion made by Tatum Evenson to approve the contracts for all Food Services employees as presented.

Seconded by Robyn Baker

Vote: 5-0 For

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8.8) Independent Contractors

Each year the district fulfills roles using professional contracts. This allows for subject matter expertise to be utilized by the district without providing an employee contract. The following contractors need to be approved for SY24:

Elizabeth Shipstead- Occupational Therapy (\$62.50/hour)

Lorri Coulter- School Psychologist (\$120/hour)

Chelsea Phipps- Speech-Language Therapy (\$120/hour)

Sheila Fladager- Certified Speech-Language Pathology Therapist Assistant (\$49/hour)

Wanda Kirn- Business Official Support (\$65/hour)

The board asked to do Independent Contractors individually.

Elizabeth Shipstead- Occupational Therapy (\$62.50/hour)

ACTION:

Motion made by Marvin Youpee to approve Independent Contractor Elizabeth Shipstead Occupational Therapy at \$62.50 per hour.

Seconded by Robyn Baker

Vote: 5-0 For

Lorri Coulter- School Psychologist (\$120/hour)

ACTION:

Motion made by Robyn Baker to approve Independent Contractor Lori Coulter School Psychologist at \$120 per hour.

Seconded by Marvin Youpee

Vote: 5-0 For

Chelsea Phipps- Speech-Language Therapy (\$120/hour)

ACTION:

Motion made by Robyn Baker to approve Independent Contractor Chelsea Phipps Speech Language Therapy at \$120 per hour.

Seconded by Tatum Evenson

Vote: 5-0 For

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**Sheila Fladager- Certified Speech-Language Pathology Therapist Assistant
(\$49/hour)**

ACTION:

Motion made by Tatum Evenson to approve Independent Contractor Sheila Fladager Certified Speech Language Pathology Therapist Assistant at \$49.00 per hour.

Seconded by Marvin Youpee

Vote: 5-0 For

Wanda Kirn- Business Official Support (\$65/hour)

ACTION:

Motion made by Tatum Evenson to approve Independent Contractor Wanda Kirn Business Official Support at \$65.00 per hour.

Seconded by Marvin Youpee

Vote: 2-3 Hilary Gourneau, LaRae Crowley and Robyn Baker Opposed

8.9)Director's Salary Schedule

The Food Service Director's position previously was based on the school calendar plus additional days to cover summer school sessions. Since approximately 2016 the position has grown to a 260-day contract. However, the original step placement was not adjusted to accommodate the time spent via the multiplication factor applied to the base salary. As the Food Service Director manages employees, meets similar time requirements of the Transportation and Activities Director's positions, and is a position which begins at 5AM during the school year, it would be prudent to equalize the salary schedule to the rates of the Transportation Director and Activities Director's positions. This would change the multiplication factor of the base rate from .95 to 1.0, equal to the aforementioned positions.

ACTION:

Motion made by Marvin Youpee to approve the raising of the multiplication factor of the Food Service Director's position from .95 to 1.0.

Seconded by LaRae Crowley

Vote: 5-0 For

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8.10) PEA CBA Ratification

Master Agreement between Poplar Education Association and Poplar Public Schools for is ready for ratification for the SY24-25, 25-26 &26-27.

ACTION:

Motion made by Robyn Baker to approve the Tentative Agreement with the Poplar Education Association and ratify the agreed upon language to the Collective Bargained Agreement for a term beginning July 1, 2024, and ending June 30, 2027.

Seconded by LaRae Crowley

Vote: 5-0 For

8.11) Canvas of Votes

645 total ballots issued

+337 absentee ballots not returned

155 absentee ballots returned

6 provisional 8 spoiled ballots

153 Voted

308 Total Ballots Cast

ACTION:

Motion made by Tatum Evenson to approve the results of the May 7, 2024, School Trustee Election and install Marva Chapman and Lori Smoker as duly elected trustees of the Poplar School Districts 9&9B.

Seconded by Robyn Baker

Vote: 5-0 For

Swearing in of Board Members Lori Smoker and Marva Chapman.

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8.12) Reorganization of the Board

After each year's election and the trustees have been sworn in, the board must organize itself to conduct business under Montana Law.

DISCUSSION:

Nominations for Chair: LaRae Crowley

Nominations for Vice-Chair: Marvin Youpee

ACTION:

The Organization of the Poplar School Districts 9&9B Board of School Trustees with LaRae Crowley, as Board Chair and Marvin Youpee, as Vice-Chair, to serve in such positions until the next Reorganization of the Board.

Vote: 5-0 For

8.13) Appointment of Clerk

After the Board reorganizes the Trustees must appoint a Clerk to the Board. That position is traditionally held by the district business manager.

ACTION:

Motion made by Robyn Baker to approve the appointment of Judy Linthicum as Board Clerk.

Seconded by Marvin Youpee

Vote: 5-0 For

9.) Items of Interest

9.1) Work Session Date: None at this time.

9.2) Special Meeting Date: If need call one.

9.3) Next Regular Meeting June 17, 2024.

Adjourn

Hilary Gourneau adjourned at 7:49p.m May 13, 2024.

ATTEST:

Judy Linthicum, Board Clerk

Hilary Gourneau , Chair

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
69507		24853 AMERICAN FIDELITY ADMINISTRATIVE	268.00						
		Time and eligibility fees for May 2024							
1		69997 05/16/24 Time & eligibility fees May	200.00		126 90	100-2300	340		
2		69997 05/16/24 Time & eligibility fees May	68.00		226 16	100-2300	340		
69514		24823 ANDY HOLLOM	678.19						
		Travel and expense to MAPT training in Great Falls							
1		04/02/24 MAPT training Great Falls MT	678.19*		110 50	100-2700	582		
69515		25304 CLINT LINTHICUM	678.19						
		Travel and expense for MAPT training in Great Falls MT							
1		04/02/24 MAPT training in Great Falls	678.19*		110 14	100-2700	582		
69510		24858 DAN SCHMIDT	981.00						
		Travel and expense voucher for IISM Board conference in Anaconda MT							
1		05/21/24 IISM board conf. Anaconda	686.70		126 90	100-2300	582		
2		05/21/24 IISM board conf. Anaconda	294.30		226 16	100-2300	582		
69513		12718 EARL PRICE	678.19						
		Travel and expense to MAPT training in Great Falls MT							
1		04/02/24 MAPT training Great Falls	678.19*		110 15	100-2700	582		
69504		25940 FAITH O'CONNOR	200.00						
		Election judge May 7, 2024 11:30am-9:45pm							
1		05/15/24 Election judge	200.00		126 90	100-2300	340		
69509		22685 INDEPENDENCE BANK	52,753.40						
		District wide credit card charges for April 2024							
1		CC-13360 04/09/24 ACT testing food	142.58		226	625			
		MAIN STREET GROCERY							CC Accounting: 226- 16-100-2120-610
2		CC-13360 04/10/24 ACT testing meal	202.50		226	625			
		BUCKHORN CAFE							CC Accounting: 226- 16-100-2120-610
3		CC-13360 04/10/24 ACT testing meal	81.25		226	625			
		BUCKHORN CAFE							CC Accounting: 226- 16-100-2120-610
4		CC-13361 04/06/24 MS track meal	293.20		126	625			
		PIZZA HUT							CC Accounting: 126- 50-720-3500-582
5		CC-13361 04/06/24 Staff appreciation pizzas	62.00		126	625			
		BUCKHORN CAFE							CC Accounting: 126- 14-100-1000-610
6		CC-13361 04/09/24 Coffee creamer, sugar	14.30		126	625			
		FAMILY DOLLAR							CC Accounting: 126- 14-100-1000-610
7		CC-13361 04/11/24 Sraff appreciation gift	250.00		126	625			
		TITOKA TIBI							CC Accounting: 126- 14-100-2400-610

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func			
8	CC-13361 04/12/24 6th grade field trip meal	274.70		126 625				
PIZZA HUT			CC Accounting:	126- 14-710-2700-516				
9	CC-13361 04/12/24 Bowling 6th grade field trip	566.48		126 625				
EL COR DEL LANES			CC Accounting:	126- 14-710-2700-516				
10	CC-13361 04/16/24 Packing tape	3.99		126 625				
USPS PO			CC Accounting:	126- 14-100-1000-610				
11	CC-13361 04/18/24 History trunk	50.00		126 625				
MONTANA HISTORICAL SOCIETY/MUSEUM STORE			CC Accounting:	126- 14-100-1000-610				
12	CC-13361 04/24/24 Attendance pizza party	78.25		126 625				
BUCKHORN CAFE			CC Accounting:	126- 14-100-1000-610				
13	CC-13361 04/24/24 Water attendance pizza party	70.70		126 625				
MAIN STREET GROCERY			CC Accounting:	126- 14-100-1000-610				
14	CC-13361 04/26/24 Breakfast pizza-staff meetin	50.00		126 625				
BUCKHORN CAFE			CC Accounting:	126- 14-100-1000-610				
15	CC-13362 04/06/24 MS track groceries	171.17		126 625				
REYNOLDS SUPERMARKET			CC Accounting:	126- 50-720-3500-582				
16	CC-13362 04/09/24 JOM Meeting meal	109.50		115 625			700	
BUCKHORN CAFE			CC Accounting:	115- 15-470-1000-610-700				
17	CC-13362 04/12/24 MS track meal	461.13		126 625				
DAIRY QUEEN			CC Accounting:	126- 50-720-3500-582				
18	CC-13362 04/12/24 MS track groceries	160.63		126 625				
ALBERTSON'S			CC Accounting:	126- 50-720-3500-582				
19	CC-13362 04/24/24 Water- clean up day	56.56		226 625				
MAIN STREET GROCERY			CC Accounting:	226- 16-100-1000-610				
20	CC-13362 04/25/24 Field paint	10.99		226 625				
AGLAND CO-OP			CC Accounting:	226- 16-720-3500-610				
21	CC-13363 04/12/24 Track and field groceries	331.34		226 625				
ALBERTSON'S			CC Accounting:	226- 16-720-3507-582				
22	CC-13363 04/13/24 Track and field meal	392.21		226 625				
SUBWAY			CC Accounting:	226- 16-720-3507-582				
23	CC-13363 04/19/24 Track and field groceries	245.07		226 625				
ALBERTSON'S			CC Accounting:	226- 16-720-3507-582				
24	CC-13363 04/20/24 Track and field meal	187.59		226 625				
Taco Johns			CC Accounting:	226- 16-720-3507-582				
25	CC-13363 04/24/24 Track and field groceries	185.91		226 625				
ALBERTSON'S			CC Accounting:	226- 16-720-3507-582				
26	CC-13363 04/25/24 Track and field meal	211.63		226 625				
MC DONALD'S			CC Accounting:	226- 16-720-3507-582				
27	CC-13363 04/29/24 Track and field meal	89.66		226 625				
SUBWAY			CC Accounting:	226- 16-720-3507-582				
28	CC-13364 04/10/24 Belt, oil filter, wheel kit	172.96		126 625				
C&B Operations, LLC			CC Accounting:	126- 90-100-2600-615				
29	CC-13364 04/19/24 48A power flow	708.34		115 625			31	
C&B Operations, LLC			CC Accounting:	115- -100-2620-440- 31				

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/	Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO # Fund Org Prog-Func		
30	CC-13364 04/19/24 Wrenches, lights	102.89	226 625		
MENARDS			CC Accounting: 226- 16-100-2600-615		
31	CC-13364 04/19/24 Green treate-pick	125.40	115 625		31
MENARDS			CC Accounting: 115- -100-2620-440- 31		
32	CC-13364 04/21/24 Gas- maintenance	88.83	126 625		
CONOCO			CC Accounting: 126- 90-100-2600-624		
33	CC-13364 04/21/24 Meal- maintenance	35.48	126 625		
BLACK IRON GRILL			CC Accounting: 126- 90-100-2600-582		
34	CC-13364 04/22/24 Maintenance parts and suppli	137.98	126 625		
WALMART			CC Accounting: 126- 90-100-2600-615		
35	CC-13364 04/22/24 Parts and supplies housing	933.91	115 625		31
WALMART			CC Accounting: 115- -100-2620-440- 31		
36	CC-13364 04/22/24 Room -maintenance	117.56	126 625		
SLEEP INN & SUITES			CC Accounting: 126- 90-100-2600-582		
37	CC-13364 04/22/24 Bobcat shaft, bearing	3,093.50	126 625		
BOBCAT OF MILES CITY			CC Accounting: 126- 90-100-2600-730		
38	CC-13364 05/03/24 Statement fee	3.00	226 625		
			CC Accounting: 226- 16-100-2600-615		
39	CC-13365 04/06/24 Water system greenhouse	1,236.86	226 625		
TRACTOR SUPPLY COMPANY			CC Accounting: 226- 16-100-1000-660		
40	CC-13365 04/16/24 Gas HS golf Forsyth	68.63	226 625		
EXXON MOBILE			CC Accounting: 226- 16-720-3500-624		
41	CC-13365 04/17/24 T shirts for color run	535.95	226 625		
MISC VENDOR			CC Accounting: 226- 16-100-2400-610		
42	CC-13365 04/19/24 Media backdrop, table throw	2,310.00	226 625		
SCHOOL PRIDE LTD.			CC Accounting: 226- 16-100-1000-610		
43	CC-13365 04/23/24 HS golf meal- Sidney	143.49	226 625		
SUBWAY			CC Accounting: 226- 16-720-3513-582		
44	CC-13365 04/29/24 HS golf- gas	77.85	226 625		
CONOCO			CC Accounting: 226- 16-720-3500-624		
45	CC-13366 04/10/24 Staff lunch	84.00	126 625		
AMERICAN LEGION SUPPER CLUB			CC Accounting: 126- 15-100-1000-610		
46	CC-13366 04/10/24 Staff lunch	119.18	126 625		
AMERICAN LEGION SUPPER CLUB			CC Accounting: 126- 15-100-1000-610		
47	CC-13366 04/19/24 Breakfast pizzas	130.45	126 625		
BUCKHORN CAFE			CC Accounting: 126- 15-100-1000-610		
48	CC-13366 04/27/24 Cases of water	19.90	126 625		
SAMS CLUB			CC Accounting: 126- 15-100-1000-610		
49	CC-13366 05/03/24 Statement fee	3.00	126 625		
			CC Accounting: 126- 15-100-1000-610		
50	CC-13367 04/12/24 Grand snack packs	10.10	126 625		
MISC VENDOR			CC Accounting: 126- 15-100-1000-610		
51	CC-13367 04/12/24 Paper bowls, cutlery	32.25	126 625		
FAMILY DOLLAR			CC Accounting: 126- 15-100-1000-610		

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func			
52	CC-13367 04/12/24 Table covers	91.00		126 625				
MISC VENDOR			CC Accounting:	126- 15-100-1000-610				
53	CC-13367 04/12/24 Groceries for science fair	803.84		126 625				
WALMART			CC Accounting:	126- 15-100-1000-610				
54	CC-13367 04/16/24 Grocery, produce	81.07		126 625				
MAIN STREET GROCERY			CC Accounting:	126- 15-100-1000-610				
55	CC-13367 04/17/24 Science fair food	56.07		126 625				
MAIN STREET GROCERY			CC Accounting:	126- 15-100-1000-610				
56	CC-13367 04/18/24 Donuts- staff appreciation	54.97		126 625				
ALBERTSON'S			CC Accounting:	126- 15-100-1000-610				
57	CC-13367 04/21/24 Groc. Science fair	281.58		126 625				
SAMS CLUB			CC Accounting:	126- 15-100-1000-610				
58	CC-13367 04/22/24 Groc. Science fair	131.20		126 625				
WALMART			CC Accounting:	126- 15-100-1000-610				
59	CC-13367 04/25/24 350 typing license	2,796.50		126 625				
EDU TYPING			CC Accounting:	126- 15-100-1000-681				
60	CC-13367 05/01/24 Science fair awards	41.89		126 625				
CROWN AWARDS INC			CC Accounting:	126- 15-100-1000-610				
61	CC-13368 04/26/24 MS golf meal, water	138.50		126 625				
WOLF POINT AIRPORT GOLF CLUB			CC Accounting:	126- 50-720-3500-582				
62	CC-13368 05/03/24 Statement fee	3.00		126 625				
			CC Accounting:	126- 50-720-3500-610				
63	CC-13369 04/19/24 Language subscription	199.00		226 625				
ROSETTA STONE			CC Accounting:	226- 16-280-1000-680				
64	CC-13370 04/10/24 Electric charges village	594.00		115 625			31	
SHERIDAN ELECTRIC CO-OP			CC Accounting:	115- -100-2620-410- 31				
65	CC-13371 05/20/24 DISTRICT PHONES	1,245.49		126 625				
NEMONT TELEPHONE COOPERATIVE, INC.			CC Accounting:	126- 14-100-2600-531				
66	CC-13371 05/20/24 DISTRICT PHONES	1,245.49		126 625				
NEMONT TELEPHONE COOPERATIVE, INC.			CC Accounting:	126- 15-100-2600-531				
67	CC-13371 05/20/24 DISTRICT PHONES	1,245.49		126 625				
NEMONT TELEPHONE COOPERATIVE, INC.			CC Accounting:	126- 50-100-2600-531				
68	CC-13371 05/20/24 DISTRICT PHONES	1,245.50		226 625				
NEMONT TELEPHONE COOPERATIVE, INC.			CC Accounting:	226- 16-100-2600-531				
69	CC-13371 05/20/24 TRANSPORTATION PHONES	99.85		110 625				
NEMONT TELEPHONE COOPERATIVE, INC.			CC Accounting:	110- 50-100-2700-531				
70	CC-13371 05/20/24 TECH DEPT PHONES	79.98		126 625				
NEMONT TELEPHONE COOPERATIVE, INC.			CC Accounting:	126- 15-100-2600-531				
71	CC-13371 05/20/24 MAINTENANCE PHONES	89.98		126 625				
NEMONT TELEPHONE COOPERATIVE, INC.			CC Accounting:	126- 90-100-2600-531				
72	CC-13371 05/20/24 DISTRICT PHONES	6.97		226 625				
NEMONT TELEPHONE COOPERATIVE, INC.			CC Accounting:	226- 16-100-2600-531				
73	CC-13372 04/16/24 Golf meal	93.96		226 625				
WENDYS			CC Accounting:	226- 16-720-3513-582				

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func			
74	CC-13372 04/16/24 Golf tournament fees	120.00		226 625				
	FORSYTH COUNTRY CLUB			CC Accounting: 226-	16-720-3513-610			
75	CC-13372 04/16/24 Golf meal	74.96		226 625				
	MC DONALD'S			CC Accounting: 226-	16-720-3513-582			
76	CC-13372 04/16/24 Gas Golf	74.83		226 625				
	AGLAND CO-OP			CC Accounting: 226-	16-720-3500-624			
77	CC-13372 04/21/24 Golf balls	139.64		226 625				
	WALMART			CC Accounting: 226-	16-720-3513-610			
78	CC-13372 04/21/24 Gas Golf	65.61		226 625				
	CONOCO			CC Accounting: 226-	16-720-3500-624			
79	CC-13372 04/21/24 Gas Golf	73.59		226 625				
	EXXON MOBILE			CC Accounting: 226-	16-720-3500-624			
80	CC-13372 04/21/24 Meal golf	215.50		226 625				
	THE DUCK INN			CC Accounting: 226-	16-720-3513-582			
81	CC-13372 04/22/24 Golf tournament rounds	142.00		226 625				
	MARIAS VALLEY GOLF AND COUNTRY CLUB			CC Accounting: 226-	16-720-3513-610			
82	CC-13372 04/22/24 Gas Golf	29.08		226 625				
	EXXON MOBILE			CC Accounting: 226-	16-720-3500-624			
83	CC-13372 04/22/24 Gas Golf	54.88		226 625				
	EXXON MOBILE			CC Accounting: 226-	16-720-3500-624			
84	CC-13372 04/22/24 Golf meal	103.30		226 625				
	SUBWAY			CC Accounting: 226-	16-720-3513-582			
85	CC-13372 04/22/24 Food/drinks golf	37.75		226 625				
	MARIAS VALLEY GOLF AND COUNTRY CLUB			CC Accounting: 226-	16-720-3513-582			
86	CC-13372 04/23/24 Golf tournament fees	113.00		226 625				
	SIDNEY COUNTRY CLUB			CC Accounting: 226-	16-720-3513-610			
87	CC-13372 04/23/24 Bottled water, gatorade	37.00		226 625				
	SIDNEY COUNTRY CLUB			CC Accounting: 226-	16-720-3513-582			
88	CC-13372 04/26/24 Golf meal	188.08		226 625				
	DAIRY QUEEN			CC Accounting: 226-	16-720-3513-582			
89	CC-13372 04/26/24 Golf balls	109.70		226 625				
	D & G SPORTS & WESTERN			CC Accounting: 226-	16-720-3513-610			
90	CC-13372 04/26/24 Tournament fees	110.00		226 625				
	SUNNYSIDE COUNTRY CLUB			CC Accounting: 226-	16-720-3513-610			
91	CC-13372 04/26/24 Golf meals	137.20		226 625				
	SUNNYSIDE COUNTRY CLUB			CC Accounting: 226-	16-720-3513-582			
92	CC-13372 04/27/24 Golf meal	131.00		226 625				
	MC DONALD'S			CC Accounting: 226-	16-720-3513-582			
93	CC-13372 04/27/24 Gas golf	77.68		226 625				
	AGLAND CO-OP			CC Accounting: 226-	16-720-3500-624			
94	CC-13372 04/27/24 Meal golf	67.00		226 625				
	TIN CUP BAR AND GRILL			CC Accounting: 226-	16-720-3513-582			
95	CC-13372 04/27/24 Tournament fees	160.00		226 625				
	TIN CUP BAR AND GRILL			CC Accounting: 226-	16-720-3513-610			

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func			
96	CC-13372 04/29/24 Water and pizzas	114.00		226 625				
	SCOBAY GOLF COURSE			CC Accounting: 226-	16-720-3513-582			
97	CC-13372 04/29/24 Tournament fees	106.00		226 625				
	SCOBAY GOLF COURSE			CC Accounting: 226-	16-720-3513-610			
98	CC-13372 05/02/24 Tournament fees	100.00		226 625				
	WOLF POINT AIRPORT GOLF CLUB			CC Accounting: 226-	16-720-3513-610			
99	CC-13372 05/02/24 Tourney lunch	120.00		226 625				
	WOLF POINT AIRPORT GOLF CLUB			CC Accounting: 226-	16-720-3513-582			
100	CC-13372 05/02/24 Golf meet supplies	217.00		226 625				
	WOLF POINT AIRPORT GOLF CLUB			CC Accounting: 226-	16-720-3513-610			
101	CC-13373 04/11/24 NHS membership	385.00		226 625				
	NASSP			CC Accounting: 226-	16-720-3500-810			
102	CC-13373 04/12/24 HS tennis meal	70.50		226 625				
	MISC VENDOR			CC Accounting: 226-	16-720-3511-582			
103	CC-13373 04/12/24 Gas HS tennis	70.00		226 625				
	CONOCO			CC Accounting: 226-	16-720-3500-624			
104	CC-13373 04/12/24 Gas HS tennis	47.00		226 625				
	AGLAND CO-OP			CC Accounting: 226-	16-720-3500-624			
105	CC-13373 04/15/24 NHS stoles and pins	403.99		226 625				
	NASSP			CC Accounting: 226-	16-720-3500-810			
106	CC-13373 04/20/24 HS tennis rooms	349.30		226 625				
	HOLIDAY INN AND SUITES			CC Accounting: 226-	16-720-3511-582			
107	CC-13373 04/20/24 HS tennis rooms	349.30		226 625				
	HOLIDAY INN AND SUITES			CC Accounting: 226-	16-720-3511-582			
108	CC-13373 04/20/24 HS tennis rooms	349.30		226 625				
	HOLIDAY INN AND SUITES			CC Accounting: 226-	16-720-3511-582			
109	CC-13373 04/22/24 HS golf rooms	560.80		226 625				
	COMFORT INN			CC Accounting: 226-	16-720-3513-582			
110	CC-13373 04/24/24 Food coaches clinic	170.00		226 625				
	FROSTEE'S			CC Accounting: 226-	16-720-3500-582			
111	CC-13373 04/24/24 Drinks coaches clinic	35.06		226 625				
	MAIN STREET GROCERY			CC Accounting: 226-	16-720-3500-582			
112	CC-13373 04/25/24 Elem volleyball pizza party	32.57		126 625				
	MAIN STREET GROCERY			CC Accounting: 126-	50-720-3500-582			
113	CC-13373 04/25/24 Elem volleyball pizza party	179.75		126 625				
	BUCKHORN CAFE			CC Accounting: 126-	50-720-3500-582			
114	CC-13373 04/27/24 HS tennis rooms	437.24		226 625				
	HOLIDAY INN AND SUITES			CC Accounting: 226-	16-720-3511-582			
115	CC-13373 04/27/24 HS tennis rooms	437.24		226 625				
	HOLIDAY INN AND SUITES			CC Accounting: 226-	16-720-3511-582			
116	CC-13373 04/27/24 HS tennis rooms	432.11		226 625				
	HOLIDAY INN AND SUITES			CC Accounting: 226-	16-720-3511-582			
117	CC-13373 04/30/24 State music registration	187.03		226 625				
	MISC VENDOR			CC Accounting: 226-	16-710-3401-582			

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func			
118	CC-13374 04/08/24 Gas HS tennis	68.77		226 625				
AGLAND CO-OP			CC Accounting:	226- 16-720-3500-624				
119	CC-13374 04/09/24 Groceries HS tennis	55.72		226 625				
ALBERTSON'S			CC Accounting:	226- 16-720-3511-582				
120	CC-13374 04/11/24 Meal HS tennis	42.86		226 625				
CONOCO			CC Accounting:	226- 16-720-3511-582				
121	CC-13374 04/11/24 HS tennis meal	100.05		226 625				
MISC VENDOR			CC Accounting:	226- 16-720-3511-582				
122	CC-13374 04/11/24 Gas HS tennis	65.58		226 625				
FARMERS UNION OIL CO.			CC Accounting:	226- 16-720-3500-624				
123	CC-13374 04/15/24 Groceries HS tennis	89.87		226 625				
ALBERTSON'S			CC Accounting:	226- 16-720-3511-582				
124	CC-13374 04/18/24 HS tennis meal Malta	58.95		226 625				
DAIRY QUEEN			CC Accounting:	226- 16-720-3511-582				
125	CC-13374 04/18/24 Gas HS tennis	71.65		226 625				
CONOCO			CC Accounting:	226- 16-720-3500-624				
126	CC-13374 04/18/24 Bags of ice	9.00		226 625				
EXXON MOBILE			CC Accounting:	226- 16-720-3511-582				
127	CC-13374 04/19/24 HS tennis meal	33.05		226 625				
STARBUCKS			CC Accounting:	226- 16-720-3511-582				
128	CC-13374 04/19/24 HS tennis meal	48.34		226 625				
MISC VENDOR			CC Accounting:	226- 16-720-3511-582				
129	CC-13374 04/19/24 HS tennis groceries	157.80		226 625				
WALMART			CC Accounting:	226- 16-720-3511-582				
130	CC-13374 04/19/24 HS tennis meal	129.00		226 625				
P.GIBSONS			CC Accounting:	226- 16-720-3511-582				
131	CC-13374 04/19/24 Tennis balls	29.68		226 625				
WALMART			CC Accounting:	226- 16-720-3511-610				
132	CC-13374 04/20/24 HS tennis meal	24.90		226 625				
MC DONALD'S			CC Accounting:	226- 16-720-3511-582				
133	CC-13374 04/20/24 Gas Tennis	46.33		226 625				
CONOCO			CC Accounting:	226- 16-720-3500-624				
134	CC-13374 04/20/24 Gas tennis	66.56		226 625				
Cenex			CC Accounting:	226- 16-720-3500-624				
135	CC-13374 04/20/24 HS tennis meal	53.00		226 625				
MISC VENDOR			CC Accounting:	226- 16-720-3511-582				
136	CC-13374 04/25/24 HS tennis grocery	20.30		226 625				
MISC VENDOR			CC Accounting:	226- 16-720-3511-582				
137	CC-13374 04/25/24 HS tennis meal	71.01		226 625				
ARBYS			CC Accounting:	226- 16-720-3511-582				
138	CC-13374 04/26/24 HS tennis meal	178.14		226 625				
MISC VENDOR			CC Accounting:	226- 16-720-3511-582				
139	CC-13374 04/26/24 Meal tennis	43.85		226 625				
STARBUCKS			CC Accounting:	226- 16-720-3511-582				

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func			
140	CC-13374 04/26/24 Gas tennis	85.01		226 625				
CONOCO			CC Accounting:	226- 16-720-3500-624				
141	CC-13374 04/26/24 Meal tennis	71.73		226 625				
WENDYS			CC Accounting:	226- 16-720-3511-582				
142	CC-13374 04/27/24 meal tennis	44.05		226 625				
STARBUCKS			CC Accounting:	226- 16-720-3511-582				
143	CC-13374 04/27/24 Meal tennis	97.54		226 625				
MISC VENDOR			CC Accounting:	226- 16-720-3511-582				
144	CC-13374 04/27/24 Gas tennis	66.16		226 625				
AGLAND CO-OP			CC Accounting:	226- 16-720-3500-624				
145	CC-13374 04/27/24 Meal tennis	31.04		226 625				
DAIRY QUEEN			CC Accounting:	226- 16-720-3511-582				
146	CC-13374 04/29/24 Meal tennis	20.30		226 625				
AGLAND CO-OP			CC Accounting:	226- 16-720-3511-582				
147	CC-13375 04/12/24 Bus driver meal MS track	29.18		126 625				
SUBWAY			CC Accounting:	126- 50-720-3500-582				
148	CC-13376 04/07/24 ACTE conf room Hawaii	1,447.95		215 625			824	
MISC VENDOR			CC Accounting:	215- 16-451-1170-582-824				
149	CC-13376 04/07/24 ACTE conf room Hawaii	807.49		215 625			7	
MISC VENDOR			CC Accounting:	215- 16-390-1000-582- 7				
150	CC-13377 04/12/24 Staff incentives	42.00		126 625				
PERKULATOR			CC Accounting:	126- 90-100-2300-610				
151	CC-13377 04/20/24 Cabin STEM trip	134.16		215 625			33	
KOA CABINS			CC Accounting:	215- 16-390-1000-582- 33				
152	CC-13377 04/20/24 Cabin STEM trip	105.07		215 625			33	
KOA CABINS			CC Accounting:	215- 16-390-1000-582- 33				
153	CC-13377 04/20/24 Cabin STEM trip	105.07		215 625			33	
KOA CABINS			CC Accounting:	215- 16-390-1000-582- 33				
154	CC-13377 04/23/24 Gas STEM trip	84.39		215 625			33	
Cenex			CC Accounting:	215- 16-390-1000-582- 33				
155	CC-13377 04/23/24 Food STEM trip	205.30		215 625			33	
WALMART			CC Accounting:	215- 16-390-1000-582- 33				
156	CC-13377 04/23/24 Food STEM trip	87.03		215 625			33	
WENDYS			CC Accounting:	215- 16-390-1000-582- 33				
157	CC-13377 04/23/24 Food STEM trip	233.68		215 625			33	
PERKINS			CC Accounting:	215- 16-390-1000-582- 33				
158	CC-13377 04/24/23 Cabin STEM trip	320.12		215 625			33	
KOA CABINS			CC Accounting:	215- 16-390-1000-582- 33				
159	CC-13377 04/24/23 Cabin STEM trip	320.12		215 625			33	
KOA CABINS			CC Accounting:	215- 16-390-1000-582- 33				
160	CC-13377 04/24/23 Cabin STEM trip	407.03		215 625			33	
KOA CABINS			CC Accounting:	215- 16-390-1000-582- 33				
161	CC-13377 04/24/24 Sunscreen, bandaids	73.50		215 625			33	
WALMART			CC Accounting:	215- 16-390-1000-610- 33				

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func			
162	CC-13377 04/24/24 Food STEM trip	169.16		215 625			33	
MISC VENDOR			CC Accounting:	215- 16-390-1000-582-		33		
163	CC-13377 04/24/24 Gas STEM trip	66.89		215 625			33	
EXXON MOBILE			CC Accounting:	215- 16-390-1000-582-		33		
164	CC-13377 04/25/24 CREDIT- Cabins STEM	-138.71		215 625			33	
KOA CABINS			CC Accounting:	215- 16-390-1000-582-		33		
165	CC-13377 04/25/24 CREDIT- Cabins STEM	-109.98		215 625			33	
KOA CABINS			CC Accounting:	215- 16-390-1000-582-		33		
166	CC-13377 04/25/24 CREDIT- Cabins STEM	-109.98		215 625			33	
KOA CABINS			CC Accounting:	215- 16-390-1000-582-		33		
167	CC-13377 04/25/24 Meal STEM trip	184.70		215 625			33	
PIZZA HUT			CC Accounting:	215- 16-390-1000-582-		33		
168	CC-13377 04/26/24 Meal STEM trip	131.44		215 625			33	
Taco Johns			CC Accounting:	215- 16-390-1000-582-		33		
169	CC-13377 04/26/24 Gas STEM trip	57.04		215 625			33	
EXXON MOBILE			CC Accounting:	215- 16-390-1000-582-		33		
170	CC-13377 04/26/24 Meal STEM trip	95.88		215 625			33	
SUBWAY			CC Accounting:	215- 16-390-1000-582-		33		
171	CC-13377 04/27/24 Gas STEM trip	65.32		215 625			33	
Cenex			CC Accounting:	215- 16-390-1000-582-		33		
172	CC-13377 04/27/24 Lodging STEM trip	177.70		215 625			33	
HAMPTON INN			CC Accounting:	215- 16-390-1000-582-		33		
173	CC-13377 04/27/24 Lodging STEM trip	177.70		215 625			33	
HAMPTON INN			CC Accounting:	215- 16-390-1000-582-		33		
174	CC-13377 04/27/24 Lodging STEM trip	177.70		215 625			33	
HAMPTON INN			CC Accounting:	215- 16-390-1000-582-		33		
175	CC-13377 04/27/24 Lodging STEM trip	177.70		215 625			33	
HAMPTON INN			CC Accounting:	215- 16-390-1000-582-		33		
176	CC-13377 04/27/24 Little Bighorn Battlefield	25.00		215 625			33	
MISC VENDOR			CC Accounting:	215- 16-390-1000-610-		33		
177	CC-13377 04/30/24 BLT bday cake	22.99		226 625				
REYNOLDS SUPERMARKET			CC Accounting:	226- 16-100-1000-610				
178	CC-13377 05/02/24 Gas State music Billings	47.54		226 625				
Cenex			CC Accounting:	226- 16-710-2700-624				
179	CC-13378 04/05/24 Room IISM board conf	259.00		126 625				
MISC VENDOR			CC Accounting:	126- 90-100-2300-582				
180	CC-13378 04/16/24 Meal PEA negotiations	59.75		126 625				
BUCKHORN CAFE			CC Accounting:	126- 90-100-2300-582				
181	CC-13378 04/29/24 K Cup coffee pods	49.90		126 625				
BOSTONS BEST COFFEE			CC Accounting:	126- 90-100-2300-610				
182	CC-13379 04/08/24 Activity books, building blo	1,139.33		126 625				
AMAZON			CC Accounting:	126- 15-100-1000-610				
183	CC-13379 04/08/24 Scentco- Smencils varitey pa	559.92		115 625			700	
AMAZON			CC Accounting:	115- 15-470-1000-610-700				

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func			
184	CC-13379 04/09/24 JET Pallet Jack, bandsaw	953.24		215 625			824	
	NORTHERN TOOL/EQUIPMENT							
185	CC-13379 04/11/24 ES library supplies	69.00		126 625				
	MISC VENDOR							
186	CC-13379 04/12/24 External hard drive	159.98		126 625				
	AMAZON							
187	CC-13379 04/14/24 Gas Indian Impact conf	64.11		126 625				
	CONOCO							
188	CC-13379 04/14/24 ES library supplies	401.05		126 625				
	MISC VENDOR							
189	CC-13379 04/15/24 End of year AR prizes	719.96		115 625			700	
	AMAZON							
190	CC-13379 04/15/24 Rolling garage stool	119.89		210 625				
	AMAZON							
191	CC-13379 04/16/24 Gas Indian Impact conf	56.86		126 625				
	CONOCO							
192	CC-13379 04/16/24 Invites for retirement dinne	12.95		126 625				
	WALMART							
193	CC-13379 04/16/24 Room Indian impact conf	141.32		126 625				
	HERITAGE INN							
194	CC-13379 04/16/24 Room Indian impact conf	141.32		126 625				
	HERITAGE INN							
195	CC-13379 04/16/24 Room Indian impact conf	180.20		126 625				
	BEST WESTERN							
196	CC-13379 04/16/24 Room Indian impact conf	180.20		126 625				
	BEST WESTERN							
197	CC-13379 04/16/24 Invites retirement dinner	18.47		126 625				
	BARNES AND NOBLE							
198	CC-13379 04/19/24 party favor sunglasses	105.99		126 625				
	AMAZON							
199	CC-13379 04/19/24 Large kites for kids	234.95		126 625				
	AMAZON							
200	CC-13379 04/23/24 Prizes ES bingo night	1,636.96		126 625				
	AMAZON							
201	CC-13379 04/23/24 Future in Education book	7.32		126 625				
	AMAZON							
202	CC-13379 04/23/24 Knowledge,wealth, violencebo	25.97		126 625				
	AMAZON							
203	CC-13379 04/24/24 Admin Assitant day drinks	130.00		126 625				
	PERKULATOR							
204	CC-13379 04/24/24 Soda admin assitant day	8.50		126 625				
	TRIBAL EXPRESS							
205	CC-13379 04/26/24 Cup of catepillar vouchers	85.97		126 625				
	INSECT LORE							

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func			
206	CC-13379 04/26/24 materials bundle	9.99		215 625			824	
CRICUT			CC Accounting:	215- 16-451-1170-610-824				
207	CC-13379 04/29/24 20oz caulk/adhesive applicat	29.00		210 625				
AMAZON			CC Accounting:	210- 16-100-2700-610				
208	CC-13379 04/30/24 Office chairs	589.86		126 625				
AMAZON			CC Accounting:	126- 90-100-2500-610				
209	CC-13379 04/30/24 Rechargable speaker system	238.00		126 625				
AMAZON			CC Accounting:	126- 14-141-1000-610				
210	CC-13379 04/30/24 Steno notebooks, envelopes	90.94		226 625				
AMAZON			CC Accounting:	226- 16-280-1000-610				
211	CC-13379 05/01/24 64oz hand sanitizer refill	13.00		226 625				
AMAZON			CC Accounting:	226- 16-280-1000-610				
212	CC-13379 05/01/24 Scissors, rubber bands	18.87		115 625			787	
AMAZON			CC Accounting:	115- 14-787-1000-610-787				
213	CC-13379 05/01/24 Beach towels	289.98		126 625				
AMAZON			CC Accounting:	126- 15-100-1000-610				
214	CC-13379 05/01/24 MS summer school supplies	477.88		115 625			787	
AMAZON			CC Accounting:	115- 14-787-1000-610-787				
215	CC-13379 05/01/24 Grad certificate holders	33.99		126 625				
AMAZON			CC Accounting:	126- 14-100-1000-610				
216	CC-13379 05/01/24 Wax paper sheets summer scho	15.87		115 625			787	
AMAZON			CC Accounting:	115- 14-787-1000-610-787				
217	CC-13379 05/01/24 Plastic wrap summer school	16.74		115 625			787	
AMAZON			CC Accounting:	115- 14-787-1000-610-787				
218	CC-13379 05/01/24 Envelopes, pencils	30.83		226 625				
AMAZON			CC Accounting:	226- 16-280-1000-610				
219	CC-13379 05/01/24 Thermometer summer school	38.85		115 625			787	
AMAZON			CC Accounting:	115- 14-787-1000-610-787				
220	CC-13379 05/01/24 Paper clips, erasers,	51.98		226 625				
AMAZON			CC Accounting:	226- 16-280-1000-610				
221	CC-13379 05/01/24 Pizza boxes	33.00		115 625			787	
AMAZON			CC Accounting:	115- 14-787-1000-610-787				
222	CC-13379 05/01/24 Science bath bomb lab	216.72		115 625			787	
AMAZON			CC Accounting:	115- 14-787-1000-610-787				
223	CC-13379 05/01/24 Kitchen slicers	56.68		126 625				
AMAZON			CC Accounting:	126- 90-100-2500-610				
224	CC-13379 05/01/24 Party favors	173.94		126 625				
AMAZON			CC Accounting:	126- 15-100-1000-610				
225	CC-13379 05/02/24 Grocery retirement dinner	574.98		126 625				
CASH WISE			CC Accounting:	126- 90-100-2300-610				
226	CC-13379 05/02/24 Cookies for election day	25.68		126 625				
MISC VENDOR			CC Accounting:	126- 90-100-2300-610				
227	CC-13379 05/02/24 Staff lunch	68.51		126 625				
MISC VENDOR			CC Accounting:	126- 90-100-2300-610				

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
228		CC-13380 04/15/24 Broom handles	242.01		110	625			
		MUTUAL SCREW & SUPPLY							
229		CC-13380 04/24/24 25.25 inch glass kit	96.36		110	625			
		HARLOW'S BUS SALES, INC.							
230		CC-13380 04/29/24 Glass kit	203.47		110	625			
		HARLOW'S BUS SALES, INC.							
231		CC-13380 04/30/24 Diesel exhaust fluid	999.64		110	625			
		WOLF CITY AUTO INC.							
232		CC-13380 04/30/24 Pam	5.93		110	625			
		MAIN STREET GROCERY							
233		CC-13380 05/03/24 Statement fee	3.00		110	625			
69517		21615 JOHN PERSON	678.19						
		Travel and expense for MAPT training in Great Falls MT							
1		04/02/24 MAPT training Great Falls MT	678.19*		110	15 100-2700	582		
69516		24741 JONATHAN THOMPSON	678.19						
		Travel and expense for MAPT training in Great Falls MT							
1		04/02/24 MAPT training Great Falls MT	678.19*		110	14 100-2700	582		
69511		19832 KEITH ERICKSON	563.11						
		Travel and expense for MASBO meeting in Billings MT							
1		05/14/24 MASBO meeting Billings	563.11		126	90 100-2300	582		
69503		10563 LORI KIRN	200.00						
		Election judge May 7, 2024							
		11:30am- 9:45pm							
1		05/15/24 Election judge	200.00		126	90 100-2300	340		
69512		23722 MARGARET MIX	221.25						
		Travel and expense for MAPT training in Great Falls MT							
1		04/02/24 MAPT training in Great Falls	221.25*		110	14 100-2700	582		
69505		14458 ROCHELLE BERG	200.00						
		Election judge May 7, 2024							
		11:30am-9:45pm							
1		05/15/24 Election judge	200.00		226	16 100-2300	340		

05/23/24
09:51:10

POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 5/24

Page: 13 of 15
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
69506	20401 ROSE ATKINSON	700.00					
	Starquilt for retirement/recognition dinner						
1	05/08/24 Queen starquilt w/ minkee	700.00*		126 90 100-2300		610	
	# of Claims 14	Total: 59,477.71	# of Vendors 14				

05/23/24
09:51:16

POPLAR SCHOOLS
Claim Approval Signature Page
For the Accounting Period: 5 / 24

Page: 15 of 15
Report ID: AP100A

I have carefully examined the above CLAIM APPROVAL LIST and refer
the same to the Board of Trustees.

Approved by Board of Finance Committee:

I hereby certify that the above is correct

Business Manager/Clerk

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
69518		10162 AGLAND CO-OP	6,485.80						
	April 2024								
1		05/24/24 ROUTE	739.52		110 14	100-2700	624		
2		05/24/24 ROUTE	739.53		110 15	100-2700	624		
3		05/24/24 ROUTE	739.53		110 50	100-2700	624		
4		05/24/24 ACTI VI TY	760.32*		226 16	720-2700	624		
5		05/24/24 PI CKUP/RANGER	515.41		126 90	100-2600	624		
6		05/24/24 MAI NTENANCE	77.93*		126 90	100-2600	615		
7		05/24/24 MAI NTENANCE	218.32*		226 16	100-2600	615		
8		05/24/24 BUS BARN PARTS	37.96		110 50	100-2700	440		
9		05/24/24 SPED TRANSPORTATI ON	61.35*		126 14	280-1000	582		
10		05/24/24 GAS CARDS- HS CARNI VAL	2,490.00		115 90	785-3300	610	785	
11		05/24/24 GAS INDIAN IMPACT CONF. HELENA	44.62		126 90	100-2500	582		
12		05/24/24 ES HOME SCHOOL COORDINATOR	61.31		126 50	710-2700	624		
69520		10748 CITY OF POPLAR	94.47						
	adjustment on billing								
1		05/24/24 Billing Adjustment	94.47*		115	100-2620	410	31	
69519		10069 MONTANA DAKOTA UTILITIES	18,048.14						
	District wide electric charges. Billing period: 4/17/24-5/16/24								
1		05/17/24 Admin building- gas	54.19		126 90	100-2600	411		
2		05/17/24 Admin building- electric	125.46*		126 90	100-2600	412		
3		05/17/24 Bus garage- gas	62.62		110 15	100-2700	411		
4		05/17/24 Bus garage- electric	149.59		110 15	100-2700	412		
5		05/17/24 Maint shop - gas	52.48		126 90	100-2600	411		
6		05/17/24 Maint shop- electric	79.76*		126 90	100-2600	412		
7		05/17/24 Middle&Grade school - gas	1,241.72		126 90	100-2600	411		
8		05/17/24 Middle&grade school - electric	8,208.54*		126 90	100-2600	412		
9		05/17/24 High school - gas	1,303.06		226 16	100-2600	411		
10		05/17/24 High school - electric	5,287.70		226 16	100-2600	412		
11		05/17/24 Football field- electric	22.31		226 16	100-2600	412		
12		05/17/24 413 W HWY 2- gas	42.89		126 90	100-2600	411		
13		05/17/24 413 W HWY 2- electric	75.39*		126 90	100-2600	412		
14		05/17/24 317 W HWY 2- gas/electric	132.87*		115	100-2620	410	31	
15		05/17/24 407 4TH HPDP- gas/electric	114.97*		115	100-2620	410	31	
16		05/17/24 Apt 1A- gas/electric	85.53*		115	100-2620	410	31	
17		05/17/24 Apt 1B- gas/electric	82.98*		115	100-2620	410	31	
18		05/17/24 Apt 1C- gas/electric	77.27*		115	100-2620	410	31	
19		05/17/24 Apt 2A- gas/ electric	65.88*		115	100-2620	410	31	
20		05/17/24 Apt 2B- gas/electric	133.36*		115	100-2620	410	31	
21		05/17/24 Apt 2C- gas/electric	98.99*		115	100-2620	410	31	

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prag-Func	Obj	Proj
22	05/17/24 Apt 3A- gas/electric	40.98*		115	100-2620	410	31
23	05/17/24 Apt 3B- gas/electric	101.92*		115	100-2620	410	31
24	05/17/24 Apt 3C- gas/electric	80.19*		115	100-2620	410	31
25	05/17/24 Apt 4A- gas/electric	27.75*		115	100-2620	410	31
26	05/17/24 Apt 4B- gas/electric	91.60*		115	100-2620	410	31
27	05/17/24 Apt 4C- gas/electric	6.52*		115	100-2620	410	31
28	05/17/24 Apt 5A- gas/electric	76.43*		115	100-2620	410	31
29	05/17/24 Apt 5B- gas/ electric	53.01*		115	100-2620	410	31
30	05/17/24 Apt 5C- gas/electric	72.18*		115	100-2620	410	31
# of Claims 3		Total: 24,628.41	# of Vendors 3				

I have carefully examined the above CLAIM APPROVAL LIST and refer the same to the Board of Trustees.

Approved by Board of Finance Committee:

I hereby certify that the above is correct

Business Manager/Clerk

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount							
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj		
69571	25862	ADVANCED SOLUTIONS LLC	650.00							
		Pest control for May 2024								
1	2928	05/03/24 School wide pest control	650.00		226 16	100-2600	440			
69521	25534	Bell Wether	111.70							
		Books for elementary library								
1	171688	11/15/23 Books elementary library	111.70		126 15	100-2225	640			
69522	20220	BIG VALLEY WATER	369.00							
		March statement								
1	176095	03/07/24 Water for high school	109.00		226 16	100-1000	610			
2	176186	03/18/24 Water for high school	61.00		226 16	100-1000	610			
3	176187	03/18/24 Water for elementary	109.00		126 15	100-1000	610			
4	176188	03/18/24 Water for district office	37.00*		126 90	100-2300	610			
5	176242	03/25/24 Water for high school	53.00		226 16	100-1000	610			
69523	20220	BIG VALLEY WATER	271.00							
		April statement								
1	176677	04/08/24 Water for high school	93.00		226 16	100-1000	610			
2	176680	04/08/24 Water for elementary	61.00		126 15	100-1000	610			
3	176836	04/26/24 Water for high school	117.00		226 16	100-1000	610			
69524	25462	BLACKBIRD MERCANTILE	333.76							
		Drinks for middle school teacher appreciation								
1	05/08/24	Teacher appreciation drinks	333.76		126 50	100-2400	610			
69525	25462	BLACKBIRD MERCANTILE	612.00							
		Staff appreciation lunch for high school staff. Assorted sandwiches, chips, mac salad, potato salad, soda								
1	05/08/24	teacher appreciation lunch	612.00		226 16	100-1000	610			
69561	10859	BUCKHORN CAFE	113.75							
1	000031	05/13/24 ES meal	113.75		126 15	100-1000	610			
69578	10748	CITY OF POPLAR	5,761.20							
		District wide water charges for May 2024								
1	05/30/24	Admin building- water/sewer	96.21		126 90	100-2600	421			
2	05/30/24	#9 shop- water/sewer	62.98		126 90	100-2600	421			
3	05/30/24	Trnsprtn& Mntnc- water/sewer	126.33		126 90	100-2600	421			
4	05/30/24	Bus garage- water/sewer	176.38		110 15	100-2700	421			
5	05/30/24	Grade school - water/sewer	1,444.48		126 90	100-2600	421			
6	05/30/24	Middle school - water/sewer	861.92		126 90	100-2600	421			

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prag-Func	Obj	Proj	
7		05/30/24 High school - water/sewer	61.12		226 16	100-2600	421		
8		05/30/24 HS metal shop- water/sewer	1,940.50		226 16	100-2600	421		
9		05/30/24 Supt house- water/sewer	104.68		115	100-2620	410	31	
10		05/30/24 Townhouse #1- water/sewer	148.35		115	100-2620	410	31	
11		05/30/24 Townhouse #2- water/sewer	159.95		115	100-2620	410	31	
12		05/30/24 Townhouse #3- water/sewer	192.78		115	100-2620	410	31	
13		05/30/24 Townhouse #4- water/ sewer	145.09		115	100-2620	410	31	
14		05/30/24 Townhouse #5- water/sewer	146.38		115	100-2620	410	31	
15		05/30/24 Prof Village- garbage	94.05		115	100-2620	410	31	
69556	24934	CP SPEECH THERAPY	4,000.00						
Contracted time for the month of May 2024.									
Driving, supervision, therapy prep, direct therapy, testing, paperwork									
1		152 06/05/24 Contracted time May 2024	800.00*		126 14	280-2160	320		
2		152 06/05/24 Contracted time May 2024	1,600.00*		126 15	280-2160	320		
3		152 06/05/24 Contracted time May 2024	800.00*		126 50	280-2160	320		
4		152 06/05/24 Contracted time May 2024	800.00*		226 16	280-2160	320		
69554	23165	CURTISS FARM & AUTO	128.99						
Alternator for 1986 Chevrolet									
1		390144 05/29/24 Alternator for Chevy	128.99		110 14	100-2700	440		
69526	12015	ECOLAB INC.	1,400.00						
Spray trailer houses for insects									
1		2980404 05/01/24 Insect control on trailers	1,400.00		115	100-2620	440	31	
69527	23606	ELI ZABETH A. SHIPSTEAD	3,171.90						
Occupational therapist timesheet for May 2024									
1		000068 05/23/24 OT for May 2024	634.38*		126 14	280-2160	320		
2		000068 05/23/24 OT for May 2024	1,268.76*		126 15	280-2160	320		
3		000068 05/23/24 OT for May 2024	634.38*		126 50	280-2160	320		
4		000068 05/23/24 OT for May 2024	634.38*		226 16	280-2160	320		
69550	25537	First Chance LLC.	1,092.00						
Troubleshoot check engine light. DPF pressure sensor for blockage									
1		1856 05/08/24 Troubleshoot engine light	1,092.00		110 15	100-2700	340		

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
69528		24787 FORT PECK JOURNAL. LLC	1,140.00						
		Advertising for coaching recruitment clinic, and coaching vacancies for April 2024							
1		3135 04/25/24 April 2024 advertising	570.00		126 90	100-2300	540		
2		3135 04/25/24 April 2024 advertising	570.00		226 16	100-2300	540		
69529		24787 FORT PECK JOURNAL. LLC	216.00						
		Advertising for coaching clinic May 2024							
1		3148 05/16/24 Coaching clinic ad	216.00		126 90	100-2300	540		
69576		20959 FORT PECK TRIBES-ENTERPRISE	1,350.00						
		Empty 40 yard garbage bins							
1		3605 05/21/24 Empty 40 yard bins	1,000.00		126 90	100-2600	440		
2		3605 05/21/24 Empty 40 yard bins	350.00		226 16	100-2600	440		
69530		12986 FROSTEE'S	67.00						
1		6830 05/21/24 3 pizzas for elementary	67.00		126 15	100-1000	610		
69531		12986 FROSTEE'S	54.00						
		Miscommunication on billing between frostees. Connie came in and turned in all over the invoices in May 2024							
1		6813 12/21/23 Pizzas for elementary	54.00		126 15	100-1000	610		
69533		11046 HARTLEY'S SCHOOL BUSES	83.31						
		Brush, horn kit. Turn signals and horn							
1		46322 05/14/24 Turn signals and horn for bus	83.31		210 16	100-2700	440		
69563		25372 INUA GROUP-BELLA BIKOWSKY PH.D	14,784.00						
		Restorative circles, MTSS coaching, and travel reimbursement							
1		3316 06/04/24 MTSS coaching, Travel	7,968.30		215 16	420-2210	300	304	
2		3316 06/04/24 MTSS coaching, Travel	6,815.70		115 15	785-2200	300	785	
69532		14345 J & M DISTRIBUTING	3,944.80						
		Milk charges for May 2024							
1		17140 05/02/24 Milk for cafeteria	524.90		212 90	910-3100	570		
2		17179 05/03/24 Milk for cafeteria	438.50		212 90	910-3100	570		
3		17077 05/07/24 Milk for cafeteria	659.30		212 90	910-3100	570		
4		71943 05/10/24 Milk for cafeteria	935.30		212 90	910-3100	570		
5		71573 05/14/24 Milk for cafeteria	546.50		212 90	910-3100	570		
6		70596 05/17/24 Milk for cafeteria	568.10		212 90	910-3100	570		
7		70629 05/21/24 Milk for cafeteria	136.10		212 90	910-3100	570		

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prag-Func	Obj	Proj	
8		70653 05/22/24 Milk for cafeteria	136.10		212 90	910-3100	570		
69534		25945 LEARNING OPPORTUNITIES, INC	225.50						
		Books for elementary library							
1		239205 12/19/23 Books for elementary library	225.50		126 15	100-2225	640		
69557		14492 LINDE GAS AND EQUIPMENT INC.	39.67						
1		43200933 05/31/24 Acetylene charges	39.67		226 16	390-1000	610		
69558		14492 LINDE GAS AND EQUIPMENT INC.	108.96						
		Industrial acetylene, safety and enviromental service fee, and tracking service fee							
1		43281110 05/31/24 Industrial Acetylene	108.96		226 16	390-1000	610		
69559		14492 LINDE GAS AND EQUIPMENT INC.	2,484.44						
		Industrial acetylene, tracking service fee, cylinder lease							
1		40920360 01/31/24 Cylinder lease, acetylene	2,484.44		226 16	390-1000	610		
69535		24921 LORRI COULTER, MS, PS, BCBA	3,650.00						
		School psychologist visit for May 2024							
		Scoring, reports and meetings							
1		1028 05/28/24 Psychologist visit May 2024	730.00*		126 14	280-2140	320		
2		1028 05/28/24 Psychologist visit May 2024	1,460.00*		126 15	280-2140	320		
3		1028 05/28/24 Psychologist visit May 2024	730.00*		126 50	280-2140	320		
4		1028 05/28/24 Psychologist visit May 2024	730.00		226 16	280-2140	320		
69564		25175 MCKINSTRY ESSENTION, LLC	44,592.82						
		Request #11.							
		MS parking lot, HS galvanized pipe, HS add AC, HS Parking lot							
1		20071870 05/31/24 Req 11. AC units in HS	44,592.82		115 90	785-4600	725	785	
69565		25791 MONTANA DEPARTMENT OF REVENUE	450.43						
		Montana gross receipts tax 1%.							
		Request #11 from McKinstry Essention LLC							
1		05/31/24 1% MT Gross tax. Req 11	450.43		115 90	785-4600	725	785	
69568		23258 MSGIA	262,394.00						
		Property and Liability insurance for period 7/1/2024-6/30/2025							
1		06/06/24 Property & liability insurance	7,022.16		110 14	100-2700	520		
2		06/06/24 Property & liability insurance	7,022.16		110 15	100-2700	520		
3		06/06/24 Property & liability insurance	7,022.16*		110 50	100-2700	520		
4		06/06/24 Property & liability insurance	7,417.18		210 16	100-2700	520		
5		06/06/24 Property & liability insurance	26,336.13		126 90	100-2300	520		

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
6		06/06/24 Property & liability insurance	7,417.18*		226 16	100-2300	520		
7		06/06/24 Property & liability insurance	158,019.22		126 90	100-2600	520		
8		06/06/24 Property & liability insurance	42,137.81		226 16	100-2600	520		
69536		25132 NORTHERN PLAINS INDEPENDENT	162.82						
		Advertising for upcoming events							
1		2024-5073 05/03/24 Upcoming events advertising	162.82		126 90	100-2300	540		
69562		25132 NORTHERN PLAINS INDEPENDENT	1,152.32						
		May 2024 advertising for coaches wanted, coaching clinics, child find, and coming events							
1		2024-5188 05/30/24 Ads Coaches, coming events	806.62		126 90	100-2300	540		
2		2024-5188 05/30/24 Ads Coaches, coming events	345.70		226 16	100-2300	540		
69572		21453 NORTHERN SAFETY CO., INC.	459.75						
		First aid kits, and leather work gloves for summer help							
1		906184237 05/03/24 First aid kits, leather glo	459.75*		226 16	100-2600	615		
69574		23702 NORTHERN TOOL/EQUIPMENT	39.99						
1		53647992 05/23/24 Renewed 1 year advant	39.99		126 90	100-2600	340		
69573		25121 OSTLUND'S FIRE PROTECTION, INC	531.00						
		Automatic fire protection sprinkler system inspection							
1		5759 05/23/24 Sprinkler system inspection	531.00		126 90	100-2600	440		
69537		23736 PITNEY BOWES GLOBAL FINANCIAL	478.80						
		IMI meter and integrated scale lease.							
		Billing period: Mar 30, 2024- June 29, 2024							
1		3319099042 05/11/24 IMI meter/Integrated scale	335.16		126 90	100-2300	532		
2		3319099042 05/11/24 IMI meter/Integrated scale	143.64		226 16	100-2300	532		
69538		10253 PITNEY BOWES PURCHASE POWER	413.96						
		Postage activity. Meter refill SN-6017335							
1		05/16/24 Postage meter refill	289.77		126 90	100-2300	532		
2		05/16/24 Postage meter refill	124.19		226 16	100-2300	532		
69539		10079 SCHOOL SPECIALTY, LLC	1,108.10						
		Remaining balance on invoice							
1		344591 08/14/23 Classroom supplies	1,108.10		126 15	100-1000	610		

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
69540		24803 SIDE BY SIDE EDUCATIONAL	9,250.00						
		Consulting services and virtual team meeting							
1		4077 05/16/24 Consulting/team meetings	9,250.00		115 15	785-2200	300	785	
69541		24803 SIDE BY SIDE EDUCATIONAL	9,718.34						
		Consulting, virtual visit, and lodging reimbursement							
1		4078 05/16/24 Consulting, virtual visit	9,718.34		115 15	785-2200	300	785	
69542		25802 SOLIANT	2,880.00						
		Online therapy services							
1		20951540 04/28/24 Online therapy services	2,880.00*		126 15	280-2140	320		
69543		25802 SOLIANT	6,120.00						
		Online school therapy services							
1		20951543 04/28/24 Online school therapy service	1,620.00*		126 14	280-2140	320		
2		20951543 04/28/24 Online school therapy service	4,500.00*		126 50	280-2140	320		
69560		25802 SOLIANT	16,320.00						
		District wide online therapy for students for the month of May 2024							
1		20977659 05/05/24 Online therapy for students	3,840.00*		126 15	280-2140	320		
2		20977659 05/12/24 Online therapy for students	4,500.00*		126 14	280-2140	320		
3		20977659 05/19/24 Online therapy for students	4,500.00*		126 50	280-2140	320		
4		20977659 05/26/24 Online therapy for students	3,480.00*		126 15	280-2140	320		
69555		12492 SYSCO MONTANA INC.	38,875.45						
1		443944136 05/03/24 Dairy, meats, frozen	9,009.10		212 90	910-3100	570		
2		443944137 05/03/24 Fresh fruits and vegetables	207.48*		212 90	910-3100	573		
3		443944138 05/03/24 Fresh fruits and vegetables	414.96*		212 90	910-3100	572		
4		443944139 05/03/24 Unrustables, chips, apples	207.60*		126 14	100-1000	610		
5		443949634 05/07/24 Can & dry, produce	5,217.11		212 90	910-3100	570		
6		443954534 05/10/24 Produce, beef, pork	5,705.45		212 90	910-3100	570		
7		443954535 05/10/24 Fresh fruits and vegetables	262.38*		212 90	910-3100	573		
8		443954536 05/10/24 Fresh fruits and vegetables	532.51*		212 90	910-3100	572		
9		443960595 05/14/24 Poultry, frozen, produce	6,174.52		212 90	910-3100	570		
10		443960592 05/14/24 Unrustables, snack sticks	658.63		126 15	100-1000	610		
11		443960591 05/14/24 Unrustables, snack sticks	620.46		126 15	100-1000	610		
12		443960593 05/14/24 Fresh fruits and vegetables	526.00*		212 90	910-3100	572		
13		443960594 05/14/24 Fresh fruits and vegetables	334.75*		212 90	910-3100	573		
14		443965184 05/17/24 Produce, beef, frozen	3,307.68		212 90	910-3100	570		
15		443970993 05/21/24 Meats, frozen, Produce	2,699.81		212 90	910-3100	570		
16		443970991 05/21/24 PB&J, snack sticks, cookies	459.23		126 15	100-1000	610		
17		443970992 05/21/24 PB&J Juice, chips, fruit	383.27		126 15	100-1000	610		

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prag-Func	Obj	Proj	
18		443948940 05/07/24 Buttermilk- CREDIT	-35.65		212 90 910-3100		570		
19		443947315 05/06/24 Spam Lunch meat	236.98		212 90 910-3100		570		
20		443941729 05/02/24 Kool aid, Cereal	274.74		212 90 910-3100		570		
21		443965185 05/17/24 Beef pattys, buns, chips	1,259.23		212 90 910-3100		570		
22		443970990 05/21/24 Beef pattys, buns, chips	419.21		212 90 910-3100		570		
69545		25323 T-MOBILE	30.00						
1		06/04/24 Monthly mobile internet charge	30.00*		126 90 100-2300		610		
69567		101685 T. E. S. T.	37,908.00						
12		Smart boards, smart mounts, HDMI 4K cables, warranty & notebook							
1		11035 05/31/24 12 Smart boards, mounts, cable	31,147.00		115 14 494-1000		610	314	
2		11035 05/31/24 12 Smart boards, mounts, cable	6,761.00		226 16 141-1000		660		
69569		22157 TEACHER DIRECT	428.88						
1		2024/02232 04/22/24 1st grade classroom suppl i	428.88	39002	126 15 100-1000		610		
69544		13395 U. S. FOOD SERVICE, INC.	8,681.90						
1		4430444 05/02/24 Pork, beef, frozen foods	1,060.39		212 90 910-3100		570		
2		4430446 05/02/24 MS student snacks	896.22*		126 14 100-1000		610		
3		4430445 05/02/24 Elem sped class snacks	51.84*		126 15 280-1000		610		
4		4615300 05/09/24 Produce, dairy, poultry	2,023.84		212 90 910-3100		570		
5		4808905 05/16/24 Produce, frozen, pork/beef	2,987.08		212 90 910-3100		570		
6		4808903 05/16/24 MS end of year BBQ	950.39*		126 14 100-1000		610		
7		4987082 05/23/24 Produce, dairy, dry grocery	712.14		212 90 910-3100		570		
69546		10111 WILL' S OFFICE WORLD	51.95						
1		10433028 05/16/24 Custom stamp	51.95		226 16 100-1000		610		
69570		10111 WILL' S OFFICE WORLD	53.00						
1		10431985 04/04/24 Staple cartridge Print shop	53.00*		126 14 100-1000		610		
69577		10111 WILL' S OFFICE WORLD	33.26						
1		10433384 05/30/24 Copier service agreement	5.56*		126 14 100-1000		610		
2		10433384 05/30/24 Copier service agreement	5.54*		126 14 280-1000		610		
3		10433384 05/30/24 Copier service agreement	5.54		126 15 100-1000		610		
4		10433384 05/30/24 Copier service agreement	5.54*		126 15 280-1000		610		
5		10433384 05/30/24 Copier service agreement	5.54*		126 50 100-1000		610		
6		10433384 05/30/24 Copier service agreement	5.54		126 50 280-1000		610		

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prag-Func	Obj	Proj	
69547		20362 WOLF CITY AUTO INC.	167.98						
		Engine heater for route bus							
1		758873 01/12/24 Engine heaters	167.98		210 16	100-2700	440		
69548		20362 WOLF CITY AUTO INC.	839.99						
		Motor oil 50 gal drum							
1		757545 12/22/23 50 gal motor oil	279.99		110 14	100-2700	440		
2		757545 12/22/23 50 gal motor oil	280.00		110 15	100-2700	440		
3		757545 12/22/23 50 gal motor oil	280.00*		110 50	100-2700	440		
69549		20362 WOLF CITY AUTO INC.	55.98						
1		751886 10/06/23 Wiper blades	55.98*		110 50	100-2700	440		
69551		20976 WOLFTRAX BROADCASTING, LLC	82.95						
		Sports booster sponsorship package							
1		24040175 04/30/24 Sports booster package	82.95		226 16	100-2300	540		
69552		20976 WOLFTRAX BROADCASTING, LLC	234.94						
		Sports bulk package							
1		24040176 04/30/24 Sports bulk package sponsor	234.94		126 90	100-2300	540		
69553		20976 WOLFTRAX BROADCASTING, LLC	58.74						
1		24040177 04/30/24 Bulk package	58.74		126 90	100-2300	540		
		# of Claims 56	Total: 489,738.33	# of Vendors	40				

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prag-Func	Obj Proj
*** Cancelled in 6/24 ****						
*** Claim from another period (5/24) ****						
69510	24858 DAN SCHMIDT	981.00				
Travel and expense voucher for IISM Board conference in Anaconda MT						
1	05/21/24 IISM board conf. Anaconda	686.70		126 90	100-2300	582
2	05/21/24 IISM board conf. Anaconda	294.30		226 16	100-2300	582
# of Claims 1		Total: 981.00	# of Vendors 40			

Fund/Account	Amount
110 Elementary Transportation Fund 101	23,359.82
115 Elementary Miscellaneous Programs Fund 101	104,365.57
126 Elementary Impact Aid Fund 101	231,476.72
210 High School Transportation Fund 101	7,668.47
212 High School Food Service Fund 101	47,274.51
215 High School Miscellaneous Programs Fund 101	7,968.30
226 High School Impact Aid Fund 101	66,643.94
Total :	488,757.33

I have carefully examined the above CLAIM APPROVAL LIST and refer the same to the Board of Trustees.

Approved by Board of Finance Committee:

I hereby certify that the above is correct

Business Manager/Clerk

POPLAR SCHOOLS
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 6 / 24

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Avai lable Appropriation	% Comm.
101 Elementary General Fund	-16,063.19	4,458,496.27	4,458,496.27	4,458,496.27	0.00	100%
110 Elementary Transportation Fund	38,605.72	342,556.31	480,700.00	480,700.00	138,143.69	71%
111 Elementary Bus Depreciation Fund	0.00	0.00	1,045,615.40	1,045,615.40	1,045,615.40	0%
113 Elementary Tuition Fund	0.00	0.00	126.21	126.21	126.21	0%
114 Elementary Retirement Fund	14,496.92	1,007,804.14	1,250,000.00	1,250,000.00	242,195.86	81%
115 Elementary Miscellaneous Programs	115,332.04	4,718,054.41	6,086,997.57	6,154,960.57	1,436,906.16	77%
126 Elementary Impact Aid Fund	358,917.95	4,655,785.03	5,246,862.08	5,252,962.08	597,177.05	89%
128 Elementary Technology Fund	0.00	16,928.13	41,650.83	41,650.83	24,722.70	41%
129 Elementary Flex Fund	0.00	124,558.89	451,701.24	451,701.24	327,142.35	28%
160 Elementary Building Fund	0.00	0.00	125,000.00	125,000.00	125,000.00	0%
161 Elementary Building Reserve Fund	0.00	16,166.49	439,993.55	439,993.55	423,827.06	4%
201 High School General Fund	14,444.65	1,983,206.82	2,384,702.72	2,384,702.72	401,495.90	83%
210 High School Transportation Fund	14,708.55	93,194.83	195,200.00	195,200.00	102,005.17	48%
211 High School Bus Depreciation Fund	0.00	0.00	548,842.04	548,842.04	548,842.04	0%
212 High School Food Service Fund	55,132.03	804,794.70	936,981.00	936,981.00	132,186.30	86%
213 High School Tuition Fund	0.00	0.00	39,818.12	39,818.12	39,818.12	0%
214 High School Retirement Fund	9,648.36	395,782.46	500,000.00	500,000.00	104,217.54	79%
215 High School Miscellaneous Programs	13,067.28	177,241.02	244,073.58	244,073.58	66,832.56	73%
218 High School Traffic Education Fund	4,140.78	4,140.78	5,002.00	5,002.00	861.22	83%
226 High School Impact Aid Fund	106,846.67	1,432,519.49	2,617,830.00	2,617,830.00	1,185,310.51	55%
228 High School Technology Fund	0.00	12,230.29	24,030.45	24,030.45	11,800.16	51%
229 High School Flex Fund	0.00	10,256.26	309,732.87	309,732.87	299,476.61	3%
260 High School Building Fund	0.00	0.00	546.03	546.03	546.03	0%
261 High School Building Reserve Fund	0.00	0.00	233,997.16	233,997.16	233,997.16	0%
Grand Total :	729,277.76	20,253,716.32	27,667,899.12	27,741,962.12	7,488,245.80	73%

May 29, 2024

Betty Romo, County Treasurer

400 2nd Avenue South

Wolf Point, Mt 59201

Please invest with **STIP** **\$15,314,000** as follows:

ELEMENTARY	FUND	PREVIOUS MONTH	DIFFERENCE	CURRENT MONTH
101	GENERAL	\$0	\$0	\$0
110	TRANSPORTATION	\$124,000	\$0	\$124,000
111	BUS DEPRECIATION	\$1,045,000	\$0	\$1,045,000
113	TUITION	\$0	\$0	\$0
114	RETIREMENT	\$100,000	-\$100,000	\$0
115	MISC FUNDS	\$0	\$0	\$0
121	SICK LEAVE	\$56,000	-\$56,000	\$0
126	IMPACT AID	\$8,000,000	\$0	\$8,000,000
128	TECHNOLOGY	\$35,000	-\$15,000	\$20,000
129	FLEX FUND	\$450,000	\$0	\$450,000
160	BUILDING	\$150,000	\$0	\$150,000
161	BUILDING RESERVE	\$340,000	\$0	\$340,000
ELEMENTARY TOTALS		\$10,300,000	-\$171,000	\$10,129,000
HIGH SCHOOL				
201	GENERAL	\$0	\$0	\$0
210	TRANSPORTATION	\$120,000	\$0	\$120,000
211	BUS DEPRECIATION	\$525,000	\$0	\$525,000
212	HOT LUNCH	\$25,000	-\$25,000	\$0
213	TUITION	\$0	\$0	\$0
214	RETIREMENT	\$0	\$0	\$0
215	MISC FUNDS	\$0	\$0	\$0
218	TRAFFIC EDUCATION	\$5,000	\$0	\$5,000
221	SICK LEAVE	\$22,000	-\$22,000	\$0
226	IMPACT AID	\$1,500,000	\$2,500,000	\$4,000,000
228	TECHNOLOGY	\$22,000	-\$12,000	\$10,000
229	FLEX FUND	\$325,000	\$0	\$325,000
260	BUILDING	\$0	\$0	\$0
261	BUILDING RESERVE	\$200,000	\$0	\$200,000
HIGH SCHOOL TOTALS		\$2,744,000	\$2,441,000	\$5,185,000
TOTAL INVESTMENTS		\$13,044,000	\$2,270,000	\$15,314,000

Sincerely,

Judy Litchman

Business Manager

06/06/24
12:53:35

POPLAR SCHOOLS
Statement of Activity by Account Number for 06/01/24 to 06/30/24

Page: 1 of 4
Report ID: S100

Account	Opening Balance	Disbursed (-)	Receipts			Invest (+)	Misc. Earnings (+)	Misc. Charges (-)	Closing Balance
			in Transit (+)	Deposits (+)	Transfers (+)				
1 HIGH SCHOOL STUDENT COUNCIL	10251.16	0.00	0.00	0.00	0.00		0.00	0.00	10251.16
4 DRAMA	1741.13	0.00	0.00	0.00	0.00		0.00	0.00	1741.13
5 INDUSTRIAL ARTS	1758.99	0.00	0.00	0.00	0.00		0.00	0.00	1758.99
6 ATHLETICS	14716.23	0.00	0.00	0.00	-720.00		0.00	0.00	13996.23
7 ANNUAL	2862.55	0.00	0.00	0.00	0.00		0.00	0.00	2862.55
8 7-8 MS STUDENT COUNCIL	394.41	0.00	0.00	0.00	0.00		0.00	0.00	394.41
10 MUSIC	7348.58	0.00	0.00	0.00	0.00		0.00	0.00	7348.58
11 FCCLA	4316.27	0.00	0.00	0.00	0.00		0.00	0.00	4316.27
12 NATIONAL HONOR SOCIETY	1592.63	0.00	0.00	0.00	0.00		0.00	0.00	1592.63
13 PEP CLUB	2187.79	0.00	0.00	0.00	0.00		0.00	0.00	2187.79
15 INDIAN CLUB	297.68	0.00	0.00	0.00	0.00		0.00	0.00	297.68
16 INDEPENDENCE BANK CARD DONATION	19975.05	0.00	0.00	0.00	0.00		0.00	0.00	19975.05
17 DISTRICT MUSIC	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
21 VENDING ACCOUNT	1899.11	0.00	0.00	0.00	0.00		0.00	0.00	1899.11
22 BPA	1670.93	0.00	0.00	0.00	0.00		0.00	0.00	1670.93
23 INTEREST	44.13	0.00	0.00	0.00	0.00		0.00	0.00	44.13
38 MS ART	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
39 MCA MT CAREER ASSOC (JMG)	1189.26	0.00	0.00	0.00	0.00		0.00	0.00	1189.26
48 HISTORY CLUB	13300.13	0.00	0.00	0.00	0.00		0.00	0.00	13300.13
50 CLASS OF 2028	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
53 CLASS OF 2021	1324.57	0.00	0.00	0.00	0.00		0.00	0.00	1324.57
54 CLASS OF 2022	4135.71	0.00	0.00	0.00	0.00		0.00	0.00	4135.71
55 CLASS OF 2023	1099.73	0.00	0.00	0.00	0.00		0.00	0.00	1099.73
56 CLASS OF 2024	7884.57	0.00	0.00	0.00	0.00		0.00	0.00	7884.57
57 CLASS OF 2025	14241.15	0.00	0.00	0.00	0.00		0.00	0.00	14241.15
60 MS INDIAN CLUB	4859.18	0.00	0.00	0.00	0.00		0.00	0.00	4859.18
61 FUTURE FARMERS OF AMERICAN	90.42	0.00	0.00	0.00	720.00		0.00	0.00	810.42
898 MISC EARNINGS	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
899 MISC CHARGES	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Total for Student Accounts	119181.36								119181.36

LaRae Crowley, Chair

Judy Linthicum, School Clerk

Superintendent's Report
17 June 2024

1. School District Enrollment

a. We are currently at 760 students ready to change the world. This does not include the 40 seniors who graduated. And it is down 16 students from May's report. Students from the high school were dropped prior to year's end.

2. Congratulations to Mrs. PattiJo Black for the completion of the monitoring by the OPI of Poplar High School! I have included the letter from OPI stating that all compliance monitoring has been met within the allotted one year. The SPED team at PHS should be included in all congratulations as well.

3. I would like to thank the administrators, directors, educational staff, support staff, Central Office staff, maintenance, custodians, food service, students, families, and community for six years of working with me. Poplar will always hold special meaning to me and I am grateful for the opportunity to have served.

4. It has been my privilege to serve the students of the Poplar Schools. I am extremely thankful to all the trustees that have served the same students during my tenure.

Deb McGowan*	Denver Atkinson
Doug Marottek*	Ken Norgaard
Hilary Gourneau*	Tatum Evenson
LaRae Crowley*	Robyn Baker
Jestin Dupree	Marvin Youpee
Lane Dehner	Marva Chapman
Lori Smoker	

* Denotes served as Chair

5. Important Dates, Meetings, and Conferences:

a. 01 July- Dr. Keith Erickson assumes the position.

**0857 Poplar Public
Schools District**

Box 458, Poplar, MT 59255
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Attendance/Membership Summary Report

Start/End Date: 05/21/2024 - 05/21/2024 School(s): 4 Calendar(s): 4
Grade: 05, 06, 07, 08, 09, 10, 11, 12, P1, PK, KF, 01, 02, 03, 04

SUMMARY Total Schools: 4 Total Calendars: 4

Grade	Student Membership		Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
	Count	Days					Days	Avg. Daily		
05	62	62	5.94	56.06	62.00	56.06	5.94	5.94	90.42%	
06	57	57	6.32	50.68	57.00	50.68	0.65	0.65	88.91%	
07	51	51	10.85	40.15	51.00	40.15	8.85	8.85	78.73%	
08	60	60	1.44	58.56	60.00	58.56	0.33	0.33	97.60%	
09	71	71	13.56	57.44	71.00	57.44	13.56	13.56	80.90%	
10	70	70	18.29	51.71	70.00	51.71	17.01	17.01	73.87%	
11	52	52	17.05	34.95	52.00	34.95	16.48	16.48	67.21%	
12	3	3	0.00	3.00	3.00	3.00	0.00	0.00	100.00%	
P1	0	0	0.00	0.00	0.00	0.00	0.00	0.00	N/A	
PK	9	9	0.00	9.00	9.00	9.00	0.00	0.00	100.00%	
KF	46	46	3.54	42.46	46.00	42.46	2.54	2.54	92.30%	
01	70	70	16.08	53.92	70.00	53.92	13.08	13.08	77.03%	
02	79	79	5.00	74.00	79.00	74.00	5.00	5.00	93.67%	
03	67	67	11.08	55.92	67.00	55.92	10.08	10.08	83.46%	
04	63	63	8.00	55.00	63.00	55.00	8.00	8.00	87.30%	
Total	15	760	760	117.15	642.85	760.00	642.85	101.52	101.52	84.59%

School: Poplar 5-6 School Calendar: 23-24 Poplar 5-6 School

Grade	Student Membership		Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
	Count	Days					Days	Avg. Daily		
05	62	62	5.94	56.06	62.00	56.06	5.94	5.94	90.42%	
06	57	57	6.32	50.68	57.00	50.68	0.65	0.65	88.91%	
Total	2	119	119	12.26	106.74	119.00	106.74	6.59	6.59	89.70%

School: Poplar 7-8 Calendar: 23-24 Poplar 7-8

Grade	Student Membership		Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
	Count	Days					Days	Avg. Daily		
07	51	51	10.85	40.15	51.00	40.15	8.85	8.85	78.73%	
08	60	60	1.44	58.56	60.00	58.56	0.33	0.33	97.60%	
Total	2	111	111	12.29	98.71	111.00	98.71	9.18	9.18	88.93%

School: Poplar High School Calendar: 23-24 Poplar High School

Grade	Student Membership		Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
	Count	Days					Days	Avg. Daily		
09	71	71	13.56	57.44	71.00	57.44	13.56	13.56	80.90%	
10	70	70	18.29	51.71	70.00	51.71	17.01	17.01	73.87%	
11	52	52	17.05	34.95	52.00	34.95	16.48	16.48	67.21%	
12	3	3	0.00	3.00	3.00	3.00	0.00	0.00	100.00%	
Total	4	196	196	48.90	147.10	196.00	147.10	47.05	47.05	75.05%

School: Poplar School Calendar: 23-24 Poplar School

Grade	Student Membership		Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
	Count	Days					Days	Avg. Daily		
P1	0	0	0.00	0.00	0.00	0.00	0.00	0.00	N/A	
PK	9	9	0.00	9.00	9.00	9.00	0.00	0.00	100.00%	
KF	46	46	3.54	42.46	46.00	42.46	2.54	2.54	92.30%	
01	70	70	16.08	53.92	70.00	53.92	13.08	13.08	77.03%	
02	79	79	5.00	74.00	79.00	74.00	5.00	5.00	93.67%	
03	67	67	11.08	55.92	67.00	55.92	10.08	10.08	83.46%	
04	63	63	8.00	55.00	63.00	55.00	8.00	8.00	87.30%	
Total	7	334	334	43.70	290.30	334.00	290.30	38.70	38.70	86.92%

June 3, 2024

Poplar High School (LE: 0776)
PO Box 458
Poplar, MT 59255

Dear Superintendent Schmidt:

The Division of Special Education has notified the Superintendent of Public Instruction that all compliance issues identified in the district's special education compliance monitoring report for Poplar High School, dated February 2, 2024, have been appropriately addressed within one year. We appreciated the opportunity to work with the district.

This letter is intended to verify the district's compliance with issues identified in the monitoring report and does not address compliance issues not explicitly discussed in the monitoring report.

If further technical assistance in addressing the provision of a free appropriate public education for students with disabilities is desired, please contact our office at 444-5661.

Sincerely,



John Gorton, School Improvement Unit Manager
Special Education Division
Office of Public Instruction

cc: Accreditation Department, Office of Public Instruction
Patti Jo Black, Special Education Director, Poplar School District

Introduction

Dear MTSBA Member:

Although we had great participation at our Annual Meeting held in person and virtually on Thursday, June 6, 2024, we did not meet the quorum requirements necessary to conduct MTSBA business. Therefore, we are conducting the necessary business of the Association at this time via electronic means pursuant to the MTSBA Bylaws.

Please cast the vote on behalf of your Board of Trustees on the following items that come as a seconded motion from the MTSBA Board of Directors:

- 1. Confirmation of MTSBA current Principles and Guidelines;**
- 2. Confirmation of the current foundational elements of MTSBA's DNA;**
- 3. FY26 Dues Revenue Estimate:**

NOTE (1): The dues revenue estimate has been adjusted pursuant to motion of the MTSBA Board to ensure no increase in dues revenue from FY25 to FY26. The regular dues formula was estimated to increase dues revenue by \$52,000 and this proposal is to adjust the formula to reduce dues revenue by \$7,000.

NOTE (2): You are not voting on your District's FY26 Dues; rather, this is the FY26 Dues Revenue Estimate that is calculated pursuant to the MTSBA Bylaws;

- 4. Vision Based Strategic Advocacy Resolution (Initially adopted July 2023, includes proposed amendment from October 2023 Delegate Assembly) as presented;**
- 5. Gap Analysis Resolution (Initially adopted July 2023, includes proposed amendment from MTSBA Advocacy Committee pursuant to direction from October 2023 Delegate Assembly) as presented;**
- 6. Nomination of Krystal Zentner (MTSBA Region 9 Director and Bridger Trustee) as MTSBA President-Elect; and**
- 7. Nomination of Rick Cummings (MTSBA Region 5 Director and Cascade Trustee) as MTSBA Vice-President.**

As always, thank you for your time.

**Lance L. Melton
MTSBA Executive Director**

* 1. Please provide the NAME of your School District. Note: Do not provide provide a School District No.

**NAME of your
District**

* 2. Please provide the NAME of the individual who is submitting this electronic vote on behalf of the Board of Trustees.

Name

* 3. Please indicate whether your School District supports or opposes the MTSBA Principles & Guidelines as presented.

- Our School District **approves** the MTSBA Principles & Guidelines as presented.
- Our School District **opposes** the MTSBA Principles & Guidelines as presented.
- Our School District **abstains** from voting on this issue.

* 4. Please indicate whether your School District supports or opposes the Foundational Elements of MTSBA's Organizational DNA as presented.

- Our School District **approves** the Foundational Elements of MTSBA's Organizational DNA as presented.
- Our School District **opposes** the Foundational Elements of MTSBA's Organizational DNA as presented.
- Our School District **abstains** from voting on this issue.

* 5. Please indicate whether your School District supports or opposes the FY26 Dues Revenue Estimate. *NOTE (1): The dues revenue estimate has been adjusted pursuant to motion of the MTSBA Board to ensure no increase in dues revenue from FY25 to FY26. The regular dues formula was estimated to increase dues revenue by \$52,000 and this proposal is to adjust the formula to reduce dues revenue by \$7,000. NOTE (2): You are not voting on your District's FY26 Dues; rather, this is the FY26 Dues Revenue Estimate that is calculated pursuant to the member-adopted MTSBA Bylaws.*

- Our School District **approves** the FY25 Dues Revenue Estimate
- Our School District **opposes** the the FY25 Dues Revenue Estimate
- Our School District **abstains** from voting on this issue.

* 6. Please indicate whether your School District supports or opposes the Vision Based Strategic Advocacy Resolution (Initially adopted July 2023, and includes proposed amendments from October 2023 Delegate Assembly) as presented.

- Our School District **approves** the Vision Based Strategic Advocacy Resolution (Initially adopted July 2023, and includes proposed amendments from October 2023 Delegate Assembly) as presented.
- Our School District **opposes** the Vision Based Strategic Advocacy Resolution (Initially adopted July 2023, and includes proposed amendments from October 2023 Delegate Assembly) as presented.
- Our School District **abstains** from voting on this issue.

* 7. Please indicate whether your School District supports or opposes the Gap Analysis Resolution (Initially adopted July 2023, and includes proposed amendment from MTSBA Advocacy Committee pursuant to direction from October 2023 Delegate Assembly) as presented.

- Our School District **approves** the Gap Analysis Resolution (Initially adopted July 2023, and includes proposed amendment from MTSBA Advocacy Committee pursuant to direction from October 2023 Delegate Assembly) as presented.
- Our School District **opposes** the Gap Analysis Resolution (Initially adopted July 2023, and includes proposed amendment from MTSBA Advocacy Committee pursuant to direction from October 2023 Delegate Assembly) as presented.
- Our School District **abstains** from voting on this issue.

* 8. Please indicate whether your School District supports or opposes the nomination of Krystal Zentner (MTSBA Region 9 Director and Bridger Trustee) as MTSBA President-Elect (and unanimously nominated by the MTSBA Board of Directors).

- Our School District **approves** Krystal Zentner as MTSBA President-Elect.
- Our School District **opposes** Krystal Zentner as MTSBA President-Elect.
- Our School District **abstains** from voting on this issue.

* 9. Please indicate whether your School District supports or opposes the nomination of Rick Cummings (MTSBA Region 5 Director and Cascade Trustee) as MTSBA Vice-President (and unanimously nominated by the MTSBA Board of Directors).

- Our School District **approves** Rick Cummings as MTSBA Vice-President.
- Our School District **opposes** Rick Cummings as MTSBA Vice-President.
- Our School District **abstains** from voting on this issue.

* 10. Signature of Board Chair. By inserting the name of your Board Chair here, this confirms and has the legal impact of your Board Chair's legal signature.

Name

Agenda Number 7 Discussion Agenda

POPLAR PUBLIC SCHOOLS 9&9B

BOARD AGENDA FACT SHEET

MEETING DATE: 17 June 2024

SUMMARY:

7.1 Buffalo Unity Project

Morgan Norgaard would like to present some ideas he has for furthering the funding of the BUP.

7.2 Activities Director Position (see attachement)

7.3 Committee Assignments

7.3.1 Facilities

7.3.2 Policy

7.3.3 Budget

Desirable Attributes of an Activities Director for the Poplar Schools

The AD must...

1. Must have the ability to manage, develop, and maintain the athletic and activities programs of the district.
2. Must have the ability to oversee all aspects of the district's athletic and activity programs including coach/sponsor hiring process, scheduling, budget management, accounting of receipts, and compliance with district and state rules and regulations.
 - a. Develop, promote, and supervise programs aligned to the philosophy of the district.
 - b. Hire, evaluate, and supervise personnel of the program.
 - c. Schedule and coordinate events and practices, including securing facilities and transportation.
 - d. Oversee fund budgets including the rotation and purchasing of equipment and uniforms.
 - e. Communicate with students, parents, staff, and the community about the programs.
 - f. Ensure the safety and well-being of students in activities, including monitoring academic eligibility.
3. Must be able to work with students, parents, and staff to ensure compliance of rules and procedures.
4. Must have excellent leadership and communication skills.
5. Must be organized and have a system of organization.
6. Have problem-solving skills to address and resolve issues within the jurisdiction. Includes resolving scheduling conflicts, disciplinary matters and/or disputes.
 - a. Conflict resolution and de-escalation mediation skills.
7. Be able to promote sportsmanship among participants and fans.
8. Believe that the Poplar Indians set the standards of excellence for others to follow, admire, and imitate.

Agenda Number 8.1 Personnel Report

**POPLAR PUBLIC SCHOOLS 9&9B
BOARD AGENDA FACT SHEET
MEETING DATE: 17 June 2024**

SUMMARY: The Personnel Report is a concise reporting method for all personnel actions in the district for the month. The Personnel Report has two section, one for Action and one is Informational. A motion can be made to accept the entire report or names can be removed for individual actions.

SUPERINTENDENT’S ADVICE: I recommend the sample motion.

Additional Information attached -
Fund -
Estimated Cost –

SAMPLE MOTION: *I move to approve the Personnel Report as presented.*

	Motion	Second	Aye	Nay	Abstain	Other
Crowley						
Youpee						
Baker						
Chapman						
Smoker						

ACTION

CERTIFIED STAFF					
NAME	FTE	SALARY	POSITION	SUPERVISOR	EFFECTIVE DATE
Lyndsey Young*	1	\$54,196	HS Social Studies	Gourneau	SY25
Olivia Headdress*	1	\$58,473	Elementary	Wetsit	SY25

CLASSIFIED STAFF					
NAME	FTE	HOURLY WAGE	POSITION	SUPERVISOR	EFFECTIVE DATE

Co- and Extra-Curricular Staff				
NAME	STIPEND	POSITION	SUPERVISOR	EFFECTIVE DATE
Jason Frederick	\$5847	Head Wrestling		SY25
Morgan Norgaard	\$4048	Asst. Wrestling		SY25
Tasha Fourstar	\$4048	Asst. Wrestling		SY25
Brock Copenhaver	\$5847	Flag FB		SY25
Abby Granbois	\$5847	Cheerleading		SY25

VOLUNTEER APPROVAL			
NAME	POSITION	SUPERVISOR	EFFECTIVE DATE

* Denotes a Contingent Hiring as outlined in BP 5122

INFORMATION

IN-DISTRICT TRANSFER			

RESIGNATIONS		
Name	Position	Supervisor
Sheryl Kohl	MS Stuco	Norgaard

Agenda Number 8.2 Transfer of Bank Signers

POPLAR PUBLIC SCHOOLS 9&9B

BOARD AGENDA FACT SHEET

MEETING DATE: 17 June 2024

SUMMARY:

The District needs to change the legal signer on accounts through Independence Bank removing Dan Schmidt and adding Keith Erickson.

SUPERINTENDENT’S ADVICE: I recommend the sample motion.

Additional Information attached -
Fund -
Estimated Cost –

SAMPLE MOTION: *I move to approve the removal of Dan Schmidt and the addition of Keith Erickson as a signer to accounts held at Independence Bank.*

	Motion	Second	Aye	Nay	Abstain	Other
Crowley						
Youpee						
Baker						
Chapman						
Smoker						



Independence Bank Authorization for Inquiry Only

(Does not include Internet Banking)

Account Holder Information

Customer Name		Identifier (last 4 SSN, TIN)	Phone Number
Mailing Address	City	State	Zip

Authorization

I hereby authorize _____ (third party information listed below) to access information regarding my account(s). This information will be limited to:

- *Account balances
- *Information regarding account transactions
- *Inquiries on Stop Payment Orders
- *Copies of statements
- *Interest Paid or received

Third Party Information

Name		Identifier (last 4 SSN, etc)	Phone Number
Mailing Address	City	State	Zip

Disclosure Statement

This authorization allows limited information access to your account for the third party listed as specified above. If third party cannot be verified, Independence Bank will refuse to provide information to the third party. This authorization will remain in effect until revoked in writing below, or the consumer account holder dies.

Authorized Signature	Date

This Authorization will remain in effect until revoked in writing below.

I hereby revoke the above authorization effective: _____.

(Signature)

*For Office Use Only: This authorization form is for the protection of the bank when releasing information to a third party. This form should be scanned into Web Director, and an addenda should be placed on the Customer CIF record stating there is a form on file, the third party's name, and identifier.

Agenda Number 8.3 Consideration of Classified Contracts

POPLAR PUBLIC SCHOOLS 9&9B

BOARD AGENDA FACT SHEET

MEETING DATE: 17 June 2024

SUMMARY:

The remaining classified staff are being recommended for contracts for the upcoming school year (SY25). Due to an unsettled bargained agreement, no increases in pay will be reflected in the individual contracts. The exceptions being the contracts for School Nurse and the Education Transition & Career Specialist. Those amounts were approved in previous action.

SUPERINTENDENT’S ADVICE: I recommend the sample motion.

Additional Information attached -
Fund -
Estimated Cost –

SAMPLE MOTION: *I move to approve the classified contracts as presented for SY25.*

	Motion	Second	Aye	Nay	Abstain	Other
Crowley						
Youpee						
Baker						
Chapman						
Smoker						

Academic Education Support

<u>Elementary</u>	<u>Middle School</u>	<u>High School</u>
Annie Moran	Isaiah Drags Wolf	Mike Boulds
Blossom Longee	Robin Bates	Gavin Gibbs
Ashley Weston	Melissa Matthews	Maria Wind
Marilee Buckles	Raina Red Star	Jacey Chapman
Charlene Culbertson	Ilana Imus	
Sara Thompson		
Janice White Eagle		

SPED

Vivian Baker	Michael Kaschube	Dorsey Young
Julia Carpentier	Jolene Walles	
Angela Charboneau	Mary Wetsit	
Jolene Chopper		
Carla Daniels		
Leticia Dias		
Preston Pedraza		
Delrae Reddoor		
Dakota Shelton		
Joe' Youngman		

Office Staff

<u>Elementary</u>	<u>Middle School</u>	<u>High School</u>
Kenda Steuhm	Jackie Riediger	Vonda Bighorn
Carri Sifford	Jonathan Thompson	Demiree Whitehead
Diane LaRoche		

SPED

Annika Dupree

Technology

Michael Cooper	Malaciah Daniels	Mariah Dimas
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Central Office

Jessie Murray	Katie Shelton	Holly Colgan
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Other Job Classifications

Christian Curtis- Nurse

Brock Copenhaver- Education Transition & Career Specialist

Agenda Number 8.4 Policy- First Reading

POPLAR PUBLIC SCHOOLS 9&9B

BOARD AGENDA FACT SHEET

MEETING DATE: 17 June 2024

SUMMARY:

Two new policies is available for the district should we pursue an early literacy program:

- BP 2165 Early Literacy Targeted Intervention Programs
- BP 8132 Activity Trips

Policy Revisions for the following policies are attached for the First Reading:

- BP 1420 School Board Meeting Procedure
- BP 2500 English Language Learner Program
- BP 3110 Entrance, Placement, and Transfer
- BP 3410 Student Health/Physical Screenings/Examinations
- BP 8110 Bus Routes and Schedules.

SUPERINTENDENT’S ADVICE: I recommend the sample motion.

Additional Information attached -
Fund -
Estimated Cost –

SAMPLE MOTION: *I move to approve the policies as presented on First Reading.*

	Motion	Second	Aye	Nay	Abstain	Other
Gourneau						
Crowley						
Evenson						
Baker						
Youpee						



TO: SCHOOL DISTRICTS
FROM: KALEVA LAW OFFICE
SUBJECT: SUMMARY OF POLICY CHANGES
DATE: JUNE 11, 2024

This memo explains the revised/new policies attached hereto. These revised policies are the result of additional changes required by the 2023 legislative session as well as laws from the session that are not effective until July 1, 2024. Changes are also made for clarification purposes. Please note that revisions to Policies 3141 and 7008, regarding nonresident student attendance and tuition – were previously sent out in January 2024.

New Policy

Board Policy 2165 – *This policy is only required if a district is intending to provide early literacy programs.* Under HB 352 (now MCA § 20-7-1801 – 20-7-1804), a district can but is not required to offer an early literacy intervention program. There are three types of programs that can be offered – a district can offer any or all of the three options if it chooses to offer early literacy programs. These are: classroom-based programs for four-year olds that can either be part-time or full-time (if full-time, students have to be permitted to enroll part-time); a home-based program approved by the Board of Public Ed; or a jumpstart program over the summer for incoming kindergarteners through incoming 3rd graders. Only “eligible” children can participate in these programs if offered – eligible children are those evaluated to be “below trajectory for 3rd-grade reading proficiency for the child’s age or grade level.” The evaluation can only be done at the request of the parent/guardian and must be done in accordance with methodology approved by the Board of Public Education (which is still in process). The evaluations are to be administered in April, May, or June to any child (at the request and consent of the parent/guardian) who will be 4 years old or older on or before the following September 10th and who has not yet entered 3rd grade.

Board Policy 8132 – This policy is updated to reflect language allowing the use of other vehicles under the law for activities.

Revisions to Existing Policies

Board Policy 1240 – ~~This policy revision is required only for first-class districts.~~ This policy is being revised to reflect that trustees in a first class district only may share the responsibility for visiting each school within a district. ~~Second and third class districts do not need to adopt this policy revision.~~

Board Policy 1420 – *This policy revision is required only for first- and second-class districts.* This policy is being revised to reflect the changes from HB 890 (which revises MCA § 2-3-214). If your district is a third-class district, the policy revision is not required. Elementary districts are classified as follows under MCA § 20-6-201:

- First class – population of 6,500 or more
- Second class – population of 1,000 or more but less than 6,500
- Third class – population of less than 1,000

High school districts are classified under MCA § 20-6-301 the same as the elementary district where the high school building is located. If there is more than one elementary district where the high school buildings are located, the high school district must be same as the classification of the elementary district in which the operating high school building that was first constructed is located.

Under MCA § 2-3-214, the board must make a video and audio recording for a public meeting over which the board “has supervision, control, jurisdiction, or advisory power” at a public meeting that is publicly noticed as required by law. This recording must be provided through a link on the district website or social media page (if there is no district website) within 5 business days of the board meeting and must be maintained online for 1 year. It is not the official record of the meeting unless designated by the Board as the official record (which is not recommended).

If there was a technological issue that prevented the recording of the meeting or ability to provide a link, there has to be a notice of this failure placed in the same place that public notices for meetings are located as well as where the meeting recording links are located with the reasons for the failure and efforts to avoid the failure in the future.

Board Policy 2500 – This policy has been updated to reflect the term “English Language Learners” rather than “Limited English Proficiency” and the adoption of the administrative rule ARM 10.55.806.

Board Policy 3110 – This policy is updated to reflect the language for HB 352 if a district is going to offer early literacy programs (the revised language is not required if a district is not going to offer early literacy programs). The language is also updated to reflect language from HB 715 clarifying that notarization of a religious exemption affidavits for immunization forms is not required. The policy references are updated to include Policy 2165 – this should only be included if a district is adopting Policy 2165 as explained above. The legal references are also updated to reflect the statutory references to early literacy programs.

Board Policy 3410 – The legal references to this policy have been updated to include a reference to MCA § 40-6-701, which requires parental consent for “all physical and mental health care decisions for the child” and a parental opt-out for “any personal analysis, evaluation, survey, or data collection by a school district that would capture data for inclusion in the statewide data system except data that is necessary and essential for establishing a student's education record.”

Board Policy 8110 – This policy is updated to reflect the language regarding safety distances for oncoming motorists and the need for the board to approve stops where students will cross a roadway. Updates were also made to the legal references.

INSTRUCTION

Early Literacy Targeted Intervention Programs

The Board seeks to collaborate with the Board of Public Education and the Office of Public Instruction to provide parents with voluntary early literacy interventions for their children, increase the number of children who are reading proficient at the end of 3rd grade to help children develop their full educational potential pursuant to Article X, Section (1)(1) of the Montana Constitution, and foster a strong economic return for the state on early literacy investment through enhancing Montana’s skilled workforce and decreasing future reliance on social programs and the criminal justice systems.

A child is eligible for an Early Literacy Targeted Intervention Program if, based upon an evaluation administered at the request of and with the consent of the child’s parent or guardian, the child is evaluated to be below trajectory for 3rd-grade reading proficiency for the child’s age or grade level for the subsequent school year. The evaluation used shall be in accordance with the methodology approved by the Board of Public Education. The Board has determined it will offer the following Early Literacy Targeted Intervention Program(s) for an eligible child:

[Identify any or all of the programs the trustees choose to offer]:

- A [identify one:] half-time / full-time classroom-based program for eligible children who are four (4) years of age or older on or before September 10 of the year in which the children are to participate in the program and are not entering and have not completed kindergarten. [Include if select full-time: A parent/guardian may enroll an eligible child in full-time classroom-based program on a part-time basis.]. The classroom-based program must align with developmentally appropriate early education learning standards determined by the Board of Public Education.
- A home-based program selected by the Board of Public Education and supported by the Office of Public Instruction.
- A jumpstart program for eligible children who are aged five years of age or older on or before September 10 of the year in which the children are to participate in the program and who have not yet completed 3rd grade. The jumpstart program shall occur during the time between the end of one school calendar year and the start of the next school calendar year as determined by the Board preceding a child’s entry into kindergarten, 1st grade, 2nd grade, or 3rd grade. The jumpstart program shall be at least 4 weeks in duration and provide at least 120 instructional hours and be aligned to the framework determined by the Board of Public Education. The jumpstart program shall be designed in a manner to increase the likelihood of a child being evaluated at the end of the ensuing school year to be at or above a trajectory leading to reading proficiency at the end of 3rd grade.

Cross Reference: 3110 Entrance, Transfer, and Placement

Legal Reference: § 20-7-1801, *et seq*, MCA Early Literacy Targeted Interventions

Title 10, Chapter 63, ARM Early Childhood Education Standard (Eff.
July 1, 2025)

Policy History:

Adopted on:

Reviewed on:

Revised on:

Activity Trips

The use of school buses is strictly limited to school activities. Buses may not be loaned or leased to non-school groups, unless permission is specifically granted by the Board. Buses will be operated by a qualified bus driver on all activity runs, and only authorized activity participants, professional staff, and chaperones assigned by the administration may ride the bus.

In addition, the District may use other vehicles as permitted by law.

A duplicate copy of the passenger list will be made for all activity trips. One (1) copy will remain with the professional staff member in charge on the bus, and one (1) copy will be given to the Activities Director before the bus departs.

Legal Reference: **§ 20-10-129, MCA** **Transportation for Special Activities**

Policy History:

Adopted on:

Reviewed on:

Revised on:

School Board Meeting Procedure

Agenda

The agenda for any Board meeting shall be prepared by the Superintendent in consultation with the Chair. Items submitted by Board members and citizens may be placed on the agenda in the discretion of the Chair and Superintendent. Individuals who wish to be placed on the Board agenda must also notify the Superintendent, in writing, of the request. The request must include the reason for the appearance. If the reason for the appearance is a complaint against any District employee, the individual filing the complaint must demonstrate the Uniform Complaint Procedure has been followed. Citizens wishing to make brief comments about school programs or procedures or items on the agenda need not request placement on the agenda, and they may ask for recognition by the Chair at the appropriate time.

The agenda also must include a “public comment” portion to allow members of the general public to comment on any public matter under the jurisdiction of the District which is not specifically listed on the agenda, except that no member of the public will be allowed to comment on contested cases or other adjudicative proceedings. The Board Chair may place reasonable time limits on any “public comment” period to maintain and ensure effective and efficient operations of the Board. The Board shall not take any action on any matter discussed in the public comment section at that time.

With consent of a majority of members present, the order of business at any meeting may be changed. Copies of the agenda for the current Board meeting, minutes of the previous Board meeting, and relevant supplementary information will be prepared and distributed to each trustee. As determined by the Superintendent and Chair, items may be added to the agenda at least forty-eight (48) hours in advance of a Board meeting. The agenda packet will be available to any interested citizen at the Superintendent’s office forty-eight (48) hours before a Board meeting.

[NOTE: this language is not required for any district that is a third-class district pursuant to MCA § 20-6-201 and § 20-6-301; if the district is a first- or second- class district, this language MUST be adopted]

Recording of Meetings

The District shall record in an audio and video format all public meetings at which the Board is acting on a matter over which the Board has supervision, control, jurisdiction or advisory power. The audio and video recordings shall be made publicly available within five (5) business days of the meeting through a link to the recording on the District’s website or social media page if no District website is maintained.

The audio and video recording shall not be the official record of the meeting except as otherwise designated by the Board of Trustees. Unless designated by the Board as the

official record of the meeting, the audio and video recording may be destroyed after being retained online for one (1) year and is not subject to a public records request.

The Board is not required to disrupt or reschedule a meeting if there is a technological failure of the meeting recording. If the recording is not able to be made available online, the Board shall prominently post a notice in the same manner as it posts notices of its meetings and all locations where meeting recording links are available. Such notice shall explain the reason(s) the meeting was not recording and describe the steps taken to remedy the failure prior to the next meeting.

Minutes

The Clerk or the Clerk's designee shall keep written minutes of all meetings that must be open to the public. The approved minutes must be signed by the Chair and the Clerk. The minutes must include:

- The date, time and place of the meeting;
- The name of the presiding officer;
- A record of Board members present and absent;
- Summary of discussion on all matters discussed, proposed, deliberated, or decided, and a record of any votes taken;
- Detailed statement of all expenditures;
- Purpose of recessing to closed session; and
- Time of adjournment.

The Board shall keep minutes during all closed sessions. Minutes taken during closed sessions shall be sealed, and will not be released except by court order.

A file of permanent minutes of all meetings shall be maintained by the Clerk. A written copy of the minutes shall be made available to the public within five (5) days following approval by the Board. Sealed minutes taken during any closed session of the Board shall not be made available to the public without a court order.

The Board may direct that an audio recording of a meeting serve as the official record of the meeting. In that case, a written record of the meeting must also be made and must include the information specified above. In addition, a log or time stamp for each agenda item is required for the purpose of providing assistance to the public in accessing that portion of the meeting.

Quorum

No business shall be transacted at any meeting of the Board unless a quorum of its members is present. A majority of the full membership of the Board shall constitute a quorum, whether the individuals are present physically or electronically. A majority of the quorum may pass a resolution, except as provided in § 20-4-203(1), MCA, and § 20-4-401(4), MCA.

Meeting Conduct and Order of Business

General rules of parliamentary procedure are used for every Board meeting. *Robert's Rules of Order* may be used as a guide at any meeting. The order of business shall be reflected on the agenda. The use of proxy votes shall not be permitted. Voting rights are reserved to those trustees in attendance. Voting shall be by acclamation or show of hands.

Cross Reference: 1441 Audience Participation and Public Comment

Legal References: § 2-3-103, MCA Public participation - governor to ensure guidelines adopted
§ 2-3-202, MCA Meeting defined
§ 2-3-212, MCA Minutes of meetings – public inspection
§ 2-3-214, MCA Recording of meetings for certain boards (Eff. July 1, 2024)
§ 20-1-212, MCA Destruction of records by school officer
§ 20-3-322, MCA Meetings and quorum
§ 20-3-323, MCA District policy and record of acts

Policy History:

Adopted on:

Reviewed on:

Revised on:

Limited English Language Learner Proficiency Program

In accordance with the Board's philosophy to provide a quality educational program to all students, the District shall provide an appropriate planned instructional program for identified students whose dominant language is not English. The purpose of the program is to increase the English proficiency of eligible students, so they can attain academic success. Students who **are English Language Learners (ELL)** ~~have limited English proficiency (LEP)~~ will be identified, assessed, and provided appropriate services.

The Board shall adopt a program of educational services for each student whose dominant language is not English. The program shall include bilingual/bicultural or English as a second language instruction.

The Superintendent or his/her designee shall implement and supervise an **(ELL) LEP** program which ensures appropriate **(ELL) LEP** instruction and complies with applicable laws and regulations.

The Superintendent or his/her designee, in conjunction with appropriate stakeholders, shall develop and disseminate written procedures regarding the **(ELL) LEP** program, including:

1. Program goals.
2. Student enrollment procedures.
3. Assessment procedures for program entrance, measurement of progress, and program exit.
4. Classroom accommodations.
5. Grading policies.
6. List of resources, including support agencies and interpreters.

The District shall establish procedures for identifying students whose language is not English. For students whose dominant language is not English, assessment of the student's English proficiency level must be completed to determine the need for English as a Second Language instruction.

Students whose dominant language is not English should be enrolled in the District, upon proof of residency and other legal requirements. Students shall have access to and be encouraged to participate in all academic and extracurricular activities of the District.

Students participating in **(ELL) LEP** programs shall be required, with accommodations, to meet established academic standards and graduation requirements adopted by the Board.

The **(ELL) LEP** program shall be designed to provide instruction which meets each student's individual needs based on the assessment of English proficiency in listening, speaking, reading, and writing. Adequate content-area support shall be provided while the student is learning English, to assure achievement of academic standards.

The **(ELL) LEP** program shall be evaluated for effectiveness as required, based on the attainment of English proficiency, and shall be revised when necessary.

At the beginning of each school year, the District shall notify parents of students qualifying for **(ELL) LEP** programs about the instructional program and parental options, as required by law. Parents will be regularly apprised of their student's progress. Whenever possible, communications with parents shall be in the language understood by the parents.

The District shall maintain an effective means of outreach to encourage parental involvement in the education of their children.

Legal Reference: Title VI, Civil Rights Act of 1964
Equal Education Opportunities Act as an amendment to the Education Amendments of 1974 Bilingual Education Act
20 U.S.C. §§ 7401, et seq., as amended by the English Language Acquisition, Language Enhancement, and Academic Achievement Act
Title III, §§ 3001-3304 of HRI, No Child Left Behind Act of 2001, P.L. 107-110
10.55.806 ARM English Learners

Policy History:
Adopted on:
Reviewed on:
Revised on:

Entrance, Placement and Transfer

Age

No pupil may be enrolled in the kindergarten or first grade whose 5th birthday does not occur on or before September 10 of the school year in which the child registers to enter school. No pupil may be enrolled in the District if that pupil has reached his or her 19th birthday on or before September 10 of the school year in which the child registers to enter school. A student may request a waiver of the age limitation where there are exceptional circumstances, which must be approved by the Board. The trustees may also admit an individual who has graduated from high school but is not yet 19 years of age even though no special circumstances exist for waiver of the age provision or a student who is not yet 19 years of age and experienced educational disruption and was awarded a diploma as a result and seeks access to reasonable curriculum designed to advance postsecondary success.

Except when enrollment is otherwise required by law, the Board of Trustees has the discretion to give special permission to enroll a student who has not reached the age of five (5) or has reached the age of nineteen (19) on or before September 10 of the school year where there are exceptional circumstances.

Exceptional circumstances means:

The student is being admitted into a preschool program established by trustees pursuant to Montana law.

The student is determined by the trustees to be ready for kindergarten and the child's parents have requested early entry into the District's **regular** 1-year kindergarten program;

The student is 19 years of age or older and in the trustee's determination would benefit from educational programs offered by a school of the District.

[If the trustees are choosing to offer an early literacy program and are adopting Policy 2165, include the following language:]

The student is being admitted into an early literacy targeted intervention classroom-based or jumpstart program.

The trustees shall assign and admit a student who is enrolled in a nonpublic or home school and who meets the age and residency requirements on a part-time basis at the request of the student's parents or guardian.

Entrance – Identity and Immunization

Students enrolling in the District for the first time must present a birth certificate or other reliable proof of identity and age within 40 days, as well as proof of residence, and immunization from

disease as required by Montana. Students who are homeless, in foster care, or are the child of a military family are entitled to immediate enrollment regardless of presentation of the required documentation. If the parent of the student does not provide proof of identification within 40 days, the District shall notify the missing children information program and a local law enforcement authority of the fact that no proof of identity has been presented for the child. Nonresident students shall be admitted when required by law or as permitted by District policy. A student who transfers from one school district to another may photocopy immunization records in the possession of the school of origin. The District shall accept the photocopy as evidence of immunization. Within 30 days after a transferring pupil ceases attendance at the school of origin, the District should have the original immunization records.

When a parent/guardian signs and files with the District, ~~prior to the commencement of attendance each school year~~, a **notarized signed** affidavit on a form prescribed by the State of Montana stating that immunization is contrary to the religious tenets and practices of the parent, immunization of the student seeking to attend in the District will not be required prior to attendance. The statement must be maintained as part of the student's immunization records. The District will also accept medical exemptions as required by law.

Placement

The goal of the District shall be to place students at levels and in settings that will enhance the probability of student success. Developmental testing, together with other relevant criteria, including but not limited to, health, maturity, emotional stability, and developmental disabilities, may be considered in the placement of all students. Final disposition of all placement decisions rests with the Principal, subject to review by the Superintendent.

Children of Relocated Military Families

The Board shall assign and admit a child whose parent or guardian is being relocated to Montana under military orders to a school in the district and allow the child to preliminarily enroll in classes and apply for programs offered by the District prior to arrival and establishing residency. The student may attend classes during preliminary enrollment and may receive offsite instruction if not present in the District.

Transfer Students

Resident students seeking to transfer to a District school will be admitted and placed pursuant to the terms of this policy. The District will request the student's records from the prior school district prior to making any final decision on placement.

Elementary students shall be placed at their current grade level on a probationary basis for a period of two weeks. Should any doubt exist with the teacher and/or Principal as to grade and level placement of the student, the student shall be subject to an educational assessment to determine appropriate grade and level placement.

High school students shall be placed according to the number of credits earned in their previous accredited school districts, subject to Montana Accreditation Rules and Standards and local alternate procedures for earning credit.

Cross References:	1700	Uniform Grievance Protocol
	<u>2165</u>	<u>Early Literacy Targeted Intervention Programs</u>
	2413	Credit Transfer/Assessment for Placement
	3125	Education of Homeless Children
	3130	Education of Children in Foster Care
	3150	Part-Time Attendance

Legal References:	§ 1-1-215, MCA	Residence -- rules for determining
	§ 20-5-101, MCA	Admittance of child to school (revised by House Bill 946)
	§ 20-5-403, MCA	Immunization requirements
	§ 20-5-404, MCA	Conditional attendance
	§ 20-5-405, MCA	Medical or religious exemption
	§ 20-5-406, MCA	Immunization record
	§ 20-5-502, MCA	Enrollment by caretaker relative -- residency -- affidavit
	§ 20-7-117, MCA	Kindergarten and preschool programs
	<u>§ 20-7-1801, et seq., MCA</u>	<u>Early Literacy Targeted Interventions</u>
	§ 44-2-511, MCA	School enrollment procedures for missing children
	10.55.701, ARM	Board of Trustees
	10.55.906, ARM	High School Credit
	House Bill 352	Targeted Interventions to Support 3rd-Grade Reading Proficiency

Policy History:

Adopted on:

Revised on:

Student Health/Physical Screenings/Examinations

The Board may arrange each year for health services to be provided to all students. Such services may include but not be limited to:

1. Development of procedures at each building for isolation and temporary care of students who become ill during the school day;
2. Consulting services of a qualified specialist for staff, students, and parents;
3. Vision and hearing screening;
4. Scoliosis screening;
5. Immunization as provided by the Department of Public Health and Human Services.

Parents will receive written notice of any screening result which indicates a condition that might interfere or tend to interfere with a student’s progress.

The District will not conduct physical examinations of a student without parental consent to do so or by court order, unless the health or safety of the student or others is in question. Further, parents will be notified of the specific or approximate dates during the school year when screening administered by the District is conducted which is not necessary to protect the immediate health and safety of the student or other students.

Parents or eligible students will be given the opportunity to opt out of the above-described screening.

Students who wish to participate in certain extracurricular activities may be required to submit to a physical examination to verify their ability to participate in the activity.

All parents will be notified of requirements of the District’s policy on physical examinations and screening of students, at least annually at the beginning of the school year and within a reasonable period of time after any substantive change in the policy.

Legal Reference:	§ 20-3-324(20), MCA	Powers and duties
	<u>§ 40-6-701, MCA</u>	<u>Interference with Fundamental Parental Rights Restricted – Cause of Action</u>
	20 U.S.C. 1232h(b)	General Provisions Concerning Education

Policy History:

Adopted on:

Reviewed on:

Revised on:

NONINSTRUCTIONAL OPERATIONS

8110

Bus Routes and Schedules

The Superintendent's designee is responsible for scheduling bus transportation, including determination of routes and bus stops. Such routes are subject to approval of the county transportation committee. The purpose of bus scheduling and routing is to achieve maximum service with a minimum fleet of buses consistent with providing safe and reasonably equal service to all bus students.

In order to operate the transportation system as safely and efficiently as possible, the following factors shall be considered in establishing bus routes:

1. A school bus route shall be established with due consideration of the sum total of local conditions affecting the safety, economic soundness, and convenience of its operation, including road conditions, condition of bridges and culverts, hazardous crossings, presence of railroad tracks and arterial highways, extreme weather conditions and variations, length of route, number of families and children to be serviced, availability of turnaround points, capacity of bus, and related factors.
2. The District may extend a bus route across another transportation service area, if it is necessary in order to provide transportation to students in the District's own transportation service area. A district may not transport students from outside its transportation service area.
3. No school child attending an elementary school shall be required to ride the school bus under average road conditions more than one (1) hour without consent of the child's parent or guardian.
4. School bus drivers are encouraged to make recommendations in regard to establishing or changing routes.
5. Parents should be referred to the Superintendent for any request of change in routes, stops, or schedules.

The Board reserves the right to change, alter, add, or delete any route at any time such changes are deemed in the best interest of the District, subject to approval by the county transportation committee.

Bus Stops

Buses should stop only at designated places approved by school authorities. Exceptions should be made only in cases of emergency and inclement weather conditions.

Bus stops shall be chosen with safety in mind. Points shall be selected where motorists approaching from either direction will have a clear view of the bus for a distance of at least ~~three hundred (300)~~ **one hundred fifty feet (150) feet in cities** to five hundred (500) feet **in other areas**.

School loading and unloading zones are to be established and marked to provide safe and orderly loading and unloading of students. The principal of each building is responsible for the conduct of students waiting in loading zones.

The Board shall approve all bus stops requiring a child to cross a roadway.

Delay in Schedule

The driver is to notify the administration of a delay in schedule. The administration will notify parents on routes and radio stations, if necessary.

Special Activities

The District may use passenger vehicles to transport students to or from school-sponsored functions or activities. However, the District will not use passenger vehicles for purposes of transporting students to or from school on a regular bus route.

Responsibilities - Students

Students must realize that safety is based on group conduct. Talk should be in conversational tones at all times. There should be no shouting or loud talking which may distract the bus driver. There should be no shouting at passersby. Students should instantly obey any command or suggestions from the driver and/or his/her assistants.

Responsibilities - Parents

The interest and assistance of each parent is a valued asset to the transportation program. Parents' efforts toward making each bus trip a safe and pleasant experience are requested and appreciated. The following suggestions are only three of the many ways parents can assist:

1. Ensure that students are at the bus stop in sufficient time to efficiently meet the bus.
2. Properly prepare children for weather conditions.
3. Encourage school bus safety at home. Caution children regarding safe behavior and conduct while riding the school bus.

Safety

The Superintendent will develop written rules establishing procedures for bus safety and emergency exit drills and for student conduct while riding buses.

If the bus and driver are present, the driver is responsible for the safety of his/her passengers, particularly for those who must cross a roadway prior to loading or after leaving the bus. Except in emergencies, no bus driver shall order or allow a student to board or disembark at other than his/her assigned stop unless so authorized by the Superintendent. In order to assure the safety of all, the bus driver may hold students accountable for their conduct during the course of transportation and may recommend corrective action against a student. Bus drivers are expressly prohibited from using corporal punishment.

The bus driver is responsible for the use of the warning and stop signaling systems and the consequent protection of his/her passengers. Failure to use the system constitutes negligence on the part of the driver.

[Optional inclusion on school bus lights]

The District prohibits the operation of amber or red lights when a school bus is stopped at a school site to receive or discharge students. This would only be where the drop off or pick up does NOT involve street crossing by the children.

Inclement Weather

The Board recognizes the unpredictability and resulting dangers associated with weather in Montana. In the interest of safety and operational efficiency, the Superintendent is empowered to make decisions as to emergency operation of buses, cancellation of bus routes, and closing of school, in accordance with his or her best judgment. The Board may develop guidelines in cooperation with the Superintendent to assist the Superintendent in making such decisions.

Legal Reference:	§ 20-10-106, MCA	Determination of mileage distances
	§ 20-10-121, MCA	Duty of trustees to provide transportation – types of transportation – bus riding time limitation
	§ 20-10-132, MCA	Duties of county transportation committee
	§ 61-8-351, MCA	Meeting or passing school bus --vehicle operator liability for violation –penalty <i>(Revised by House Bill 267)</i>
	<u>§61-9-402, MCA</u>	<u>Audio and Visual Signals</u>
	§ 20-10-109, MCA	Liability insurance for school bus <i>(Cited by House Bill 300)</i>
	<u>Montana School Bus Standards</u>	
	House Bill 267	Improve school bus safety laws
	House Bill 300	Generally revise school transportation laws

Policy History:
 Adopted on:
 Reviewed on:
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